

Form 2 - Foreign travel and associated expenditure approval (occasional travel)

For use by teams not listed in Guide 1 – and therefore without prior agreement of the need for overseas travel. For more guidance, see the Foreign travel, gifts and hospitality policy.

Employees planning to travel:

Employee name(s):	Job title(s):
David Wilde	Director for Information Services (CIO)

Purpose/reason justifying the visit:

Details:

Personal Invitation to speak at the Middle East Smart Gov Summit from the organisers Fleming Gulf. The Summit will take place from the 9th – 10th December 2014, in Dubai. The theme is “Smart Government with Smart Governance”

There will be representation from international organisations as well as the UAE, mostly from the public sector but there will also be considerable representation from the private sector (eg application development companies, ICT Companies, e-Governance authorities, banking and finance, oil & gas companies). Given the progress ECC has made in information and e-governance Fleming Gulf feel other organisations and professionals would benefit from hearing about our experiences.

Other speakers include:

- **Dr. Saeed K. Al Dhaheri**, Adviser to the Minister of Foreign Affairs in Information Systems U.A.E.
- **Mr. Ahmed Buhazza**, Director of eService Delivery and Channel Enhancement in E-government authority of Bahrain.
- **Mr. Furqan Ahmed Hashmi**, Network and Security Architect in Emirates Investment Authority.
- **Ms. Heba AlSamt**, Digital Media Director in Dubai Media Incorporated.

The Summit will focus on:

- Case studies / Success stories from various government and private organisations
- Latest technology breakthroughs
- ROIs and benefits
- Advanced research objectives

Key topics covered will be:

- ICT & Digital Citizenry - The Current Scenario
- Empowering the Internet with Smart Governance
- e-Governance Policy Perspective
- Towards the Smart Future
- Data Management for Smarter Governance
- Opportunities for Future Applications

Anticipated value / benefit to ECC / Essex:

Details:

- Attendance at this Summit would be a two way exchange and would provide an excellent opportunity to network with CIO/CTOs, Directors of IT and other IS professionals whilst promoting ECC's reputation as a leader in the transformation, ICT and information governance fields in public service provision.
- DP World (DP World is owned by Dubai World, the investment company that manages and supervises a portfolio of businesses and projects for the Dubai government) has already made a £1.5 billion investment in London Gateway and expressed interest in further investment in the UK for the right projects. This Summit would be an ideal platform to promote ECC, not only to the UAE but to an international audience as a leader in successful ICT strategy and delivery and raising the profile of the County as a desirable place to consider for investment by high-tech companies in the provision of ICT.
- Promote/make contacts to help progress the work INVEST Essex is doing directly with London Gateway to assist in identifying market opportunities for tenants and occupiers of the Essex operation; this includes exploring overseas market connections.
- ECC has previously hosted a visit by senior UAE government representatives in April 2013, assisting them with their ICT and customer transformation programmes by sharing our experiences and demonstrating their recognition of our county as a leader in these fields. The visit included meetings with senior officers and the Deputy Leader for ECC.
- Raise our profile with other Governments as a leader in public service delivery and open the market for possible further engagements, which could generate income through consultancy

Details of visit – dates, itinerary, people/organisations to be visited:

Include also potential engagements –state not yet finalised where this is the case.

Details:

Covered above

Estimated costs:

Refer to policy for key areas, eg travel, accommodation, hospitality, gifts if required, and so on. Add information needed to give a clear understanding of the visit and likely expenditure.

Item:	Notes:	Cost estimate:
Travel	Fleming Gulf have agreed to pay all travel and accommodation expenses, this includes 2 nights' accommodation, return flight and refreshments	Approximately £2,500
Accommodation		

Authorised by:**1. Executive Director:**

Name	Signature	Date

Comments:**2. Chair or Member representative of Member/Officer Foreign Travel Committee:**

Name	Signature	Date
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Comments:

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The authorising Member will return this form to the Executive Director to copy to each employee approved to travel. The Executive Director will also retain a copy and forward the original to the Executive Director for Corporate Services.