

		<b>AGENDA ITEM 5</b>
		<b>ES/051/11</b>
<b>Committee:</b>	<b>Executive Scrutiny Committee</b>	
<b>Date:</b>	<b>6 September 2011</b>	
<b><u>FORWARD LOOK</u></b>		
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### **Purpose of Report**

The purpose of this report is to set out the Committee's latest work programme for its consideration.

**Executive Scrutiny Committee:  
Schedule 2011/2012 (provisional)**

Meeting	Topic	Approach	Current status
<b>2011</b>			
Ongoing throughout 2011/12	Transformation Programme Scrutiny Review  (ES-SCR-003)	Full Committee and Task and Finish Groups	This Forward Look document sets out the proposed timetable for consideration of further topics as part of the ongoing review, and the arrangements for monitoring the Transformation Programme: Beyond 2012/13.
<b>6 September 2011</b>	Transformation Programme Scrutiny Review: Shared Services (ES-SCR-003(e))	Full Committee	<p>It is anticipated that the Shared Services topic will be re-visited at this meeting (7 September 2010 meeting, minute 52). It has been agreed by the Chairman and Vice-Chairman that the scope of this review will now incorporate that of the proposed scrutiny review into 'Partnerships (ES-SCR-002). The themes of this review include:</p> <ul style="list-style-type: none"> <li>○ Local Enterprise Partnerships</li> <li>○ Leaders Board</li> <li>○ Local Strategic Partnerships</li> <li>○ Essex Management Board</li> <li>○ Measuring the performance of partnership working (26 April, minute 33)</li> </ul> <p>A scoping document setting out the potential areas of focus was agreed at the 23 June 2011 meeting (ES/043/11).</p> <p>The future of this review of these topics will be discussed at the 6 September meeting.</p>
<b>26 April 2011</b>	Partnerships		This topic has now been subsumed into the Transformation Programme

	(ES-SCR-002)		<p>Scrutiny Review: Shared Services and Partnership Working.</p> <p>The future of the review of this topic will be discussed at the 6 September meeting.</p>
<b>2011/12</b>	Taking account of the abolition of the Area Forums: Locality Boards	To be advised	
<b>6 September 2011</b>	Transformation Programme Scrutiny Review: Beyond 2012/13	Full Committee	To consider the future plans for the Transformation Programme beyond Transitional State 3, scrutiny arrangements for commissioned services including the different types of delivery vehicles and Target Operating Models.
<b>18 October 2011</b>	Essex People Strategy 2012 and beyond including staff survey results (ES-SCR-007)	Full Committee	<p>Maxine Taylor, Head of Corporate HR will be in attendance to provide an update on the Essex People Strategy, focusing on 2012 and beyond, and include details of the staff survey results and collection methods. A scoping document setting out the areas of focus for this review was agreed at the 23 June 2011 meeting (ES/044/11).</p> <p>The Central Services Policy and Scrutiny Committee originally considered the Essex People Strategy at its September 2009 meeting.</p>
<b>18 October 2011</b>	Essex Partnership Forum Refresh	Full Committee	To consider the refresh of the Essex Strategy 2012 and beyond.
<b>18 October 2011</b>	Transformation Programme Scrutiny Review: IT Modernisation and Cloud Computing	Full Committee	<p>The Committee last received a presentation on this topic at its 22 March meeting (minute 25).</p> <p>David Wilde, Chief Information Officer, will be in attendance at the 18 October meeting to provide a verbal update.</p>

<b>18 October 2011</b>	Equality Impact Assessments (ES-SCR-004)	Full Committee	A scoping document setting out the suggested areas of focus for this review was agreed on 23 June 2011 (ES/041/11).
<b>29 November 2011</b>	Refresh of EssexWorks Corporate Vision (ES-SCR-006)	Full Committee	It is anticipated that the Committee will consider the refreshed EssexWorks Corporate Vision following previous consideration of this topic at the 23 June meeting.
<b>29 November 2011</b>	Absence Management  (ES-SCR-001)	Full Committee	The Community Wellbeing and Older Persons Policy and Scrutiny Committee undertook a review into Absence Management for its' relevant Directorate. The Executive Scrutiny Committee awaited the outcome of this scrutiny before continuing with their review. The final scrutiny review report was agreed at the Community Wellbeing and Older Persons Policy and Scrutiny Committee on 9 December. A copy of this report was presented at the 25 January 2011 meeting of the Executive Scrutiny Committee, along with absence figures for all service areas. The Committee agreed (25 January, minute 6) that the topic would be referred to the Scrutiny Board, with a view to discussing each Policy and Scrutiny Committee reviewing their respective directorate absence statistics. The Scrutiny Board subsequently agreed this approach and therefore the Executive Scrutiny Committee will consider the absence management of the service areas identified within its' Terms of Reference.
<b>29 November 2011</b>	Member support, development and effectiveness (ES-SCR-005)		The Executive Scrutiny Committee will take this topic forward in the future, with the main areas of focus as: <ul style="list-style-type: none"> <li>• Member development Charter</li> </ul>

			<ul style="list-style-type: none"> <li>• Member effectiveness</li> <li>• Support for Members</li> <li>• Information and communication for and with Members</li> </ul> <p>A scoping document setting out the suggested areas of focus was agreed on 23 June 2011 (ES/045/11).</p>
<b>29 November 2011</b>	Coroners Service	Full Committee	The Committee considered report ES/030/11 on 24 May, and agreed that further information should be brought to a future meeting (minute 40).
<b>Standing Items</b>			
	Quarterly Performance Reports/Policy and Scrutiny Committee Scorecard Referrals	To review the periodic referrals from the EssexWorks Corporate Plan Directorate Scorecards.	<p>Referrals are considered by the Committee at the next appropriate meeting.</p> <p>The last report the Committee received of this nature was on 26 April 2011.</p>
	Quarterly Budget Reports	The Committee will receive quarterly financial reviews.	The 2011/12 Financial Review as at the First Quarter was presented at the 19 July meeting.
<b>Completed Scrutiny Reviews by the Executive Scrutiny Committee</b>			
<b>25 January 2011</b>	Capita Resourcing		The final report prepared by a Task and Finish Group convened from the Central Services Policy and Scrutiny Committee was presented for consideration on 25 January 2011. Report ES/024/11 containing an update from the Task and Finish Group was presented on 26 April 2011

			where it was subsequently agreed that the topic would be brought to the April 2012 meeting for monitoring.
<b>25 January 2011</b>	Facilities Management Overspend	The full Committee agreed the summary report	At its 30 November meeting the Committee requested further information about the Facilities Management Service overspend detailed in the Financial Review as at the Half-Year stage 2010/11. A summary report containing details of the overspend was presented at the 25 January meeting.
<b>26 April 2011</b>	Performance Management		The Executive Scrutiny Committee takes an overview of the performance scorecard and referrals to other Policy and Scrutiny Committees. At its 15 February (ES/005/11, minute 7) and 26 April (ES/022/11, minute 33) meetings the Committee considered the new arrangements for reporting performance.
<b>24 May 2011</b> <b>(This topic will be brought to the June 2012 meeting)</b>	Customer Satisfaction, Complaints and Public Relations		The Executive Scrutiny Committee considered report ES/029/11 at its meeting on 24 May meeting, with Duncan Wood, Head of Research and Intelligence in attendance to introduce the report, answer questions and provide an update. The Committee agreed that a report providing details of the current performance in this area would be brought to the June 2012 meeting (minute 42).
<b>24 May 2011</b>	Risk Management and contracting arrangements (report ES/33/10)	The full Committee undertook the review.	The Committee monitored the scrutiny review recommendations at 24 May 2011 meeting and received a response from Councillor Louis, Cabinet Member for Major Projects and Commercial Services (ES/031/11). The Committee found that the recommendations had all been accepted, and good progress had been made against them. The

			Committee agreed that no further action was required in relation to this topic.
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