

# **Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers**

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|--------------|---------------------------------------|--|
| <b>11:00</b> | <b>Thursday, 07<br/>November 2013</b> | <b>Council Chamber,<br/>County Hall,<br/>Chelmsford,<br/>Essex</b> |
|--------------|---------------------------------------|--|

**Quorum: 3**

**Membership:**

M Danvers  
D Finch  
M Mackrory  
D Madden  
S Walsh

**Please note: This Committee will commence at the time shown above, or on the rise of the Cabinet meeting to be held that morning, whichever is the later.**

**For information about the meeting please ask for:**

Judith Dignum (Governance Team Manager)

**Telephone:** 01245 430044

**Email:** [judith.dignum@essex.gov.uk](mailto:judith.dignum@essex.gov.uk)



**Essex County Council**

## **Essex County Council and Committees Information**

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Most meetings are held at County Hall, Chelmsford, CM1 1LX. A map and directions to County Hall can be found at the following address on the Council's website:  
<http://www.essex.gov.uk/Your-Council/Local-Government-Essex/Pages/Visit-County-Hall.aspx>

There is ramped access to the building for wheelchair users and people with mobility disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place. If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Committee Officer before the meeting takes place. For any further information contact the Committee Officer.

Induction loop facilities are available in most Meeting Rooms. Specialist head sets are available from Duke Street and E Block Receptions.

The agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk). From the Home Page, click on 'Your Council', then on 'Meetings and Agendas'. Finally, select the relevant committee from the calendar of meetings.

Please note that an audio recording may be made of the meeting – at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded.

## **Part 1**

(During consideration of these items the meeting is likely to be open to the press and public)

|          |   | <b>Pages</b>   |
|----------|---|----------------|
| <b>1</b> | <b>Apologies for Absence</b>  |                |
| <b>2</b> | <b>Minutes</b><br>To consider the Minutes of the meeting held on 10 October 2013  | <b>5 - 8</b>   |
| <b>3</b> | <b>Declarations of Interest</b><br>To note any declarations of interest to be made by Members   |                |
| <b>4</b> | <b>Officer Foreign Travel - International Cycling Safety Conference</b>   | <b>9 - 16</b>  |
| <b>5</b> | <b>Member and Officer Attendance at SUSCOD Project Events</b>   | <b>17 - 22</b> |
| <b>6</b> | <b>Date of Next Meeting</b><br>To note that the next meeting will be held on 17 December 2013   |                |
| <b>7</b> | <b>Urgent Business</b><br>To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency. |                |

## **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

**8**

**Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.