

## New Submission for the Forward Plan of Decisions

All proposed Key Decisions must be published on the Forward Plan for 28 days before the decision can be made.

Complete all fields and return to the relevant Cabinet Office for Cabinet Member approval.

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|--|---|
| <b>Title of Decision</b>   | Recycling Centre Booking System Trial   |
| <b>Brief summary of the issue to be decided</b>  | Implementation of a trial booking system at Recycling Centres to improve traffic flow |
| <b>Cabinet Member</b>  | Cllr Malcolm Buckley  |
| <b>Lead Officer</b>  | Jason Searles – Head of Waste Strategy & Circular Economy                             |
| <b>Consultation</b><br>(who has been or will be consulted, including the public)   | Contractor  |
| <b>Who will take the decision</b>  | Individual Cabinet Member   |
| <b>Date on which or period within which we expect the decision to be taken</b>   | 17 December 2021  |
| <b>List of documents</b><br>(submitted to the decision maker for consideration, this must include an Equality Impact Assessment) | EQIA  |

Decision are normally taken in public, if you want this report to be taken in private please contact Democratic Services at the same time as submitting this form to the Cabinet Office.