

**Minutes of a meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held in Council Chamber, County Hall, Chelmsford, CM1 1QH at 11.45am on Tuesday 19 April 2022**

**Present:**

**Councillor**

K Bentley (Chairman)

T Ball

L McKinlay

M Mackrory

The following officers were present in support throughout the meeting:

Gemma Bint Democratic Services Officer

Joanna Boaler Head of Democracy and Transparency

Paul Turner Director, Legal and Assurance

**1. Membership, Apologies, Substitutions and Declarations of Interest.**

The report of Membership, Apologies and Declarations of Interest was received, and it was noted:

1. An apology for absence had been received from Councillor Chris Pond.
2. There were no Declarations of Interest.

**2. Minutes**

The minutes of the meeting held on 15 February 2022 were agreed as a correct record and signed by the Chairman.

**3. Approval for Officer Foreign Travel to Berlin, Germany**

The Committee considered an application for two officers (Luciana de Almeida, Energy and Low Carbon Project Development Officer and Tom Day, Head of Energy and Low Carbon Programme) to travel to Berlin, Germany to attend a partnership meeting that relates to an EU-funded project called "2IMPREZS", a partnership of 10 European and British organisations on 17 and 18 May 2022.

Members requested that following the visit feedback of the partnership meeting be submitted to a future meeting of the Committee.

**Resolved:**

1. That travel for two officers to Berlin, Germany to attend a partnership meeting that relates to an EU-funded project called "2IMPREZS" on 17 and 18 May 2022, was approved.

2. That feedback on the visit be submitted to a future meeting of the Committee.

#### **4. Date of Next Meeting**

It was noted that the next meeting of the Committee would take place on Tuesday 24 May 2022 on the rise of the Cabinet meeting due to take place that morning.

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**Chairman**