

**Member Support and Governance
Committee Services
County Hall Chelmsford CM1 1LX
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Mid Essex Area Forum

Date: Thursday 12 November 2009
Time: 10:00am (*refreshments will be served from 9:30am*)
Venue: [Chelmsford Sports and Athletic Stadium](#) (*A [map is attached](#) on the reverse of the agenda showing the location of the meeting venue.*)
Please sign in on arrival.

For bus and rail timetable information please contact Traveline on 0871 200 22 33 (calls cost 10p per minute from landlines), daily between 7am and 10pm or online at www.traveline.org.uk. Alternatively for traffic and travel or journey planning advice please contact the Essex Traffic Control Centre on 0845 6000 110 between 7am and 7pm Monday to Friday or online at www.essexcc.gov.uk/publictransport.

Area Co-ordinator: John Symonds
Committee Officer: Antoinette Mortley
Telephone: 01245 430565 **e-mail:** antoinette.mortley@essex.gov.uk

Membership of the Forum (set out overleaf)

The Forum comprises all County Councillors with electoral divisions in the Braintree District, Chelmsford Borough and Maldon District, the Leader and Chief Executive or their nominee from each Borough/District Council and representatives from Essex Association of Local Councils, Hospitals & Primary Care Groups/Trusts, Police and Fire.

THE CONTACT DETAILS FOR MEMBERS ARE LISTED OVERLEAF.

This meeting is open to the public and the press. This agenda is also available on the Essex County Council website, www.essex.gov.uk, in the 'Online services' box click on 'Council decisions & meetings'.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place.

If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Committee Officer before the meeting takes place. For any further information contact the Committee Officer.

***Please note that refreshments will be available from 09:30am. Between 09:30am and 10:00am Members and Officers will be available to discuss informally any matters that may be raised by the public present.**



MEMBERSHIP

County Councillors:

J W Pike (Chairman)	M Hutchon	P Martin
J Aldridge	J Deakin	P Channer
R L Bass	Rt Hon Lord Hanningfield DL	Mrs M Miller
G Butland	N Hume	T C Smith-Hughes
R G Boyce	M C M Lager	R Walters
N Edey	D J Louis	J Baugh
D M Finch	M Mackrory	

Partner Organisations:

District/Borough Council's: Leader and Chief Executive (or their nominee)

Braintree District Council: Cllr Chris Siddall

Maldon District Council: Councillor Mrs A N Warr (Leader's nominee) Cllr Mrs A M Beale (substitute nominee) and Steven Watson, Chief Executive.

Chelmsford Borough Council: Councillor Whitehead (Leader) and Lucy Payne, Chelmsford Partnership Co-ordinator – LSP Lead Officer (Chief Executive's Nominee).

Local Councils (1 Parish Councillor per District): Mrs R M Pink (Maldon), Cllr A Hayward (Braintree), Mrs K Plumridge.

Hospitals & Primary Care Groups/Trusts (1 rep. each): Ruth May, Chief Executive (Mid Essex Hospitals Services NHS Trust), Sheila Bremner, Chief Executive, Mid Essex Primary Care Trust.

Police (1): Chief Superintendent Michelle Dunn (Central Division).

Fire (1): Divisional Commander John Moulson, Chelmsford Community Command, Essex Fire Service.

Councils for Voluntary Service (3) – Braintree District Voluntary Support Agency (1) Chelmsford Council for Voluntary Service (1) Maldon & District Council for Voluntary Service (1)

COUNTY COUNCILLOR'S CONTACT DETAILS

BRAINTREE AREA	DIVISION	TELEPHONE NO.
Cllr MICHAEL LAGER	Witham Northern	01376 513747
Cllr DERRICK LOUIS	Witham Southern	01245 381428
Cllr DAVID FINCH	Hedingham	01787 371878
Cllr NIGEL EDEY	Braintree East	01376 334533
Cllr JOE PIKE (Chairman)	Halstead	01787 476841
Cllr JOHN BAUGH	Bocking	01376 552983
Cllr GRAHAM BUTLAND	Braintree Town	01376 345681
Cllr ROGER WALTERS	Three Fields with Great Notley	01376 553927

CHELMSFORD AREA	DIVISION	TELEPHONE NO.
Cllr MARGARET HUTCHON	Chelmsford Central	01245 601999
Cllr JOHN ALDRIDGE	Broomfield & Writtle	01245 421524
Cllr MICHAEL MACKRORY	Springfield	01245 362047
The Rt.Hon. LORD HANNINGFIELD, D.L.	Stock	01245 430670
Cllr NORMAN HUME	South Woodham Ferrers	01245 223458
Cllr PETER MARTIN	Chelmer	01245 223624
Cllr MAUREEN MILLER	Great Baddow	01245 472948
Cllr JUDE DEAKIN	Chelmsford West	01245 250464
Cllr TOM SMITH-HUGHES	Chelmsford North	01245 268228

MALDON AREA	DIVISION	TELEPHONE NO.
Cllr ROBERT BOYCE	Southminster	01621 740671
Cllr PENNY CHANNER	Maldon	01621 740607
Cllr RODNEY BASS	Heybridge & Tollesbury	01621 891343

Terms of Reference of the Forum

To reflect their consultative role, forums have an advisory capacity. A forum may submit reports on matters of concern locally to the cabinet, overview and scrutiny committees or the Council as appropriate. Forums will:-

- (a) Discuss current issues, initiatives and developments relating to the delivery of the Essex Works Vision in the Area.
- (b) Discuss items of concern in the area.
- (c) Discuss with representatives of other local organisations matters of interest in the area.
- (d) Discuss community strategies.

Agenda

Part I

(Business to be taken in public)

1. Welcome and Introduction of Members and Officers

Contributions are welcomed from the representatives attending the meeting from the partner organisations.

2. Apologies

The Committee Officer to report receipt (if any).

3. Declarations of Interest

To receive any declarations of interest that any Councillors or members of staff may wish to make.

4. Minutes

To approve as a correct record the minutes of the meeting of the Forum held on [11 September 2009](#).

5. Public Questions

There will be a period of up to 15 minutes where members of the public may raise oral or written questions on any matters falling within the remit of the Forum. Questions should be directed through the Chairman of the Forum. Members of the public are requested to contact the Committee Officer listed on the front of the agenda in advance of the meeting, should they require clarification of the procedure. The terms of reference for the Forum are attached for information purposes.

6. Essex Rural Commission Report

To note [report \(AFM/14/09\)](#) and receive a short verbal presentation from Philip Wilson, Policy Analyst; on the Rural Transformation Programme.

7. Area Forum Health Scrutiny

- To receive an update from David Moses; on Protocols for Health Scrutiny by Area Forums.
- To discuss issues for [Health Scrutiny in Mid Essex](#)

8. Local Transport plan Review

To receive a presentation from Katherine Wilkinson; Transport Development Manager.

9. Area Forum Budget

To note the report ([AFM/15/09](#)) on the Area Forum Budget by Councillor Joe Pike, Area Forum Chairman.

10. Future Programme of Work

To receive the attached work plan ([AFM/16/09](#)); prepared by the Committee Officer.

11. Date of the next meeting

It is proposed that the next Mid Essex Area Forum meeting takes place on Monday 11 January 2009, the meeting time and venue are to be confirmed.

12. Urgent Business

To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.
