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Sun Street Surgery Task and Finish Group

Date: Monday 14 September 2009
Time: 2.00 pm
Venues: Waltham Abbey Town Hall

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AGENDA

This meeting is open to the public and the press. This agenda is also available on the Essex County Council website www.essex.gov.uk, in the 'Online Services' box click on 'Council Decisions and Meetings'.

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Membership of the Task and Finish Group

The Task and Finish Group comprises the following Members:

Cllr Mrs E Webster (Chairman)	Cllr J Knapman (to be confirmed)	Cllr Pryor/Cllr Clark, Waltham Abbey Town Council
Cllr R Gadsby (Epping Forest District Council)	Cllr C Pond	Cllr J H Whitehouse

PART I

(Business to be taken in public)

Agenda Item	Time Guide (max)
<p>1. Apologies and Substitution Notices</p> <p>The Committee Officer to report the receipt of apologies for absence and substitution notices as appropriate.</p>	10 mins
<p>2. Declarations of Interest</p> <p>To note any declarations of interest to be made by Members or Officers. Information pertaining to the procedure for declarations of interest specifically for this Committee is available on request from the Committee Officer.</p>	
<p>3. Evidence from NHS West Essex</p> <p>To consider evidence from NHS West Essex requested by the Group at the last meeting (AFWSS/03/09).</p>	20 Mins
<p>4. Written Evidence from Witnesses</p> <p>To receive written evidence from witnesses and members of the public submitted to the Group for consideration (AFWSS/04/09 – to be tabled at the meeting).</p>	30 Mins
<p>5. Oral Evidence Gathering Session</p> <p>To hear oral evidence from invited witnesses and members of the public.</p>	1 hour
<p>6. Questions by the Panel to NHS West Essex</p> <p>To question NHS West Essex on the evidence gathered during the meeting.</p>	20 Mins
<p>7. Findings and Recommendations</p> <p>To formulate the findings of the group and draft some initial recommendations.</p>	20 mins
<p>8. Dates of Future Meetings</p> <p>A visit to local Waltham Abbey Surgeries is being arranged in early October 2009 to review the impact of new registrations at the surgeries put forward as options by NHS West Essex.</p> <p>To set a date for another meeting of the Group if required.</p>	5 mins

9. Urgent Part I Business

To consider any other items which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

10. Exclusion of the Public

To consider whether the public (including the press) should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 (exclusion is recommended for the items set out in Part II below).

PART II

(Business to be taken in private)

At the time of preparation, there were no items for inclusion in this part of the agenda.

11. Urgent Part II Business

To consider any other items which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.
