

**ESSEX FIRE AUTHORITY**  
Essex County Fire & Rescue Service



**Policy and Strategy Committee**

<b>10:00</b>	<b>Wednesday, 21 September 2016</b>	<b>Kelvedon HQ GF/01,</b>
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**Quorum: 5**

**Membership**

Councillor A Hedley  
Councillor A Holland  
Councillor B Aspinell  
Councillor A Bayley  
Councillor J Chandler  
Councillor M Danvers  
Councillor C Guglielmi  
Councillor C Kent  
Councillor A Naylor  
Councillor Lady P Newton

Chairman  
Vice-Chairman

**For information about the meeting please ask for:  
Fiona Lancaster (Committee Officer, Essex County Council)  
033301 34573 /fiona.lancaster@essex.gov.uk**

## **Essex Fire Authority and Committees Information**

Meetings of the Authority and its committees are open to the press and public, although they can be excluded if confidential information is likely to be considered.

Meetings are held at Essex County Fire and Rescue Service Headquarters, Kelvedon Park, Rivenhall, Witham, CM8 3HB. A map can be found on the Essex County Fire and Rescue Service's website ([www.essex-fire.gov.uk](http://www.essex-fire.gov.uk)); from the Home Page, click on 'Contact Us'.

There is ramped access to the building for wheelchair users and people with mobility disabilities.

Please report to Reception when you arrive. The meeting rooms are located on the ground and first floors of the building and are accessible by lift where required.

If you have a need for documents in an alternative format, in alternative languages or in easy read please contact the Committee Services Manager (contact details on the front page) before the meeting takes place. If you have specific access requirements please inform the Committee Services Manager before the meeting takes place.

The agenda is also available on the Essex County Fire and Rescue Service website, ([www.essex-fire.gov.uk](http://www.essex-fire.gov.uk)). From the Home Page, click on 'Essex Fire Authority', then scroll down the page and select the relevant documents.

## **Part 1**

(During consideration of these items the meeting is likely to be open to the press and public)

### **Pages**

#### **1 Membership of the Committee**

The Committee is asked to note the following changes to its membership, as agreed by Essex Fire Authority at its meeting on 7 September 2016:

- In view of a change to Essex County Council's representation on the Authority arising from a review of that Council's political balance, Councillor Alan Bayley (UKIP) has been appointed to membership of the Committee in place of Councillor Dave Blackwell (Non-Aligned). The revised composition of the Committee is as follows:  
**10 Members** – 6 Conservative, 2 Labour, 1 Liberal Democrat, 1 UKIP
- A formal invitation has been extended to the Essex Police and Crime Commissioner, Roger Hirst, in his capacity as chairman of the Emergency Services Collaboration Strategic Governance Board, to attend all future meetings of the Committee to offer strategic collaboration on agenda items.

#### **2 Apologies for Absence**

#### **3 Declarations of Interest**

To note any declarations of interest to be made by Members in accordance with the Members' Code of Conduct.

#### **4 Minutes (part I)**

To approve as a correct record the minutes of the meeting of the Committee held on 22 June 2016

**7 - 14**

### **Decision Items**

#### **5 Auditors Report on Accounts**

To receive a report by the Finance Director and Treasurer (EFA/108/16).

**15 - 42**

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| <b>6</b> | <b>2015-16 Accounts and Annual Governance Statement</b><br>To consider a report by the Finance Director and Treasurer (EFA/109/16).  | <b>43 - 116</b>  |
| <b>7</b> | <b>Budget Review and Revised 2016-17 Budget</b><br>To consider a report by the Finance Director and Treasurer (EFA/110/16).  | <b>117 - 124</b> |
| <b>8</b> | <b>Progressing the Lucas Review Recommendations for Essex Fire Authority Members; specifically in relation to the outcomes of facilitated workshops held February-March 2016 – Update Report</b><br>To consider a report by Hannah Cleary, Seconded Member Support (EFA/111/16). | <b>125 - 130</b> |

### **Information Items**

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| <b>9</b>  | <b>Date of Next Meeting</b><br>To note that the next meeting of the Committee will take place on Wednesday 2 November 2016 at 10.00 am.   |
| <b>10</b> | <b>Urgent Business</b><br>To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency. |

### **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

**11 Minutes (part II)**

- Information relating to any individual;
- Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matters arising between the Authority or a Minister...

**12 Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.