

# ACCOUNTABILITY BOARD

<b>10:00</b>	<b>Friday, 12 January 2024</b>	<b>MidKent College Oakwood Park, Tonbridge Rd, Maidstone ME16 8AQ</b>
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The meeting will be open to the public either in person, online or by telephone. Details about this are on the next page.

**Quorum: 6 (to include 4 voting members)**

## Membership

Simon Cook	Chair
Cllr Kevin Bentley	Essex County Council
Cllr Roger Gough	Kent County Council
Cllr Lauren Edwards	Medway Council
Cllr Keith Glazier	East Sussex County Council
Cllr Andrew Jefferies	Thurrock Council
Cllr Tony Cox	Southend-on-Sea City Council
Vacant	Further Education/ Skills representative
Abbie Kemp/Thomas Wolfenden	Higher Education representative

### For information about the meeting please ask for:

Lisa Siggins, Secretary to the Board

**Telephone:** 033301 34594

**Email:** [democratic.services@essex.gov.uk](mailto:democratic.services@essex.gov.uk)

## Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Members of the public will be able to view and listen to any items on the agenda unless the Committee has resolved to exclude the press and public from the meeting as a result of the likely disclosure of exempt information as defined by Schedule 12A to the Local Government Act 1972.

## **How to take part in/watch the meeting:**

**Board members:** should be attending in person at Midkent College Oakwood Park, Tonbridge Road Maidstone ME16 8AQ. Members that have arranged in advance to attend virtually as a non-voting participant will have received a personal email with their login details for the meeting. Contact Keri Lawrence -Governance Officer SELEP if you have not received your login.

## **Officers and members of the public:**

### **Online:**

You will need the Zoom app which is available from your app store or from [www.zoom.us](http://www.zoom.us). The details you need to join the meeting will be published as a Meeting Document, on the Meeting Details page of the Council's website (scroll to the bottom of the page) at least two days prior to the meeting date. The document will be called "Public Access Details".

### **By phone:**

Telephone from the United Kingdom: 0203 481 5237 or 0203 481 5240 or 0208 080 6591 or 0208 080 6592 or +44 330 088 5830.

You will be asked for a Webinar ID and Password, these will be published as a Meeting Document, on the Meeting Details page of the Council's website (scroll to the bottom of the page) at least two days prior to the meeting date. The document will be called "Public Access Details".

### **In person:**

Midkent College Oakwood Park, Tonbridge Road Maidstone ME16 8AQ .You will be asked to sign in and to not speak during the meeting without the express permission of the Chair. Late arrivals will not be guaranteed entry to the meeting.

## **Accessing Documents**

If you have a need for documents in, large print, Braille, on disk or in alternative languages and easy read please contact the Democratic Services Officer before the meeting takes place. For further information about how you can access this meeting, contact the Democratic Services Officer.

The agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk) From the Home Page, click on 'Running the council', then on 'How decisions are made', then 'council meetings calendar'. Finally, select the relevant committee from the calendar of meetings.

Please note that an audio recording may be made of the meeting – at the start of the meeting the Chair will confirm if all or part of the meeting is being recorded.

<b>1</b>	<b>Welcome and Apologies for Absence</b>	
<b>2</b>	<b>Minutes of the previous meeting</b>	<b>6 - 17</b>
	To approve the minutes of the meeting held on 22nd September 2023.	
<b>3</b>	<b>Declarations of Interest</b>	
	To note any declarations of interest to be made by Members in accordance with the Members' Code of Conduct	
<b>4</b>	<b>Questions from the public</b>	
	In accordance with the Policy adopted by the SELEP, a period of up to 15 minutes will be allowed at the start of every Ordinary meeting of the Accountability Board to enable members of the public to make representations. No question shall be longer than three minutes, and all speakers must have registered their question by email or by post with the SELEP Secretariat ( <a href="mailto:hello@southeastlep.com">hello@southeastlep.com</a> ) by no later than 10.30am on the Monday morning before the meeting. Please note that only one speaker may speak on behalf of an organisation, no person may ask more than one question and there will be no opportunity to ask a supplementary question.	
	On arrival, and before the start of the meeting, registered speakers must identify themselves to the Governance Officer for an in-person meeting, or the host of the meeting if it is being held virtually.	
	A copy of the Policy for Public Questions is made available on the SELEP website	
<b>5</b>	<b>Operations Update</b>	<b>18 - 42</b>
<b>6</b>	<b>SELEP Finance Update</b>	<b>43 - 53</b>
<b>7</b>	<b>Growing Places Fund Programme Update - REPORT TO FOLLOW</b>	

- 8            **Sovereign Harbour Repayment Schedule Change -  
REPORT TO FOLLOW**
- 9            **Better Queensway GBF Project Update -REPORT TO  
FOLLOW**
- 10           **GBF Funding Decisions - REPORT TO FOLLOW**
- 11           **Local Growth Fund Programme Update - REPORT  
TO FOLLOW**
- 12           **Queensway Gateway Road LGF Project Update -  
REPORT TO FOLLOW**
- 13           **Grays South LGF Project Update -REPORT TO  
FOLLOW**
- 14           **Date of Next Meeting**
- To note that the next meeting will be held on Friday 16th  
February, venue to be confirmed.
- 15           **Urgent Business**
- To consider any matter which in the opinion of the Chair  
should be considered in public by reason of special  
circumstances (to be specified) as a matter of urgency.

### **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press  
and public)

The following items of business have not been published on the grounds that they  
involve the likely disclosure of exempt information falling within Part I of Schedule 12A  
of the Local Government Act 1972. Members are asked to consider whether or not the  
press and public should be excluded during the consideration of these items. If so it  
will be necessary for the meeting to pass a formal resolution:

**That the press and public are excluded from the meeting during the consideration  
of the remaining items of business on the grounds that they involve the likely  
disclosure of exempt information falling within Schedule 12A to the Local**

**Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.**

**16            Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.