

Minutes of a meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held in Council Chamber, County Hall, Chelmsford, CM1 1QH at 10.45am on Tuesday 15 February 2022

Present:

Councillor

J Spence (Chairman)	(Substitute)
M Buckley	(Substitute)
G Butland	(Substitute)
M Mackrory	

The following officers were present in support throughout the meeting:

Gemma Bint	Democratic Services Officer
Joanna Boaler	Head of Democracy and Transparency
Paul Turner	Director, Legal and Assurance

1. Membership, Apologies, Substitutions and Declarations of Interest.

The report of Membership, Apologies and Declarations of Interest was received, and it was noted:

1. Apologies for absence had been received from Councillors Kevin Bentley, Tony Ball, Louise McKinlay and Chris Pond.
2. Substitutes for the meeting were Councillors John Spence, Malcolm Buckley and Graham Butland.
3. There were no Declarations of Interest.

2. Minutes

The minutes of the meeting held on 21 September 2021 were agreed as a correct record and signed by the Chairman.

3. Approval for Officer Foreign Travel to Caen, France

Florent Andre, Project Manager for BLUEPRINT was in attendance to answer questions relating to item 3.

The Committee considered an application for six officers (Florent Andre, Project Manager for BLUEPRINT, Leah Martin, Programme Communications Lead for BLUEPRINT, Lily Chambers, Programme Communications Officer for BLUEPRINT, Rosalyn Murphy, Senior Circular Economy Officer for BLUEPRINT and Katy Chambers, Sustainability and Resilience Manager) to travel to Caen, France between 8 and 10 March 2022 to attend a Steering Group meeting for the project BLUEPRINT to a Circular Economy project.

Travel costs from the trip would be reimbursed by the EU grant funding.

Resolved:

That travel for six officers to Caen, France between 8 and 10 March 2022 to attend a Steering Group meeting for the project BLUEPRINT to a Circular Economy project, be approved.

4. LGA Leadership Programmes

An application was agreed in principle by email for Members to attend various LGA Leadership Programmes between November 2021 and April 2022.

Since the agreement of the application, two Members (Councillors Peter Schwier and Tom Cunningham) had attended the Leadership Academy at a total cost of £1,800 and further Members had attended other programmes, however the costs did not reach the figure that requires approval by the Committee.

Resolved:

It was agreed that a total of up to £5,000 be approved for Member attendance at the LGA's Leadership Programmes between November 2021 and April 2022.

5. LGA Annual Conference

The Committee considered an application for four Members (Councillors Bentley, Ball, McKinlay and King) and three officers (Gavin Jones, Chief Executive, Richard Puleston, Director for Policy and another member of the Corporate Leadership Team yet to be confirmed) to attend the LGA Annual Conference from 27 to 30 June 2022 in Harrogate.

Resolved:

That attendance for four Members and three officers at the LGA Annual Conference between 27 to 30 June 2022 in Harrogate, at a total estimated cost of £7,098, be approved.

6. Date of Next Meeting

It was noted that the next meeting of the Committee would take place on Tuesday 15 March 2022 on the rise of the Cabinet meeting due to take place that day.

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Chairman