



Essex County Council

# Essex Pension Fund Investment Steering Committee

<b>13:30</b>	<b>Wednesday, 14 June 2023</b>	<b>Committee Room 2 County Hall, Chelmsford, CM1 1QH</b>
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**For information about the meeting please ask for:**

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<b>2</b>	<b>Investment Strategy Statement (ISS)</b> To consider a joint report from the Director for Essex Pension Fund and Head of Fund Investments in consultation with Hymans Robertson and the Independent Investment Adviser, Mark Stevens	<b>7 - 50</b>
<b>3</b>	<b>Responsible Investment (RI) Project Plan Update</b> To consider a report from the Director for Essex Pension Fund	<b>51 - 56</b>
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**5 Urgent Business**

To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency

**Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

**That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.**

**6 Annual Investment Manager Monitoring**

**6a Investment Monitoring Report for Year ended 31 March 2023**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

**6b Investment Scorecard Performance for year ended 31 March 2023**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

**6c CEM Benchmarking: Value for Money Review**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

**7 Investment Manager Monitoring - Responsible Investment (RI) Engagement Reports**

**7a Emerging Market Active Equity Manager Engagement Summary**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

**7b ACCESS**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

**8 Summary of Decisions**

To receive a summary from Hymans Robertson of the Decisions made at today's morning and afternoon meetings

**9 Structural Reform of the Local Government Pension Scheme - Pooling Quarterly update of ACCESS Joint Committee (AJC)**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

**10 Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency

<b>Essex Pension Fund Investment Steering Committee</b>	<b>ISC 01</b>
Date: 14 June 2023	

**Essex Pension Fund Investment Steering Committee Membership, Apologies and Declarations of Interest**

Report by the Head of Fund Compliance and Governance

Enquiries to Amanda Crawford on 03330 321763

**This Report is for noting**

**Executive Summary**

**Report Type: Governance**

There have been no membership changes since the last meeting. However, as a result of Councillor C Riley's elected term ceasing in June 2023, the Borough, City and District position is currently vacant and will be appointed in late June 2023.

No apologies were received for the meeting at the time of writing.

**1. Purpose of the Report**

- 1.1 To present Membership, Apologies and Declarations of Interest for the 14 June 2023 afternoon ISC.

**2. Recommendation**

- 2.1 That the Committee should note:

- Membership as agreed as shown overleaf;
- Apologies and substitutions; and
- Declarations of Interest to be made by Committee Members in accordance with the Members' Code of Conduct and the Essex Pension Fund's Conflict of Interest Policy.

### **3. Membership**

(Quorum: 4)

5 Conservative Group: 1 Liberal Democrat Group: 1 Non-Aligned Group

#### **Membership**

#### **Representing**

Councillor S Barker

Essex County Council (Chairman)

Councillor A Goggin

Essex County Council

Councillor A Hedley

Essex County Council

Councillor M Hoy

Essex County Council

Councillor D King

Essex County Council

Councillor M Platt

Essex County Council

Councillor C Souter

Essex County Council


#### **Observers**

Vacant

Borough, City and District Representative

Sandra Child

Scheme Members

<b>Essex Pension Fund Investment Steering Committee</b>	<b>ISC 02</b> 
<b>Date: 14 June 2023</b>	

## Investment Strategy Statement (ISS)

Joint Report by the Director for Essex Pension Fund and Head of Fund Investments in consultation with Hymans Robertson and the Independent Investment Adviser, Mark Stevens

Enquiries to Samantha Andrews on 03330 138501

**This Report requires a decision**

### Executive Summary

#### **Report Type: Strategic**

The Fund is required to maintain an Investment Strategy Statement (ISS) setting out its principles for governing the Fund's assets. The Committee are required to review the ISS at least every three years. The ISS was last approved in October 2020.

Since its publication, the Committee has reviewed all the Fund's investment mandates for alignment to the Fund's Responsible Investment (RI) Policy. This included: transitioning £2.5bn of index tracking assets to sustainable low carbon alternatives; the ISC's agreement to allocate £1bn to impact investing solutions which lead to the Fund's first such investment with a £100m commitment to Stafford's Carbon Offset Opportunity Fund; and the termination of several investment managers mandates for strategies that are better aligned with the Fund's RI Policy and direction of travel.

The ISC formalised its Strategic Decision-Making Framework and developed and adopted its Investment Engagement Strategy, an RI Framework and refined its reporting of its RI Engagement meetings.

The Fund in 2022 was also successful in achieving signatory to the Financial Reporting Council's (FRC) 2020 UK Stewardship Code.

The draft ISS has been updated to reflect these developments and the ISC are therefore requested to approve the release of the draft ISS for a full stakeholder consultation.

## **1. Purpose of the Report**

- 1.1 To present a draft Investment Strategy Statement (ISS) for the Committee's consideration.
- 1.2 To outline a timetable for consultation with stakeholders and further steps.

## **2. Recommendation**

- 2.1 It is recommended that the Committee note:
  - the requirement to produce and publish an ISS and the timetable, as highlighted in section 5;
  - the next steps detailed in Section 6 of this report; and
  - the content of the report.
- 2.2 It is recommended that the Committee **agree**:
  - the draft ISS;
  - that the draft ISS be circulated to stakeholders for consultation;
  - that the ISS be passed to the Essex Pension Fund Advisory Board (PAB) to note; and
  - the outcome of the stakeholder consultation be brought back to the Committee for the next meeting.



### **3. Background**

3.1 The Fund is required to maintain an ISS setting out its principles for governing the Fund's assets. The four main areas are:

1. The Fund's investment strategy and the process for determining suitability;
2. Risk measurement and management;
3. Asset pooling; and
4. Approach to Environmental, Social and Governance (ESG) considerations.

### **4. Strategic changes since the ISS last publication**

4.1 Since the ISS publication in October 2020, the ISC has been implementing its de-risking programme, as and when opportunities arise reducing its allocation from equities to more income generating alternatives with the medium-term aim to target 50% allocation to equities. In addition, the ISC has undertaken considerable work in implementing its RI Policy, in particular reviewing each of the Fund's investment mandates in turn to ascertain their alignment to the Fund's RI Policy.

4.2 This resulted in switching 22.3% (£2.5bn) allocation in index tracking equities traditional market capitalisation indexes and RAFI to both a new ESG sustainable and a low carbon RAFI fund.

4.3 The ISC has also agreed £1bn (25%) of its 'alternative bucket' allocation be invested in 'impact solutions', i.e. *strategies that deliver both positive environmental and social benefits that would not otherwise happen*. To this end, £100m anchor commitment was made to Stafford Carbon Opportunity Fund.

4.4 Termination of two active equity managers and an active bond manager, Marathon Asset Management, Stewart Investors and Goldman Sachs Asset Management respectively.

4.5 Appointment of two active emerging markets managers, Columbia Threadneedle and Robeco (sub fund due to be launched Summer 2023) along with one active bond manager, Janus Henderson.

4.6 The ISC also appointed an additional direct lending manager.

- 4.7 The Fund has implemented its Investment Engagement Strategy and has been carrying out a programme of manager RI engagement meetings with the outcomes reported back to the ISC. This has been enhanced by the adoption of an outcomes-based Engagement Log.
- 4.8 Having agreed climate metrics and undertaken a baseline assessment of the portfolio for 2021, the ISC recently agreed some amendments.
- 4.9 The review of the RI Priorities also resulted in refinement with ‘weapons’ now reading ‘controversial weapons’ and ‘gender diversity’ revised to ‘diversity’. Agreement was also given to focus annually on a subset of priorities with 2023 priorities being: Resource Scarcity (E); Employee Relations (S); Company Board Structure (G); and Climate Change.
- 4.10 The ISC has adopted its Investment Strategy Decision-Making Framework, designed to assist the Committee in making clear, structured, context-based decisions for the Fund and its RI Framework used for integrating the Fund’s RI Beliefs into the overall portfolio construction.
- 4.11 The Fund in September 2022 achieved signatory to Financial Report Council’s 2020 UK Stewardship Code and on 30 May 2023 the Fund submitted its 2023 Submission.

## 5. Investment Strategy Statement

- 5.1 In light of these strategic changes Officers in consultation with the Fund’s Institutional Investment Consultant and Independent Investment Adviser have updated the ISS. The draft revised ISS is attached at Appendix A.
- 5.2 The table below provides a suggested timetable for the stakeholder consultation and publishing the ISS:

Meeting	Action	Date
ISC	Discuss the draft ISS	14 June 2023
-	Released for a full Stakeholder consultation	July 2023
PAB	PAB discussion	5 July 2023

ISC	Outcome of consultation and agreement of final ISS	11 October 2023
-	Publication on the Fund's Website and within the Fund's Annual Report and Accounts	October 2023

## 6. Next Step

- 6.1 The Fund will use various methods to communicate the commencement of the consultation period to its stakeholders.
- 6.2 Following its conclusion, the next step is for the outcome to be brought back to the October ISC meeting for Members' consideration.

## 7. Background Papers

- 7.1 Essex Pension Fund (EPF) - Three Year Business Plan and 2023/24 Budget, PSB 04a, 22 March 2023.
- 7.2 Investment Strategy Statement (ISS) – Outcome of the Stakeholder Consultation, ISC 04, 21 October 2020.
- 7.3 [Investment Strategy Statement October 2020.](#)





# Essex Pension Fund Investment Strategy Statement June 2023



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## Introduction and background

This is the [Investment Strategy Statement](#) (the “[Statement](#)”) of the Essex Pension Fund, which is administered by [Essex County Council](#) (the “[Scheme Manager](#)”) as required by the [Local Government Pension Scheme \(Management and Investment of Funds\) Regulations 2016](#) (the “[2016 Regulations](#)”) in accordance with the guidance issued by Secretary of State.

[Essex County Council](#) is the Administering Authority for the [Fund](#) under the Regulations. In 2008, a Pension Board was established to exercise on behalf of Essex County Council all the powers and duties of the Council in relation to its functions as Administering Authority of the Essex Pension Fund, except where they have been specifically delegated by the Council to another Committee or an Officer. Responsibility for setting and monitoring investment strategy has been specifically delegated to the [Essex Pension Fund Investment Steering Committee \(ISC\)](#). Responsibility for the day-to-day management of the Fund has been delegated to the [Section 151 Officer \(“s151O”\)](#) and the [Director for Essex Pension Fund](#).

This statement has been prepared by the ISC having taken appropriate advice from the Fund’s Institutional Investment Consultant, [Hymans Robertson LLP](#), and its Independent Investment Adviser, [Mark Stevens](#). The responsibilities of relevant parties are set out in [Appendix A](#).

The Statement is subject to periodic review at least [every three years](#) and from time to time on any material change in investment policy or other matters as required by law. The ISC has consulted on the content of this Statement with its stakeholders. The Statement is also subject to review by the [Essex Pension Fund Advisory Board \(PAB\)](#) which was established as the [Local Pension Board](#) for Essex in accordance with [section 5 of the Public Service Pension Act 2013](#) and [Part 3 of the LGPS Regulations 2013](#).



Clacton-on-Sea Pier, Clacton



# Investment strategy and the process for ensuring suitability of investments

## Fund Objective

*The primary objective of the Fund is to provide pension and lump sum benefits for members on their retirement and/or benefits on death, before or after retirement, for their dependants, on a defined benefits basis.*

The funding objective adopted for the Essex Pension Fund is to ensure that the assets of the Pension Fund, when taken in conjunction with future contributions, are sufficient to ensure that all future pension and retirement benefits will be fully covered by the Fund's assets when they fall due.

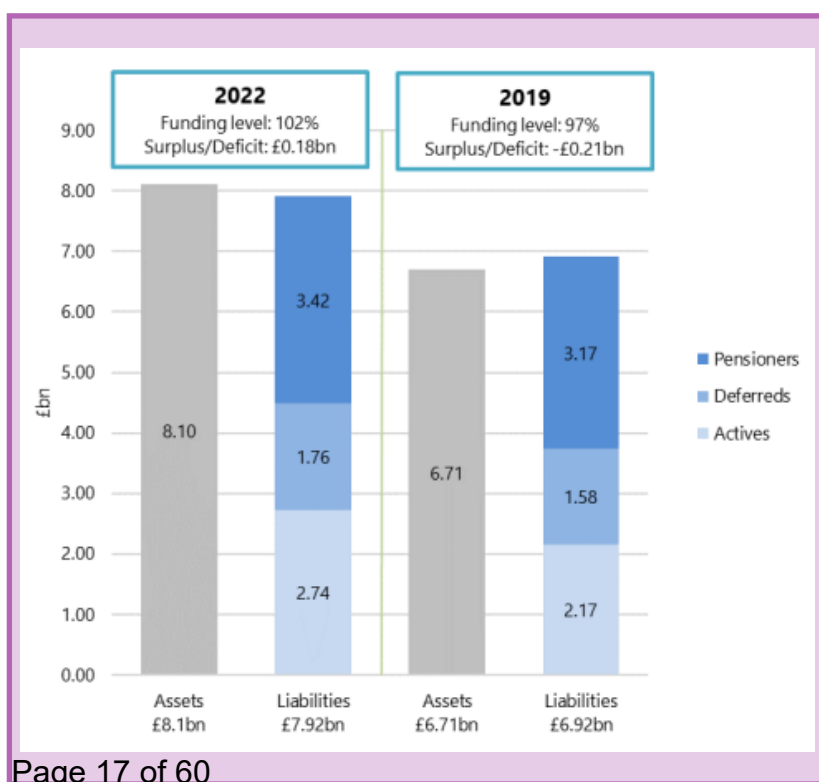
This primary objective has been converted to a number of funding objectives, as set out in the Fund's [Funding Strategy Statement](#) (FSS). The purpose of the FSS is:

- ◆ to establish a clear and transparent fund-specific strategy which will identify how employers' pension liabilities are best met going forward;
- ◆ to support the desirability of maintaining as nearly constant employer contribution rates as possible as defined in Regulation 62 (5) of the LGPS regulations 2013;
- ◆ to ensure that the regulatory requirements to set contributions so as to ensure the solvency and long-term cost efficiency of the fund are met; and
- ◆ to take a prudent longer-term view of funding those liabilities.

The funding position will be reviewed by the [Essex Pension Fund Strategy Board \(PSB\)](#) at each triennial [Actuarial Valuation](#), with interim reviews occurring in the years between triennial valuations.

## Funding Level

The Funding level of the Pension Fund is the value of the Fund's assets expressed as a percentage of the Fund's liabilities at the most recent actuarial valuation of the Fund. The Funding level at March 2022 was **102.3%** (March 2019 was **97%**). In accordance with the Funding Strategy Statement, the Administering Authority's long-term funding objective is to achieve and then maintain assets at **least equal to 100%** of projected accrued liabilities. In addition, the PSB determined the rate of contributions payable by each of the employers in the Fund for the three years starting 1 April 2023.



# Investment strategy and the process for ensuring suitability of investments

## Investment Beliefs

The Committee has adopted core investment beliefs covering the **four** following areas:

- ◆ Long Term Approach;
- ◆ Diversification;
- ◆ Benchmarks; and
- ◆ Active vs Index Tracking Management.

Details are set out in [Appendix B](#).

## Investment Strategy

The Fund is maturing and analysis has been undertaken to forecast when new contributions (employees and employers including the secondary rate) are not enough to meet all benefit payments falling due. This is normal for a pension scheme and reflects the purpose of the Fund (accumulate monies and then pay it out in benefits).

In order to meet the short to medium term cashflow requirements, the ISC agreed to realise income from its UK property portfolio and if required its index tracking portfolio.

Realised income may be held in cash short term in order to meet a proportion of benefit payments.

The initial requirements are small (**c.0.5%** of total Fund assets) and is expected to be more than met by the income on assets. There should be no need to disinvest the capital value of any asset currently for cashflow purposes. The time at which the sale of assets for cashflow purposes will become a requirement will be subject to periodic review.

The Fund is therefore still in a position to target a predominantly **growth-based strategy**, with the aim of maximising asset growth in the long term within agreed risk levels, which takes into account liquidity requirements. Mindful of the potential for the cashflow requirements to grow in future, the strategic allocation has shifted to reflect a greater appetite for income generating alternative assets within the portfolio.

There is also **diversification** between different asset classes to manage risk levels and better ensure that the value of the Pension Fund, when taken in conjunction with current expectations of future contributions, is sufficient to ensure that all future pension and retirements benefits will be fully covered by the Fund's assets when they fall due, whilst managing the Fund within the ISC's risk appetite.

## Asset Allocation

The Fund's investments are allocated across a range of asset classes. The largest allocation is to equities which also accounts for the majority of the investment risk taken by the Fund. Over the long term, equities are expected to outperform other liquid asset classes, particularly bonds. Allocation to asset classes other than equities and bonds allows the Fund to gain exposure to other forms of return which can help to reduce the overall volatility of the portfolio. These assets are in the main

# Investment strategy and the process for ensuring suitability of investments

lower correlated (do not necessarily follow the direction) to equities and are expected to generate returns broadly similar over the long term and so allocation to these can maintain the expected return and assist in the management of volatility.

As a result of positive triennial actuarial valuation results over the last few valuation cycles it was identified that the Fund had a high probability of achieving and maintaining the Fund's Funding objectives at a lower risk by reducing its equity allocation and increasing its allocation into diversifying income generating alternative assets. The ISC agreed a strategic **medium-term plan** whereby its equity allocations will be trimmed as and when suitable opportunities arise to reallocate to alternative assets.

Following the 2021 investment strategy review it was concluded there was further scope to reduce the reliance on equity risk within the investment strategy. Whilst modelling showed the Fund could switch up to another **10%** away from 'growth assets' to bonds, the ISC agreed to continue with a phased approach to the evolution of its strategic allocation. To allow flexibility within the investment strategy and to respond to market conditions, the ISC agreed that allocation targets would be expressed as ranges and that the next phase would target reducing the equity allocation to **40% - 45%**.

## Asset/Liability Study

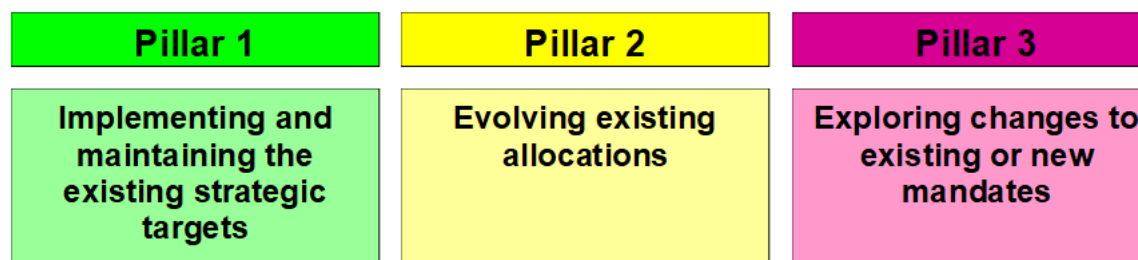
In 2023, the Committee commissioned an **Asset/Liability Study** following the results of the 2022 Actuarial Valuation. The conclusion of the Study validated the above decision and found that the Fund continued to have a very high probability of achieving its funding objectives by proceeding with its lower risk strategy of reducing the Fund's equity target whilst increasing its target to bonds.

The Fund is therefore moving towards a **77% – 82%** allocation to 'growth' (equities and alternatives) assets in order to meet the long-term funding assumptions set out in the 2022 Actuarial Valuation.

The **18% - 23%** allocation to bonds is designed to manage overall levels of funding volatility within agreed levels.

## Investment Allocation

The ISC has developed an **Investment Strategy Decision Framework** designed to enable it to make clear, structured, context based strategic decisions for the Fund. Based round the three pillars below, it formulises the Fund's decision-making process.



The Committee has translated its objectives into a suitable strategic asset allocation benchmark and

# Investment strategy and the process for ensuring suitability of investments

structure for the Fund (set out in [Appendix C](#)), taking into account both the liability structure and the objectives set out above. The Fund benchmark is consistent with the Committee's views on the appropriate balance between generating a satisfactory long-term return on investments whilst taking account of market volatility and risk and the nature of the Fund's liabilities.

The Committee monitors [investment strategy](#) relative to the agreed [asset allocation benchmark](#). In addition to on-going monitoring, the investment strategy is formally reviewed every [six months](#) at Committee meetings set aside for that purpose. Furthermore, specific consideration is given to investment strategy in the light of information arising from each triennial actuarial valuation.

## Investment managers

The Committee utilises a number of active and index tracking investment managers all of whom are authorised under the [Financial Services and Markets Act 2000](#) or equivalent to undertake investment business. The Committee has utilised the [ACCESS Pool](#) solutions to meet its strategic objectives migrating its liquid assets into [ACCESS Authorised Contractual Scheme \(ACS\)](#). The Committee will continue to review the solutions that become available for its illiquid assets.

The Committee, after seeking appropriate investment advice, has agreed specific benchmarks with each manager so that, in aggregate, they are consistent with the overall asset allocation for the Fund. Fund benchmarks are kept under periodic review. The Fund's investment managers will hold a mix of investments which reflects their views relative to their respective benchmarks. Within each major market and asset class, the managers will maintain diversified portfolios through direct investment or pooled vehicles and a mix of asset types across a range of geographies in order to provide diversification of returns.

The managers appointed, and the mandates they manage, are detailed in [Appendix C](#). This includes the investments made via the ACCESS pool. [Appendix D](#) details the objectives and investment rationale of the mandates.

## Types of investment to be held

The investment managers are required to comply with LGPS investment regulations.

The Fund may invest in quoted and unquoted securities of UK and overseas markets, including equities, fixed interest and index linked bonds, cash, property, commodities, infrastructure, timber and loans either directly, through pooled funds or via partnership agreements.

The Fund may also make use of contracts for difference and other derivatives either directly or in pooled funds when investing in these products, for the purpose of efficient portfolio management or to hedge specific risks. The Committee considers all of these classes of investment to be suitable in the circumstances of the Fund.

## Currency hedging

To reduce the volatility associated with fluctuating currency rates (currency risk), the Fund utilises hedged versions of the global equity indices which are managed by the Fund's index tracking manager.

Investment Managers have discretion to utilise currency hedging for risk management purposes.

# Risk Measurement and Management

## Risk

The Fund is exposed to a number of risks which pose a threat to the Fund meeting its objectives. These risks are set out and monitored as part of the Fund's formal **Risk Register**. In summary, the principal risks affecting the Fund and mitigations are:



### **Funding risks:**

**Financial mismatch** – The risk that Fund assets fail to grow in line with the developing cost of meeting Fund liabilities. The risk that unexpected inflation increases the pension and benefit payments and the Fund assets do not grow fast enough to meet the increased cost.

**Changing demographics** – The risk that longevity improves and other demographic factors change resulting in increased Fund liabilities, reduced solvency levels and increased employer contributions.

**Systemic risk** – The possibility of an interlinked and simultaneous failure of several asset classes and/or investment managers, possibly compounded by financial 'contagion', resulting in an increase in the cost of meeting Fund liabilities.

### **Asset risks:**

**Concentration** – The risk that significant allocation to any single asset category and its underperformance relative to expectation would result in difficulties in achieving funding objectives.

**Illiquidity** – The risk that the Fund cannot meet its immediate liabilities because it has insufficient liquid assets.

**Manager underperformance** – The failure by the fund managers to achieve the rate of investment return assumed in setting their mandates.

**Climate risks:** The risk to asset returns and funding posed by climate change.

### **Other provider risks:**

**Transition risk** - The risk of incurring unexpected costs in relation to the transition of assets among managers. When carrying out significant transitions, the ISC takes professional advice and considers the appointment of specialist transition managers.

**Custody risk** - The risk of losing economic rights to Fund assets, when held in custody or when being traded.

**Credit default** - The possibility of default of a counterparty in meeting its obligations.



# Risk Measurement and Management

## Mitigations:

In general terms, the risks are managed via a combination of:

- ◆ The appointment of **professional advisers** to assist the ISC in managing these risks;
- ◆ Agreed **processes** and **guidelines** for consideration and monitoring of the investments;
- ◆ Specific **limits** on individual investments;
- ◆ Ensuring the **expected return** from the Investment Strategy is consistent with the **assumptions** made by the **Actuary** in valuing the Fund;
- ◆ Assessments of the **levels of risk** taken by the Fund;
- ◆ **Diversification** across asset classes and managers;
- ◆ Regular **review** and **monitoring** of investment manager performance;
- ◆ Periodic **RI investment manager engagements** meetings;
- ◆ Recording and monitoring engagements via the Fund's **Engagement Log**;
- ◆ Yearly assessment of **climate metrics** and monitoring outcomes; and
- ◆ Monitoring the Fund's progress to **Net Zero** by 2050.

## Expected return on investments

Over the long term, the overall level of investment return is expected to exceed the rate of return assumed by the Actuary in valuing the Fund liabilities and setting funding requirements.

## Realisation of investments

The majority of assets held within the Fund may be realised quickly if required.

The Committee monitors both the level of liquid assets and the liquidity requirements of the Fund via the Fund's Annual **Investment Scorecard**.



# Asset Pooling - ACCESS Pool (A Collaboration of Central, Eastern & Southern Shires)

## Overview

The Fund is one of **eleven** participating Fund's in the **ACCESS Pool (A Collaboration of Central, Eastern & Southern Shires)** along with Cambridgeshire, East Sussex, Hampshire, Hertfordshire, Isle of Wight, Kent, Norfolk, West Northamptonshire, Suffolk and West Sussex.



All eleven funds are committed to **collaboratively working** together to meet the government's criteria for pooling and have signed an **Inter-Authority Agreement** to underpin their partnership. This is currently in the process of being reviewed by the ACCESS Authorities.

The proposed structure and basis on which the ACCESS Pool will operate in order to meet the Government's criteria was set out in the July 2016 submission to Government. A copy of the **Submission** and the progress made against the timetable is available on the **ACCESS website**.

The participating authorities have a clear set of **objectives** and **principles** that will drive decision-making and help shape the design of the Pool. These underpin the design of the project plan that the ACCESS Funds are working towards.

In 2018, a joint procurement was undertaken by ACCESS for an index tracking provider. **UBS Asset Management** was appointed as the preferred provider. In addition, in March 2018, **Link Solutions Limited (Link)** was appointed to act as operator of the **ACCESS's Authorised Contractual Scheme (ACS)**.

More recently the ACCESS Pool has procured an **Implementation Adviser** to assist with pooling of illiquid assets.

## Assets to be invested inside the Pool

The Fund's intention is to invest its assets through the ACCESS Pool as and when suitable Pool investment solutions become available. An indicative timetable for investing through the Pool was set out in the **July 2016 submission** to Government. The **key criteria** for assessment of Pool solutions will be as follows:

1. That the **Pool enables** access to an appropriate solution that meets the objectives and benchmark criteria set by the Fund.
2. That there is a **clear financial benefit** to the Fund in investing in the solution offered by the Pool, should a change of provider be necessary.



## Asset Pooling - ACCESS Pool (A Collaboration of Central, Eastern & Southern Shires)

The Fund monitors developments with a view to transitioning assets across to the Pool as and when suitable solutions are available to meet the Fund's Investment Strategy requirements. As at **31 March 2023**, the Fund had transitioned **95%** of its **liquid assets** (**64%** of all assets) into the ACCESS pool. This includes global equity and cash plus bond sub-funds, index tracking environmental, social and governance (ESG) sustainable low carbon global equity pooled funds and an index linked bond pooled fund. The ISC have agreed that the remaining **5%** of liquid assets will be transitioned into two emerging market equity strategies when launched later in the year.

The Essex Pension Fund is working towards the expectation that over time all investments will be pooled with the exception of **direct property** and operational **cash**. The table below sets out the rationale.

### Assets to be invested outside the Pools

Any assets not currently invested in the ACCESS Pool will be reviewed at **least every three years** to determine whether the rationale remains appropriate, whether it continues to demonstrate value for money and whether a viable option is available.

Asset Class	Manager	Strategic Allocation %	Reason for not investing in the ACCESS Pool
Direct Property	Aviva Investors	Up to 10%	<ul style="list-style-type: none"> <li>Investment manager skill is a major determinant of returns. The availability of quality investment managers for a large mandate is untested</li> <li>The portfolio has been built to specific risk and return requirements</li> <li>Portfolio designed to account for target holding sizes, to reflect the total portfolio size and achieve the required level of diversification</li> <li>Moving holdings to part of a bigger direct portfolio would have significant cost implications such as Stamp Duty Land Tax (SDLT)</li> <li>To reshape the portfolio to meet new objectives would be inconsistent with the value for money criteria</li> <li>Project Pool analysis showed that increasing direct mandate size does not result in incremental cost savings</li> </ul>
Operational Cash	In-house	n/a	A reasonable level of operational cash will be required to maintain efficient administration of scheme. This will be held in house as ECC will need to manage cashflow to meet statutory liabilities, including monthly pension payroll payments



# Environmental, Social & Governance Considerations

## Fiduciary duty

The fundamental responsibility of the Fund is to ensure that it has **adequate monies** available to **pay pensions** as they fall due. This objective must be achieved in a cost-effective way for members, employers and the taxpayer. Moreover, in reaching decisions, the Fund must comply with its fiduciary responsibilities.

## Responsible Investment (RI) Policy

The ISC recognises that **environmental, social and governance (ESG) factors** (including those related to climate risk) can influence long term investment performance and the ability to achieve long term sustainable returns. To this end, the Committee identified **four** key headline **responsible investment beliefs**, with a number of sub beliefs sitting underneath these headings. The Committee in formulating the **Responsible Investment Policy** below have incorporated the Fund's **investment beliefs** articulated in **Appendix E**.

## Investment Strategy

1. The RI Policy should be integral to the investment strategy and not considered in isolation.
2. The Fund should minimise exposure to securities where environmental or social aspects could be financially detrimental to the portfolio.
3. Investments expected to deliver positive environmental or social benefit are encouraged as long as they are not expected to dilute overall returns.

## Engagement and Voting

4. The ISC will only exclude stocks in limited or specific instances but will actively encourage engagement and work collaboratively with other investors to increase the impact of engagement.

## Managers/implementation

5. The ISC will seek to implement mandates in line with its RI Policy.
6. ESG factors should (amongst others) be an integral component in the consideration of investment in a stock by active managers.
7. For index tracking allocations, in choosing the reference benchmark, careful consideration will be given to the ESG aspects of that benchmark. Although it is recognised that the index tracking manager has no choice of stocks within the benchmark index, the index tracking manager will be expected to actively engage with companies held to the benefit of the Fund and its members.
8. The ISC will seek to utilise mandates in line with its RI Policy and expects these to be made available via the ACCESS Pool.

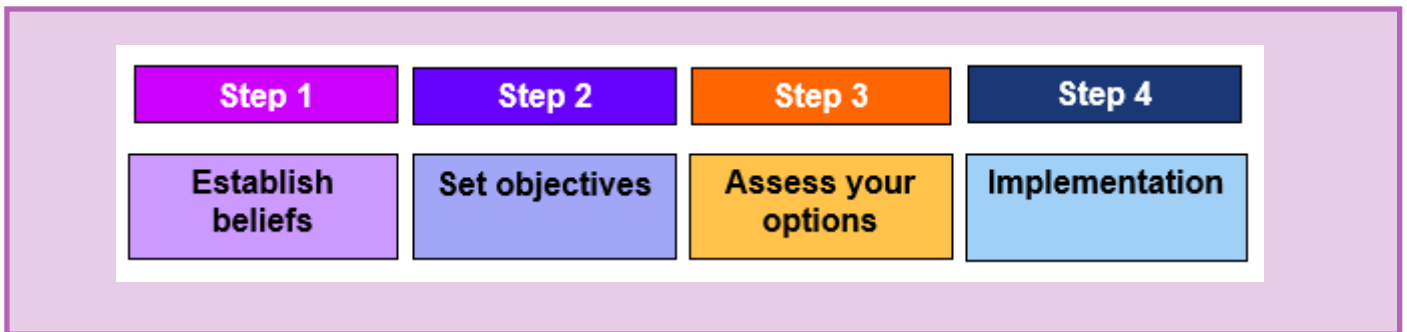
# Environmental, Social & Governance Considerations

## Monitoring/governance

9. The ISC will monitor and challenge their providers on their ESG implementation and any intended changes over time.
10. The ISC will take a long-term view on RI, including the direction of travel as well as the current implementation.

## RI Framework

In order to determine how the current portfolio may evolve to capture the Fund's **RI Beliefs**, the Committee established and adopted an **RI Framework** for integrating the Fund's RI Beliefs into the overall portfolio construction as detailed below:



This **Framework** is a mechanism for the Committee to assess each mandate's alignment with the Fund's RI Policy enabling the Fund to move towards more sustainable investment portfolios and those with positive social and/or environmental impact.

The Committee has considered the overall ESG impact of its investments. To this end, it was agreed over the **medium term** to allocate **10% (c1bn)** of the portfolio to **impact investing solutions** as and when suitable opportunities arise.

## Collaborative working

In line with its belief and Policy to work collaboratively with other pension funds to increase the strength of its voice in RI matters, the Committee agreed at its November 2019 meeting to join **Local Authority Pension Fund Forum ('LAPFF')** as part of a drive to work collaboratively with others on RI issues. It is also committed to working with its **ACCESS** partnering funds and, alongside the Fund's own RI Policy, has adopted **ACCESS's RI Guidelines**.



Through its manager engagement, the ISC is supportive of its investment managers collaborating on **industrywide initiatives** when it can demonstrate wider benefit for the Fund and in turn lead to enhanced shareholder value.



# Environmental, Social & Governance Considerations



## Engagement

The Fund expects its investment managers to take account of ESG considerations in the selection, retention and realisation of investments as an integral part of the normal investment research and analysis process. The Fund also expects its investment managers to engage with companies held on all matters in regard to good stewardship. The Fund believes taking account of such considerations forms part of the investment managers' normal fiduciary duty.

In addition, the Fund has developed its own [Investment Engagement Strategy](#) with the following specific aims and objectives:

- ◆ To establish a Framework for the Fund's engagements with its investment managers;
- ◆ To gain an understanding of how each of the Fund's investment managers embed ESG into its investment process;
- ◆ To review engagement holistically, recognising that all of the ten RI Priorities identified by the Fund are equally important;
- ◆ To gain an understanding of the level of Climate risk around the Portfolio and how each of the Fund's investment managers are aligning their mandate to meet the Fund's aspiration of net carbon zero emissions by 2050;
- ◆ To gain an understanding of how the Portfolio will transition to a low carbon environment and the steps being taken;
- ◆ To get an overall understanding of the investment mandate by assessing the Investment Manager organisation and Portfolio from both a 'Top Down' and 'Bottom Up' perspective; and
- ◆ To aid discussion, target setting, measurement, outcome and progress reporting.

## Priority for RI consideration and engagement

The Committee recognises that there are a range of interested parties all of whom will have differing interests in the Fund and as such have identified the following areas which it expects the Fund's investment managers to treat as priorities when engaging with companies invested in on the Fund's behalf:

# Environmental, Social & Governance Considerations

## RI Priorities



The Committee will agree a **subset** of these priorities annually to focus its engagement activities on.

### **Exercise of voting rights**

#### **Assets outside the ACCESS Pool**

The Fund no longer holds any segregated equities portfolios outside the Pool.

#### **Assets inside the ACCESS Pool**

The ACCESS pool has formulated **voting guidance** which it expects each of the underlying investment managers managing sub funds on its behalf to comply with or, when this is not the case, to provide an explanation.

### **Financial Reporting Council (FRC) 2020 UK Stewardship Code**

The Fund fully supports the **FRC UK Stewardship Code** and became a **signatory** to the Code in 2022.

It requires those of its investment managers who hold shares on its behalf to be signatories. For private market (alternative) assets investment managers, it is expected that they comply with it or to provide the ISC with an explanation of why it is not appropriate to do so, in the exercise of the mandate that they have been given, and how they will instead achieve and demonstrate the same level of responsible share ownership.

# Environmental, Social & Governance Considerations

The majority of the Fund's investment managers are signatories to the [2020 UK Stewardship Code](#). The ISC is comfortable that those private market managers that have not formally become signatories are adhering to the spirit of the Code and are able to demonstrate responsible ownership. This will be monitored periodically through the Fund's engagement with its investment managers.

## Ongoing Monitoring

The Fund expects its investment managers to take the [appropriate action](#) when operating on its behalf [engaging in stewardship activities](#). This includes integrating ESG factors in its investment process, documenting engagement, recording activities arising from engagement, reporting on outcomes including when engagements haven't been successful, and escalating issues when and if required. The Committee actively monitors progress periodically.

At each meeting, the ISC has [designated time](#) to consider RI matters which includes a quarterly update on the annual RI Project Plan, assessment of the managers RI capabilities including RI data quality and coverage and the outcomes of each investment manager engagement undertaken during that quarter. As part of this regular manager monitoring, the ISC will also challenge their managers on how they consider and manage all financial risks faced by their investments, including those that arise from ESG considerations. As a consequence, the Fund has developed a yearly [programme](#) of manager engagement and an [Engagement Log](#) which is designed to monitor outcomes of the Fund's engagements with its investment managers clearly identifying when progress on actions is satisfactory, complete or requires follow up.

## Escalation Policy

If meaningful progress is not forthcoming or if the investment manager is not behaving in a manner that is in line with the Fund's RI Policy and/or in the [best long-term interests](#) of the Fund, the Fund will escalate this up the organisation's management. If all avenues of engagement are exhausted, then the ISC, following professional advice, may decide to divest wholly or partly its mandate from the investment manager.

## Knowledge and Skills

The Committee also strives to improve and develop their knowledge and understanding on how ESG factors will impact the Fund's investments in the future. The Fund has formulated a [Knowledge and Skills Strategy](#) and rolling [Two-Year Training Plan](#) which has been established to ensure that the Committee has appropriate levels of knowledge and skills to enable them to carry out their decision-making effectively. Dedicated investment and RI training is identified as part of the Fund's annual business and training planning activities. Supplementary to training delivered by the Fund's Institutional Investment Consultant and Independent Investment Adviser, Members are encouraged to attend appropriate external conferences and events. In addition, the Committee are required to complete Hymans Robertson's, [Local Government Pension Scheme Online Learning Academy \(LOLA\)](#).



# Environmental, Social & Governance Considerations

## Taskforce on Climate Related Financial Disclosures (TCFD)

A key part of the Fund's engagement through its investment managers is the need for transparency in reporting. Although the Fund has no formal reporting requirement, it supports the aims of the TCFD and has set a number of climate metrics such as greenhouse gas emissions and carbon footprint that it will monitor and set targets against. The full list of climate metrics can be found in Appendix F.

A baseline assessment of its managers and their portfolio against the Fund's agreed climate metrics was undertaken for the year 2021. A key ongoing deliverable within the Fund's Business Plan for the ISC is to measure annual progress.

## Paris Agreement Net Zero by 2050

The Fund is also committed to aligning the portfolio to the Paris Agreement of being net zero by 2050. The Fund has agreed that the equity holdings, being the largest contributor to the Fund's overall emissions, will be the Fund's immediate focus in regard to its aspiration of reducing the Fund's footprint by 50% by 2030. The Fund continues to engage with its managers on their data quality, transparency and net zero commitments as part of the engagement programme.

## Stock Lending

The policy on stock lending (below) reflects the nature of the mandates awarded to investment managers by the ISC, which include both assets within the ACCESS pool and pooled investments:

### Assets within the ACCESS Pool

The Fund participates in ACCESS's stock lending programme for investments under ACCESS Pool governance.

### Pooled Investments

In regard to the Fund's pooled investments, where the Fund is buying units in a pooled vehicle, stock lending is outside the control of the Fund and undertaken at the discretion of the pooled fund manager.

**Example ESG and climate metrics**

**Stock holding analysis**

- Overall ESG score for individual stocks along with the breakdown of E, S and G scores
- Identifies the stocks with the highest carbon footprint
- Enables focused engagement with the managers and scrutiny on why they are comfortable investing in certain stocks

**ESG metrics**

- Quality of management of ESG risks
- Trends in ESG risk management
- Exposure to controversies
- ESG ratings by sector, allows the Fund to see what sectors are driving the ESG scores

**Climate metrics**

Levels of emissions

- Ownership of emissions
- Impact of 2 degree temperature rise scenario
- Exposure to companies with fossil fuel ties
- Engagement with low carbon transition
- How the carbon intensity is trending over a time period

# Appendix A - Responsibilities

## ISC Responsibilities

- ◆ to approve and review the asset allocation benchmark for the Fund;
- ◆ to determine, review and monitor the Fund's aims, objectives, policies, strategies and procedures relating to investment of the Fund's assets including the Investment Strategy Statement and any environmental, social and governance matters;
- ◆ to appoint and terminate Investment Managers (in relation to non-pooled assets), Custodians and Advisers to the Fund solely relating to investment matters;
- ◆ In relation to the LGPS ACCESS Pension Fund Pool;
  - a) to consider pooling matters including recommendations by the ACCESS Joint Committee;
  - b) to determine the transition of the assets held by Essex Pension Fund in relation to the Pool and the funds or sub-funds operated by the Operator;
  - c) to appoint the elected councillor for Essex County Council (ISC Chairman) to the Joint Committee as and when required the ISC Vice Chairman, or any other Member, able to deputise in their absence;
  - d) to advise the representative on the Joint Committee on such matters as may be required;
  - e) to monitor the performance of the LGPS ACCESS Pool and its Operator and recommending actions to the ACCESS Joint Committee or ACCESS Support Unit, as appropriate;
  - f) to receive and consider reports from the LGPS ACCESS Joint Committee and the Operator;
  - g) to undertake any other decisions or matters relating to the operation or management of the LGPS ACCESS Pool as may be required.
- ◆ to assess the quality and performance of each Investment Manager and the relevant ACCESS Operator annually in conjunction with Essex Pension Fund investment advisers and the Section 151 Officer;
- ◆ to monitor compliance of the investment arrangements with the Investment Strategy Statement;
- ◆ to monitor and review the Fund's compliance with the LGPS Scheme Advisory Board adopted Code of Transparency and UK Stewardship Code;
- ◆ to assess the risks assumed by the Fund at a global level as well as on a manager by manager basis;
- ◆ to approve and to review annually the content of the Pension Fund Treasury Management Strategy; and
- ◆ to submit quarterly reports on its activities to the Pension Strategy Board.

# Appendix A - Responsibilities

## Section 151 Officer ('S151O') Responsibilities

- ◆ To manage the Pension Fund including the power to seek professional advice and to devolve day-to-day handling of the Fund to professional advisers within the scope of the Pensions Regulations.
- ◆ To provide a training plan for the members of the ISC (and the Strategy and Advisory Boards).

## Custodian Responsibilities

- ◆ To safeguard all segregated assets (excluding direct property holdings, unitised holdings and cash held separately with either the Administering Authority or investment managers) within the Fund and ensure that all associated income is collected, including dividends and tax reclaims. Also, to ensure that corporate actions affecting the securities are dealt with, including rights issues, bonus issues and acquisitions.
- ◆ To provide regular statements of transactions, corporate actions, income and asset valuations as required by the Administering Authority.
- ◆ To report to the ISC in person on the assets of the Fund if required.
- ◆ To inform the Fund of any areas of concern which arise in its dealings with investment managers.
- ◆ To report the performance of the Fund's assets.
- ◆ To provide ESG and or any other relevant reporting as and when required.

## External Institutional Investment Advisers

- ◆ To provide advice to the Fund on investment strategy, asset allocation, benchmark selection and design, investment management structure, responsible investment, environmental, social and governance matters, good governance and stewardship, legislative changes impacting on the Fund and current emerging issues.
- ◆ To prepare and present a report, based on information supplied by the Fund's custodian, on the annual investment performance of the Fund.
- ◆ To carry out on behalf of the Fund, when required, the functions of manager selection and manager monitoring.
- ◆ To carry out asset/liability modelling studies when required.
- ◆ To provide expert commentary on the economy and investment market.
- ◆ To attend and advise at all meetings of the ISC and all meetings arranged between its officers, advisers and managers.
- ◆ To assist the ISC in its annual review of asset allocation, investment management structure, Investment Strategy Statement and Funding Strategy Statement.

## Independent Investment Adviser

- ◆ To assist the Officers of the Fund in the determination of agendas and papers for the meetings of the ISC and Officer and Adviser (O&A) meetings.
- ◆ In consultation with the Officers of the Fund, to identify investment issues of strategic importance to the Fund and arrange for their consideration by the ISC e.g. asset allocation, and investment, management structure.



## Appendix A - Responsibilities

- ◆ In conjunction with the Officers of the Fund, to keep under review the individual investment managers and where necessary put forward proposals for their management, including where appropriate their dismissal.
- ◆ To prepare commentary on investment managers performance to be included within the Investment Tables report presented to the ISC.
- ◆ To actively assist and prepare reports to enable the Fund to become a signatory to the Financial Reporting Council's (FRC) 2020 Stewardship Code by March 2022.
- ◆ To actively assist in the development and review of the Fund's Engagement Plan relating to investment managers Responsible Investment and Good Stewardship.
- ◆ To assist the Officers of the Fund, where requested, in manager searches and other Fund procurement exercises.
- ◆ To assist the ISC in keeping under review its statutory publications including its Investment Strategy Statement, the Fund's Responsible Investment Policy, Funding Strategy Statement and Asset Liability Study work.
- ◆ When requested by the Officers, to attend and participate in monitoring, reviewing and briefing meetings arranged with investment managers, limited partners etc.
- ◆ To assist the ISC by producing and presenting bite size investment training and thought pieces as and when appropriate.
- ◆ To assist Officers in the research, preparation and writing of specific one-off investment related projects as and when required.
- ◆ To produce for the ISC an annual report detailing the work undertaken for the year by the Independent Investment Adviser.
- ◆ To establish a set of mutually agreeable objectives which will be measured on an annual basis.
- ◆ To actively participate in all ISC, O&A and training sessions.

### Audit Responsibilities

The Fund is subject to review by both the County Council's External Auditors **BDO LLP** and from 2023/24 **Ernst & Young Global Limited** as well as internally by Internal Audit.

The Pension Fund financial statements contained in the **Council's Annual Statement of Accounts** present fairly:

- ◆ the financial transactions of its Pension Fund during the year; and
- ◆ the amount and disposition of the Fund's assets and liabilities, other than liabilities to pay pensions and other benefits after the end of the scheme year.

The External Auditor audits the Pension Fund financial statements and gives their opinion, including:

- ◆ whether they present fairly the financial position of the Pension Fund and its expenditure and income for the year in question; and

## Appendix A - Responsibilities

- ◆ whether they have been prepared properly in accordance with relevant legislation and applicable accounting standards.

In carrying out their audit of the financial statements, auditors will have regard to the concept of materiality.

Additionally, the Council must prepare a **Pension Fund annual report** which should contain the **Pension Fund Account** and **Net Asset Statements** with supporting notes and disclosures. External Audit will review the annual report as a whole and the accounts contained in it and then report:

- ◆ whether the accounts contained in the annual report are consistent with the financial statements on which the audit opinion was given; and
- ◆ that other information in the annual report is not inconsistent with the financial statements on which the audit opinion was given.

**Internal Audit** carry out a programme of work designed to reassure the S151O that Fund investment systems and records are properly controlled to safeguard the Fund's assets.



Chelmsford Cathedral, Chelmsford City



## Appendix B - Core Investment Beliefs

### Long term approach

#### Local authority (LA) funds take a long-term view of investment strategy

This is largely based on covenant. Unlike the private sector, the covenant underlying the Fund is effectively gilt-edged. This means that short term volatility of returns can be acceptable in the pursuit of long-term gain. Whilst there is a need to consider stability of contributions, at current maturity levels and with deficits spread up to 18 years, it is largely the future service rate which is expected to drive instability. One of the best ways to avoid this is to build in margins over the long term. More recently, the ISC has noted the increasing maturity of the Fund and potential change in cashflow position on the horizon. It is therefore also taking this into consideration in decision making.

#### Over the long term, equities are expected to outperform other liquid asset classes, particularly bonds

Given the above, there is a preference for a significant allocation to equities in the Fund as over the long-term as they are expected (but not guaranteed) to outperform other asset classes.

#### Allocations to asset classes other than equities and bonds expose the Fund to other forms of risk premium

Investors with a long-term investment horizon and little need for immediate liquidity can use this to their benefit as it offers the ability to capture the illiquidity premium on many asset classes, such as private equity and infrastructure.

### Diversification

#### Diversification into alternative asset classes (including property) is also expected to reduce overall volatility of the Fund's funding level

Given that the returns from different asset classes are expected to be delivered in different cycles (i.e. not be directly correlated with equity returns), the use of alternative assets can reduce overall volatility in the delivery of Fund returns without leading to a significant reduction in overall expected return, therefore increasing efficiency.

#### In the context of LA funds (open, long duration, not maturing quickly and with high equity content), an allocation to bonds does not offer a match to liabilities, but additional diversification

Where bonds are not used for liability matching purposes, an allocation to these assets can be beneficial from an overall risk/return perspective improving the overall efficiency of the Fund. The corollary to this is that bond benchmarks do not necessarily have to reflect the nature and duration of the liabilities (see benchmark section below) but should be set to provide managers with the sufficient scope to add value.

#### The overweight to UK equities in most UK pension funds is historic and loosely based on currency exposures, rather than a preference for the UK market

## Appendix B - Core Investment Beliefs

Although historically the UK may have benefited from better corporate governance, and therefore a higher return, increasingly the rest of the world is catching up and UK equities are not expected to outperform overseas equities over the long term. Given the concerns over market concentration in the UK market and an increased opportunity set overseas a move towards increased overseas allocation relative to the UK seems appropriate. Concerns about currency risk can be addressed by a separate currency hedging programme.

### Benchmarks

Where appropriate, benchmarks should represent the full opportunity set

For example, for a global equity mandate, a market capitalisation (“market cap”) weighted benchmark reflects an index tracking allocation to the market (analogous to investing in an index tracking equity mandate and investing in each stock according to its size). It therefore reflects the investable universe of stocks available and represents the starting point for an equity benchmark.

To some extent market cap weighted indices reflect past winners, so should be treated with caution

The regional exposures in the World Index are a function of the relative market cap of the regional stock markets. In turn, these are a function of the size of the economy as a whole and how well companies have performed in that economy. One measure of the size of the economy could be its overall contribution to global GDP. However, as has been seen in the UK, many companies in the market have little exposure to the domestic economy and, again, this should not be adhered to too slavishly. At the total fund level a fixed weights regional benchmark is therefore preferred in order to maintain an appropriate level of diversification across markets. This is particularly the case when the allocations are maintained by an index tracking “swing” manager.

Emerging market economies may be expected to outperform over the long term as the economy develops and the risk premium falls

As emerging markets develop both politically and economically, become more robust and less dependent on the fortunes of a small number of developed economies (such as the US), the risk of investing in these countries should decrease. The return demanded by investors for investing in these ‘riskier’ countries will therefore fall reflecting the increased security. This reduction in required return would tend to lead to a systematic increase in stock prices. As a result, a strategic allocation to emerging markets of at least the market cap weight if not slightly above is favoured.

Bond benchmarks do not need to reflect the nature and duration of the liabilities

As discussed in the diversification section above, if bonds are not held for liability matching purposes, benchmarks should be set in order to maximise the scope for adding value.

### Active versus index tracking management

Index tracking management is appropriate for obtaining a low-cost allocation to efficient markets

Where markets offer little scope for adding value through active management (such as individual allocations to UK equities, US equities and gilts) index tracking management is preferred as a low-cost way of accessing the market. This does not include emerging markets where the risk inherent in the market (although improving as stated above) and inefficiency of the market lends itself to active management.



## Appendix B - Core Investment Beliefs

### Active management is appropriate where a market is relatively inefficient offering opportunities for active managers to add value

Where markets offer substantial scope for added value active management would seem appropriate as a way of increasing overall expected return (after fees) without significantly increasing the overall level of volatility in the funding level.

### Constraints on active managers reduce their ability to add value

Active managers should not be unnecessarily constrained (within appropriate risk limits) and should be given the maximum scope to implement their active views. There is therefore a preference for unconstrained mandates e.g. unconstrained global equity mandates and unconstrained bond mandates such as M&G's SONIA plus approach. This also suggests that, within reason, managers' requests for additional scope should be acceded to.

### A degree of diversification of managers improves the efficiency of the overall structure (i.e. improves the expected return per unit of risk)

Active manager performance is expected to be cyclical and therefore by appointing a number of managers the delivery of returns is expected to be less volatile. However, too much diversification can lead to expensive index tracking.

### A rigorous approach to active manager selection improves the chance of appointing an active manager who will add value over the long-term

An active manager must outperform their benchmark after fees to add value. The selection of an active manager must assess more than just past performance and look into the infrastructure supporting the performance including; business and ownership, philosophy and process, people, risk controls and fees.

### The Fund does not have the governance structure in place to take tactical views and market timing is very difficult

Both timing investments into the market and taking tactical views are very difficult given the governance structure in place and the time taken to agree and implement decisions. Where possible these decisions are left to professional investment managers who are closer to the market and can implement tactical views in a more timely fashion. This highlights the importance of not unnecessarily constraining active managers and providing them with appropriate scope.

### The assessment of active management performance should be taken with a long-term view and take account of the market environment in which returns are delivered

Active management is cyclical and periods of underperformance from investment managers should be expected so the structure should be such that when the market cycle is unfavourable for some managers it is favourable for others and vice versa. This is expected to deliver added value over the long-term whilst smoothing the overall performance at the total Fund level. Churning of managers leads to additional costs; however, where the ISC no longer views an investment manager's prospects as positive over the long-term, action should be implemented as soon as possible due to the potential downside risk.

## Appendix C - Fund Strategy and Structure

### Summary

The Committee have agreed the following broad target ranges across the **three strategic asset buckets**:

Equities Long Term Target Range %	Bonds Long Term Target Range %	Alternatives Long Term Target Range %
40.0 - 45.0%	18.0 - 23.0	37.0

The table below shows the **target strategic allocation** of the Fund based on the upper equity target range:

Asset Class	Manager	Target Allocation %
<b>Equities</b>		<b>45.0</b>
Global Index Tracking	UBS	22.3
Active Global	LFS - Baillie Gifford LFS - Longview LFS - M&G	18.9
Active Emerging Markets	LFS - Columbia Threadneedle LFS - Robeco	3.8
<b>Bonds</b>		<b>18.0</b>
Index Linked Gilts	UBS	2.0
Cash +	LFS - Janus Henderson LFS - M&G	16.0
Corporate Bonds	-	
<b>Alternatives</b>		<b>37.0*</b>
Private Equity	Hamilton Lane	4.0
UK Real Estate	Aviva Investors	10.0
Global Real Estate	Partners Group	4.0
Infrastructure	Partners Group JP Morgan IFM Investors	10.0
Timber	Stafford	4.0
Direct Lending	Alcentra Permira	5.0

\* The Committee have agreed that of the 37% allocated to alternatives, 75% of this allocation be invested in core strategies and 25% in more sustainable/impact solutions

## Appendix D - Fund Manager Mandates and Objectives

Active/ Index Tracking	Mandate	% of Fund	Manager	Benchmark	Investment Objectives	Investment Restrictions
Index Tracking	Global Equity Sustainable	15.0%	UBS Asset Management	FTSE Developed	Match BM gross of fees over rolling 3 -year period	Excludes companies in line with CTB guidelines and UBS AM sustainability exclusion policy
Index Tracking	Global Equity Low Carbon	7.3%	UBS Asset Management	FTSE RAFI Low Carbon	Match BM gross of fees over rolling 3 -year period	Excludes companies in line with CTB guidelines and UBS AM sustainability exclusion policy
Active	Global Equity	6.3%	Link Asset Solutions - LP ACCESS Long Term Global Growth Fund	MSCI AC World Index	BM + 3%, gross of fees, per annum over rolling 5- year Periods	Discretionary mandate
Active	Global Equity	6.3%	Link Asset Solutions – LP ACCESS Global Equity Fund	MSCI AC World Index	BM + 3%, gross of fees, per annum over rolling 3- year Periods	Discretionary mandate
Active	Global Equity	6.3%	Link Asset Solutions – LP ACCESS Global Dividend Fund	MSCI AC World Index	BM + 3%, gross of fees, per annum over rolling 3- year Periods	Discretionary mandate
Active	Emerging Equity	3.8%	Link Asset Solutions - LP ACCESS Columbia Threadneedle & Robeco*	MSCI EM Index	BM + 4%, gross of fees, per annum over rolling 3- year periods	Discretionary mandate



## Appendix D - Fund Manager Mandates and Objectives

Active/ Index Tracking	Mandate	% of Fund	Manager	Benchmark	Investment Objectives	Investment Restrictions
Index Tracking	Index Linked Bonds	2.0%	UBS Asset Management	FTSE Act. Gov't Securities Index-Linked Over 5 Years Index	Match BM gross of fees over rolling 3 -year period	n/a
Active	Fixed Interest	5.5%**	Janus Henderson	1-month SONIA	BM +2%p.a.	n/a
Active	Fixed Interest	5.5%**	M&G Investment	1-month SONIA	BM +2%p.a.	n/a
Active	UK Property	10.0%	Aviva Investors	IPD PFI All Balanced Funds Index	BM +1% p.a.	Target allocation of Direct 75% Indirect 25%  No direct investment in the County of Essex
Active	Global Property	4.0%	Partners Group	IRR	9% p.a.	n/a
Active	Private Equity	4.0%	Hamilton Lane	MSCI World PME Index	BM +3% p.a.	Prior approval to be sought for co- investments
Active	Infrastructure	3.0%	IFM Investors	Absolute	BM + 8% p.a.	n/a
Active	Infrastructure	3.0%	JPMorgan	Absolute	BM + 8% p.a.	n/a
Active	Infrastructure	4.0%	Partners Group	Absolute	BM + 8% p.a.	n/a
Active	Timber	4.0%	Stafford Capital Partners	IRR	BM + 8% p.a.	n/a
Active	Direct Lending	2.0%	Alcentra Limited	IRR	8% p.a.	n/a
Active	Direct Lending	3.0%	Permira	IRR	8% p.a.	n/a

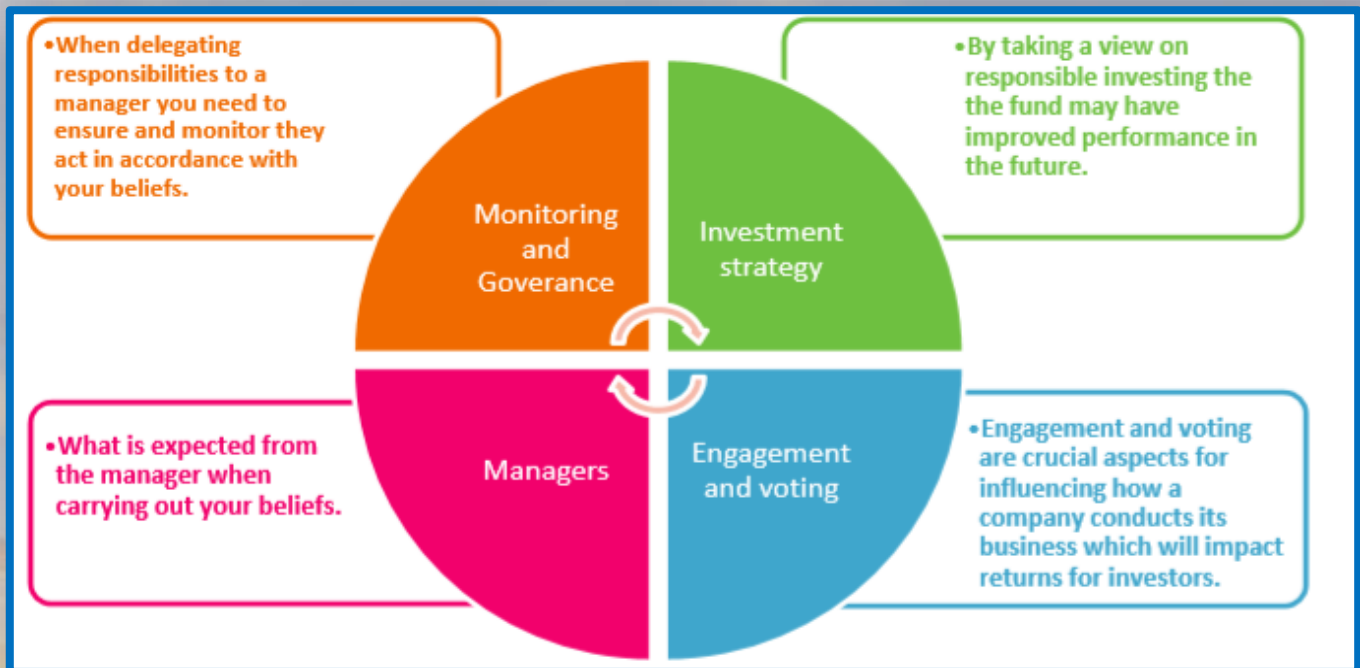
\*\* 5% remains to be allocated/assigned

The Fund will in the first instance look to work with the ACCESS pool to provide a suitable solution.



## Appendix E - RI Investment Beliefs

The Committee have articulated a **set of RI investment beliefs** based on the **four** key headline beliefs below:



### Investment strategy (IS)

1. Having a responsible investment policy could lead to better financial outcomes.
2. Having a responsible investment policy could lead to better outcomes for society.
3. Long term, businesses with more sustainable practices should outperform.
4. Allowing for the impact of ESG issues has many dimensions to it.
5. The Fund should avoid/limit exposure to securities where environmental or social aspects will be financially detrimental to the portfolio.
6. Environmental and social investing only needs to not be detrimental to returns.
7. Poor management of ESG risks has led to financially material losses in the past and is expected to do so in the future.
8. ESG is a factor, but not the only factor in choosing investments.

### Engagement and voting (EV)

1. Engagement in a company is more effective than disinvesting from the company.
2. Engagement and voting are influential and can be effective in changing behaviour and improving the Fund's performance as well as having a positive impact on the environment/society.
3. Collaboration with other investors gives the Fund a stronger voice.

# Appendix E - RI Investment Beliefs

## Managers (M)

### 1 Passive managers

- 1.1. The only influence an investor has on a passive manager is the choice of benchmark and level of engagement.
- 1.2. The choice of benchmark is important as it defines the investment portfolio.
- 1.3. The Fund should be an active owner seeking to influence behaviour in investee companies.
- 1.4. The Fund should consider alternative indices that reflect ESG factors.
- 1.5. The direction of travel of the investee companies is even more important than their current scoring on ESG factors.

### 2 Active managers

- 2.1. The social cost of companies will eventually need to be self-financed.
- 2.2. Managers should try as far as possible to price in the potential future impact of ESG risk in asset selection.
- 2.3. Active managers can take into account forward-looking metrics better than passive managers.
- 2.4. The Fund's investment managers should embed the consideration of ESG factors into their investment process and decision making, taking into account the direction of travel and not only current scoring.

## Monitoring and Governance (MG)

1. The ISC should not rely on the Pool for leadership on ESG issues.
2. The ISC should expect the Pool to be able to implement investments in line with its RI policy.
3. The Fund needs to engage and challenge managers on integrating ESG issues in their investment process in line with the RI policy.
4. An RI policy focussed on improving financial outcomes will be to the benefit of Fund stakeholders.
5. It is best to engage stakeholders on the overall approach to managing the Fund rather than on RI policy only.
6. ESG factors should be incorporated into manager reporting in due course.



## Appendix F - Climate metrics in line with Task Force on Climate related Financial Disclosures

The Committee have agreed to measure the following climate metrics in line with (TCFD):

Metric Category	Climate Metric
Absolute emissions	Total Greenhouse gas (GHG) emissions
Emissions intensity	Carbon footprint
Data quality	The percentage of assets for which Scope 1, 2 and 3 emissions are verified, reported, estimated or unavailable, in line with the GHG Protocol
Portfolio alignment	The percentage of the Fund's assets for which a public Paris-aligned commitment has been made, i.e. net zero by 2050
Additional metrics	Weighted average carbon intensity (WACI)
	% portfolio at year end for which engagement/voting on climate risk has been substantial i.e. substantial engagement or voting comprises instances where climate change, as a topic, has formed part of conversations or engagement above and beyond the typical information requests from companies
	Low carbon transition score

# Appendix G - Statement of Compliance: principles of good investment practice

The below table shows the Fund's adherence to the principles of good investment practice.

Description of Principle	Essex Pension Fund's position	Future actions
<p><b>1. Effective decision making</b></p> <p>Administering Authorities should ensure that:</p> <ul style="list-style-type: none"> <li>Decisions are taken by persons or organisations with the skills, knowledge, advice and resources necessary to make them effectively and monitor their implementation</li> </ul> <p>and</p> <ul style="list-style-type: none"> <li>Those persons or organisations have sufficient expertise to be able to evaluate and challenge the advice they receive and manage conflicts of interest.</li> </ul>	<p>Responsibility for approval and review of the Investment Strategy of the Essex Pension Fund has been delegated to the Investment Steering Committee (ISC). Every quarter, the ISC reports its activity to the Essex Pension Fund Strategy Board (the Strategy Board), the body with overall responsibility for the Essex Pension Fund.</p> <p>The day to day running of the Fund has been delegated to the S1510. The ISC is supported by the S1510, the Director for Essex Pension Fund and other Fund officers.</p> <p>Institutional investment advice to the ISC and Fund Officers is commissioned from Hymans Robertson. Furthermore, the Fund is supported by Mark Stevens, the independent investment adviser.</p> <p>An on-going programme of training for Members of the ISC and Strategy Board is in place based on the CIPFA Knowledge &amp; Skills Framework. The Training Strategy is periodically reviewed to ensure it is fit for purpose. Training is carried out in accordance with the ISC, PSB Two Year Training Plan. All Members are expected to complete Hymans Robertson's LGPS Online Learning Academy. Member training is also recorded and feeds into the scorecard which is reported to the Strategy Board on quarterly basis.</p> <p>The Fund has adopted its own Conflict of Interest Policy. All those associated with the ISC and PSB are required to complete annual declarations. In addition, declarations of interest are noted at the start of each meeting.</p> <p>Fund Officers hold relevant qualifications and maintain appropriate on-going professional development (CPD).</p> <p>The Essex Pension Fund is a member of the CIPFA Pensions Network.</p>	<p>On-going Member and Fund officer training.</p>



## Appendix G - Statement of Compliance: principles of good investment practice

Description of Principle	Essex Pension Fund's position	Future actions
<p><b>2. Clear objectives</b></p> <p>An overall investment objective(s) should be set for the fund that takes account of the scheme liabilities, the potential impact on local tax payers, the strength of the covenant for non-local authority employers, and the attitude to risk of both the administering authority and scheme employers, and these should be communicated to advisers and investment managers.</p>	<p>The Funding Strategy Statement (FSS) and Investment Strategy Statement (ISS) set out the Essex Pension Fund's primary funding and investment objectives.</p> <p>Specific investment objectives are in place for each mandate in the portfolio, and these are regularly monitored by the ISC.</p> <p>The Strategy Board has also agreed and reviews periodically a series of objectives across five areas: Governance, Investment, Funding, Administration &amp; Communications. Progress against objectives is monitored regularly by the Fund's scorecard. These objectives include:</p> <p>Ensure the Pension Fund is managed and its services delivered by people who have the appropriate knowledge and expertise;</p> <p>Maximise the returns from investments within reasonable risk parameters;</p> <p>Manage employers' liabilities effectively, having due consideration of each employer's strength of covenant, by the adoption, where necessary, of employer specific funding objectives;</p> <p>Recognise in drawing up its funding strategy the desirability of employer contribution rates that are as stable as possible; and</p> <p>Communicate in a friendly, expert and direct way to our stakeholders, treating all our stakeholders equally.</p>	<p>Continual monitoring and review of objectives.</p>

## Appendix G - Statement of Compliance: principles of good investment practice

Description of Principle	Essex Pension Fund's position	Future actions
<p><b>3. Risk &amp; liabilities</b></p> <ul style="list-style-type: none"> <li>In setting and reviewing their investment strategy, administering authorities should take account of the form and structure of their liabilities.</li> <li>These include the implications for local taxpayers, the strength of the covenant for participating employers, the risk of their default and longevity risk.</li> </ul>	<p>Following each triennial valuation, the ISC re-assess the investment strategy in light of the updated information on the structure of liabilities. Asset / Liability studies have been used in the past.</p> <p>Whilst it is accepted that investment underperformance due to certain market conditions can occur, the ISC measures active managers against longer term benchmark outperformance targets.</p> <p>The strength of covenant of participating employers is considered in the formulation of the FSS.</p> <p>The admission of new employers into the Fund is not granted unless appropriate guarantees are put in place.</p> <p>Investment risks are highlighted within the ISS. A Register of risks of not achieving each of the Funds objectives is maintained and reviewed on a quarterly basis.</p>	<p>The ISC is scheduled to consider an asset liability study based on the outcomes of the 2022 Valuation, at their June 2023 meeting.</p>

## Appendix G - Statement of Compliance: principles of good investment practice

Description of Principle	Essex Pension Fund's position	Future actions
<p><b>4. Performance assessment</b></p> <p>Arrangements should be in place for the formal measurement of investments, fund managers and advisers</p> <p>Administering authorities should also periodically make a formal assessment of their own effectiveness as a decision-making body and report on this to scheme members</p>	<p>The performance of the Fund and fund managers is monitored each quarter by the ISC, and all fund managers are held to account through meetings with the ISC and/or the Fund's officers and advisers.</p> <p>Performance data is provided by a specialist provider, independent from the fund managers.</p> <p>The Fund participates in CEM Benchmarking to ascertain whether the Fund is achieving positive net added value at lower cost.</p> <p>The Fund's contracts with its advisers are market tested when appropriate.</p> <p>An effectiveness review of both the Strategy Board and ISC is undertaken periodically with the outcome of this review reported back to the Strategy Board. Included are an assessment of both the Strategy Board &amp; ISC's effectiveness and that of the support received from Fund Officers and Advisers.</p> <p>As part of the Competition and Markets Authority (CMA) requirement the Fund in November 2019 set strategic objectives for its Institutional Investment Advisers, Hymans Robertson which they will be measured against using established long-term investment objectives for the Fund as the basis. Progress will be monitored periodically, and a formal assessment undertaken on an annual basis.</p> <p>Strategy Board &amp; ISC attendance and training outcomes are measured in the quarterly scorecard.</p> <p>The Investment Scorecard is measured on an annual basis.</p>	<p>.</p> <p>A further effectiveness review is scheduled for 2025/26</p> <p>A formal assessment is scheduled for Q4 2023/24</p>



## Appendix G - Statement of Compliance: principles of good investment practice

Description of Principle	Essex Pension Fund's position	Future actions
<p><b>5. Responsible ownership</b></p> <p>Administering authorities should:</p> <p>Adopt, or ensure their investment managers adopt, the Institutional Shareholders' Committee Statement of Principles on the responsibilities of shareholders and agents.</p> <p>Include a statement of the authority's policy on responsible ownership in the Statement of Investment Principles.</p> <p>Report periodically to members on the discharge of such responsibilities.</p>	<p>The Institutional Shareholders' Committee Statement of Principles has been superseded by the Financial Reporting Council's (FRC) UK Stewardship Code and it is now the standard for the investment management industry.</p> <p>The Fund supports the UK Stewardship and during 2022 gained signatory to the Code.</p> <p>The ISC has adopted its RI Policy and established 10 RI Priorities of which agreement has been given to focus on a subset of priorities each year.</p> <p>The ISC has agreed its Investment Engagement Policy and established a programme of engagements with its investment managers. Engagement is recorded through the Fund's Engagement Log.</p> <p>Investment Manager reports circulated to ISC Members include details of voting records.</p>	<p>Complete the Fund's Annual FRC UK Stewardship Code submission to FRC to maintain its signatory status to the Code.</p>



## Appendix G - Statement of Compliance: principles of good investment practice

Description of Principle	Essex Pension Fund's position	Future actions
<p><b>6. Transparency &amp; reporting</b></p> <p>Administering authorities should:</p> <p>Act in a transparent manner, communicating with stakeholders on issues relating to their management of investment, its governance and risks, including performance against stated objectives;</p> <p>and</p> <p>Provide regular communication to members in the form they consider most appropriate.</p>	<p>Each quarterly meeting of the Board includes a review of the Fund's Business Plan and Risk Register. Furthermore, a detailed scorecard is used to monitor progress against the stated objectives. Agenda papers are published on the internet and the meetings are open to the public.</p> <p>An Employers' Forum is held periodically either in person or by use of webinar technology and includes presentations from the Board.</p> <p>Chairman, Fund Officers and Advisers as well as the opportunity for questions to be raised.</p> <p>The Fund's <a href="#">website</a> includes:</p> <ul style="list-style-type: none"> <li>• 3 Year Business Plan</li> <li>• Annual Report and Accounts</li> <li>• Funding Strategy Statement</li> <li>• Investment Strategy Statement</li> <li>• RI Policy</li> <li>• Investment Engagement Strategy</li> <li>• Governance Policy and Compliance Statement;</li> <li>• Conflicts of Interest; and</li> <li>• Communications Policy</li> </ul> <p>News items are periodically posted to the Fund's website around the ISC's activities.</p> <p>Individual scheme members receive newsletter updates throughout the year in addition to annual benefit statements.</p>	<p>2024/24 Business Plan deliverable is to develop specification for a bespoke Pension Fund Website that will be fit for purpose now and in the future which will include a dedicated area for investments.</p>

## Definition of Terms

AAF0106	Internal Control report undertaken by an external auditor
ACCESS	A Collaboration of Central, Eastern and Southern Shires
ACS	Authorised Contractual Scheme
CIPFA	Chartered Institute of Public Finance and Accountancy
CPD	Continuing Professional Development
CPI	Consumer Price Index
ECC	Essex County Council, Administering Authority of Essex Pension Fund also known as Scheme Manager
ESG	Environmental, Social & Governance
EY	Ernst & Young
FRC	Financial Reporting Council
FSS	Funding Strategy Statement
FTSE	Financial Times Stock Exchange
GDP	Gross Domestic Product
GHG Emissions	Greenhouse Gas Emissions
IPD PPF	Pooled Property Fund Index
IRR	Internal Rate of Return
ISC	Investment Steering Committee
ISS	Investment Strategy Statement
LA	Local Authority
LAPFF	Local Authority Pension Fund Forum
LGPS	Local Government Pension Scheme
LIBOR	London Inter-Bank Offer Rate
MiFiD II	Markets in Financial Instruments Directive
MSCI AC	Morgan Stanley Capital Index All Countries
MSCI EM	Morgan Stanley Capital Index Emerging Markets
OECD	Organisation for Economic Cooperation and Development
PAB	Essex Pension Fund Advisory Board
PSB	Essex Pension Fund Strategy Board
S151O	Section 151 Officer
SDLT	Stamp Duty Land Tax
SIP	Statement of Investment Principles
TCFD	Taskforce on Climate related Financial Disclosures

**Essex Pension Fund  
Investment Steering  
Committee**

**ISC 03**



Date: 14 June 2023

**Responsible Investment (RI) Project Plan Update**

Report by the Director for Essex Pension Fund

Enquiries to Jody Evans on 03330 138489

**This Report requires a decision**

**Executive Summary**

**Report Type: Monitoring**

All of the 2022/23 RI Project Plan deliverables were completed. Most notably following the ISC's approval via the Out of Committee Decision Making Process the Fund's Financial Reporting Council (FRC) UK Stewardship Code Submission was submitted on 30 May 2023 ahead of the deadline of 31 May 2023. However, the outcome is not expected until the end of the Summer.

The Report also identifies the areas of activity in regard to 2023/24 RI Project Plan.

**1. Purpose of the Report**

- 1.1 To provide the final position in regard to progress made against the Fund's 2022/23 RI Project Plan.
- 1.2 To outline the Fund's RI Project Plan deliverables for 2023/24.

**2. Recommendation**

- 2.1 The Committee **agree** the Fund's 2023/24 RI Project Plan.
- 2.2 That the Committee note:
  - the final position in regard to progress against the Fund's 2022/23 RI Project Plan; and
  - the content of the report.

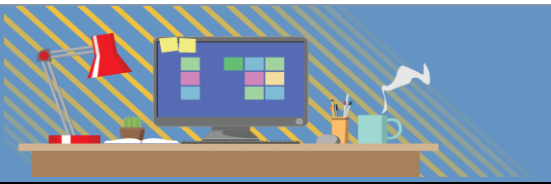
### **3. Background**

- 3.1 At its meeting on 15 June 2022, the Committee agreed a RI Project Plan including the workstreams, timings and steps required to be undertaken to achieve the 2022/23 Business Plan areas of activity in relation to RI and Stewardship.
- 3.2 Appendix A provides the final position in regard to progress made against the 2022/23 RI Project Plan.
- 3.3 The 2023/24 proposed RI Project Plan is set out at Appendix B.

### **4. Background Papers**

- 4.1 Responsible Investment (RI) Project Plan Update, ISC 05a, 22 February 2023.
- 4.2 Essex Pension Fund (EPF) - Three Year Business Plan and 2023/24 Budget, PSB 04a, 22 March 2023.





# Essex Pension Fund

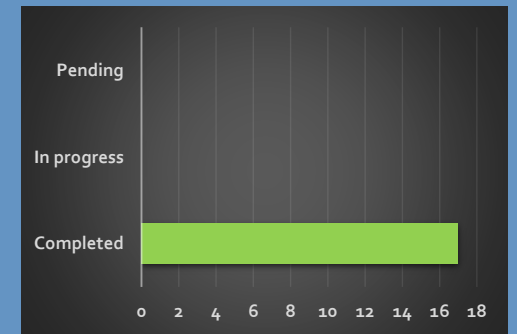
## ISC Responsible Investment Project Plan 2022/23

Deliverables	Decisions and actions	Meeting Date	Due	Priority	Status
RI Training	Training as and when required	as required	Q4	Medium	Completed
Proposed scope and Project Plan	Agree scope of activities and Project Plan	15 June 2022	Q1	High	Completed
Climate metrics (for manager monitoring, TCFD metrics and targets)	Establish climate metrics baseline and targets	30 November 2022	Q3	High	Completed
Climate metrics (for manager monitoring, TCFD metrics and targets)	Climate metrics targets following establishment of baseline	22 February 2023	Q4	High	Completed
Proposal on Index Tracking Equity benchmarks	Agree final solution based on the ISC's preferred approach	15 June 2022	Q1	High	Completed
Proposal on Index Tracking Equity benchmarks	Implement the ISC's preferred solution	12 October 2022	Q3	Medium	Completed
Proposal on bringing the RAFI Index Tracking Equity benchmark in line with the Fund's RI Policy	Agree approach to RAFI index tracking equity benchmark	12 October 2022	Q3	Medium	Completed
Proposal on bringing the RAFI Index Tracking Equity benchmark in line with the Fund's RI Policy	Implement the ISC's preferred solution	22 February 2023	Q4	Medium	Completed
Agree the Strategic Responsible Investment Framework	Propose Framework for integrating RI beliefs into the overall Fund construction	15 June 2022	Q1	High	Completed
Strategic Responsible Investment Framework	Commence assessment of options for more impactful investing within the existing portfolio construction	15 June 2022	Q1	High	Completed
Meet Managers with focus on RI themes	Identify areas for ongoing engagement with Managers	12 October 2022	Q3	Medium	Completed
Enact Engagement Plan with all managers including progress to date	Establish a Engagement Meeting Plan for O&A and ISC	12 October 2022	Q3	Medium	Completed
Early draft of Stewardship Code submission (template with gaps)	<ul style="list-style-type: none"> <li>Agree approach to passive equity benchmarks and</li> <li>Agree climate metrics baseline</li> <li>Identify areas for ongoing engagement with manager</li> </ul>	30 November 2022	Q3	Medium	Completed
Meet Managers with focus on RI themes	Identify areas for ongoing engagement with Managers	30 November 2022	Q3	Medium	Completed
Final draft of Stewardship Code submission	<ul style="list-style-type: none"> <li>Delegate completion of Stewardship Code submission to O&amp;A for submission by 30 April 2023</li> <li>Identify areas for ongoing engagement with managers</li> </ul>	22 February 2023	Q4	Medium	Completed
Annual review of Managers' compliance with Fund's RI and Stewardship Policy	<ul style="list-style-type: none"> <li>Identify areas for ongoing engagement with Managers</li> </ul>	22 February 2023	Q4	Medium	Completed
Meet Managers with focus on RI themes	<ul style="list-style-type: none"> <li>Identify areas for ongoing engagement with Managers</li> </ul>	22 February 2023	Q4	Medium	Completed

PROGRESS : 30 May 2023



### TASKS SUMMARY







# Essex Pension Fund

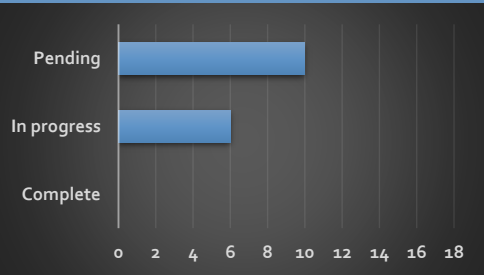
## ISC Responsible Investment Project Plan 2023/24

Deliverables	Decisions and actions	Meeting Date	Due	Priority	Status
RI Training	Training as and when required	as required	Q4	Medium	Pending
Proposed scope and Project Plan	Agree scope of activities and Project Plan	14 June 2023	Q1	High	In progress
Review of Investment Strategy Statement (ISS)	Agree draft ISS can be released for full consultation	14 June 2023	Q1	High	In progress
Strategic Responsible Investment Framework	Continue assessment of options for more impactful investing within the existing portfolio construction with initial focus on Infrastructure and Private Equity	14 June 2023	Q1	Medium	In progress
Enact Engagement Plan with all managers including progress to date	Establish a Engagement Meeting Plan for O&A and ISC	14 June 2023	Q1	Medium	In progress
Strategic Responsible Investment Framework	Commence assessment of options for more impactful investing within the existing portfolio construction	14 June 2023	Q1	High	In progress
Meet Managers with focus on RI themes	Identify areas for ongoing engagement with Managers	14 June 2023	Q1	Medium	In progress
Review of Investment Strategy Statement	Review outcome of the ISS stakeholder consultation	11 October 2023	Q3	High	Pending
Meet Managers with focus on RI themes	Identify areas for ongoing engagement with Managers	11 October 2023	Q3	Medium	Pending
Strategic Responsible Investment Framework	Continue assessment of options for more impactful investing within the existing portfolio construction with initial focus on Infrastructure and Private Equity	29 November 2023	Q1	Medium	Pending
Early draft of Stewardship Code submission (template with gaps)	<ul style="list-style-type: none"> <li>Agree climate metric outcomes</li> <li>Agree suitable engagement examples</li> <li>Identify areas for ongoing engagement with manager</li> </ul>	29 November 2023	Q3	Medium	Pending
Meet Managers with focus on RI themes	Identify areas for ongoing engagement with Managers	29 November 2023	Q3	Medium	Pending
Climate metrics (for manager monitoring, TCFD metrics and targets)	Establish climate metrics outcomes for 2022	29 November 2023	Q3	High	Pending
Final draft of Stewardship Code submission	<ul style="list-style-type: none"> <li>Delegate completion of Stewardship Code submission to O&amp;A for submission by 31 May 2024</li> <li>Identify areas for ongoing engagement with managers</li> </ul>	28 February 2024	Q4	Medium	Pending
Annual review of Managers' compliance with Fund's RI and Stewardship Policy	<ul style="list-style-type: none"> <li>Identify areas for ongoing engagement with Managers</li> </ul>	28 February 2024	Q4	Medium	Pending
Meet Managers with focus on RI themes	<ul style="list-style-type: none"> <li>Identify areas for ongoing engagement with Managers</li> </ul>	28 February 2024	Q4	Medium	Pending

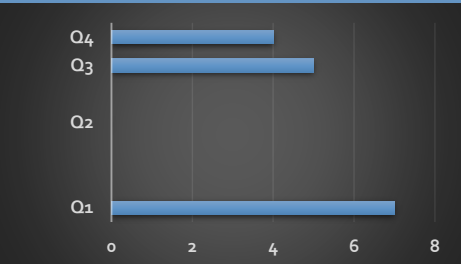
PROGRESS : 31 May 2023



### TASK SUMMARY



### ON THE HORIZON







<b>Essex Pension Fund Investment Steering Committee</b>	<b>ISC 04</b>
Date: 14 June 2023	

## Schedule of Future Meetings and Events

Report by the Head of Fund Compliance and Governance

Enquiries to Amanda Crawford on 03330 321763

**This Report is for noting**

### **Executive Summary**

**Report Type: Governance**

Members are being made aware of upcoming meetings and events in 2023/24, including the LGC Investment & Pensions Summit on Wednesday 06 and Thursday 07 September 2023.

#### **1. Purpose of the Report**

- 1.1 To provide the Committee with an update on the schedule of future meetings and events.

#### **2. Recommendation**

- 2.1 That the Committee note the content of the report.

### 3. Background

- 3.1 The Committee was made aware, at its meeting on 27 November 2019, that future meetings and events would be brought to each meeting to ensure that, where applicable, these will be authorised according to internal Essex County Council (ECC) processes, formerly known as the Foreign Travel Committee.

### 4. Upcoming Event

- 4.1 Fund Officers will continue to ensure that a review of advertised Conferences/ Seminars is carried out in line with the Knowledge and Skills Strategy, taking into consideration individuals' Training Needs Analyses and the Fund's carbon footprint, and will communicate any suitable Conferences either through emails and/or this Agenda Item.
- 4.2 The Compliance Team have been made aware of the following upcoming event for the Committee to consider:

External Training Events	
LGC Investment & Pensions Summit Royal Armouries and New Dock Hall, Leeds	Wednesday 06 and Thursday 07 September 2023

- 4.3 Members are asked to notify the Compliance Team should they wish to attend by 16 June 2023.
- 4.4 Due to the costs associated with the event, attendance will be deemed as compulsory should any Member put themselves forward as the Fund will not be able to obtain a refund once a place has been booked.

### 5. Schedule of Meetings

- 5.1 The schedule of meetings agreed for the municipal year 2023/24 is as follows:

Investment Steering Committee	
Wednesday 11 October 2023	10:00 – 13:00
Wednesday 29 November 2023	10:00 – 16:00
Wednesday 28 February 2024	10:00 – 13:00

Training Days	
Responsible Investment Workshop	September 2023

## 6. Finance and Resources Implications

- 6.1 If an event costs more than £500 for one member or £1,000 in total, then prior approval by ECC for any travel is compulsory.

## 7. Background Papers

- 7.1 Schedule of Future Meetings and Events, ISC 07, 22 February 2023.

