

Minutes of a meeting of the Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers held in Committee Room 2, County Hall, Chelmsford, CM1 1QH on Tuesday 6 November 2018 at 3.30pm

Present:

Members

Councillor D Finch (Chairman)
Councillor M Mackrory
Councillor D Madden
Councillor J Spence
Councillor S Walsh

The following officers were present in support:

Gavin Jones	Chief Executive
Pam Parkes	Director, Organisational Development and People
Lisa Siggins	Democratic Services Officer
Alison Woods	Head of People Business Partnering and Employment Practice

1. Election of Chairman

Having been nominated by Councillor Madden and seconded by Councillor Spence, it was

Resolved:

That Councillor D Finch be elected as Chairman for the meeting.

2. Membership, Apologies, Substitutions and Declarations of Interest.

The report of Membership, Apologies and Declarations of Interest was received.

It was noted that Councillor Sue Lissimore had sent her apologies and was substituted by Councillor Simon Walsh.

3. Exclusion of the Press and Public

Resolved:

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Schedule 12A of the Local

Government Act 1972 - information relating to any individual or which is likely to reveal the identity of any individual).

4. Changes to Executive Director and Director roles (CO/03/18)
(Press and public excluded)

The Committee considered a report by the Chief Executive which made recommendations on the permanent arrangements for the leadership of Infrastructure & Environment, and Adult Social Care.

Resolved:

1. To amend the role of Director, Adult Social Care (DASS) to be Executive Director, Adult Social Care (DASS) with effect from 1 May 2018.
2. To amend the salary of Nick Presmeg (currently Director, Adult Social Care (DASS) to the Executive Director rate set out in the confidential appendix to these minutes with effect from 1 May 2018.
3. To amend the organisation structure at layer 1 and delete the roles of Executive Director, Economy, Localities and Public Health (ELPH) and Executive Director Infrastructure and Environment, with effect from 1 December 2018.
4. To add a new role into the organisation structure at layer 1 of Executive Director, Place & Public Health, with effect from 1 December 2018.
5. Agree a revised salary for the role of Executive Director, Place & Public Health as set out on the confidential appendix to these minutes.
6. To appoint Mark Carroll permanently to the role of Executive Director, Place & Public Health with effect from 1 December 2018.
7. To make a backdated pro-rata payment to Mark Carroll, as set out in the confidential appendix to these minutes, in recognition of the additional responsibilities backdated to 1 June 2018

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Chairman

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Date