



Essex County Council

Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers

13:30	Monday, 08 April 2019	Committee Room 3, County Hall, Chelmsford, CM1 1QH
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For information about the meeting please ask for:

Judith Dignum, Democratic Services Manager

Telephone: 033301 34579

Email: democratic.services@essex.gov.uk

		Pages
1	Election of a Chairman To elect a Chairman for the meeting.	
2	Membership, Apologies, Substitutions and Declarations of Interest	4 - 4
3	Minutes 6th November 2018	5 - 6
4	Urgent Business To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

Exempt Items

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or

not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.

5 Minutes 6th November 2018 Confidential Appendix

- Information relating to any individual;
- Information which is likely to reveal the identify of an individual;

6 Chief and Deputy Chief Officer remuneration changes 2019/20

- Information relating to any individual;
- Information which is likely to reveal the identify of an individual;

7 Director for ACCESS Support Unit

- Information relating to any individual;
- Information which is likely to reveal the identify of an individual;

8 Urgent Exempt Business

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.

Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972. If there is exempted business, it will be clearly marked as an Exempt Item on the agenda and members of the public and any representatives of the media will be asked to leave the meeting room for that item.

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Attendance at meetings

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With sufficient notice, documents can be made available in alternative formats, for further information about this or about the meeting in general please contact the named officer on the agenda pack or email democratic.services@essex.gov.uk

Audio recording of meetings

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Agenda item 2

Committee: Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers

Enquiries to: Lisa Siggins, Democratic Services Officer

Membership, Apologies, Substitutions and Declarations of Interest

Recommendations:

To note

1. Membership as shown below
2. Apologies and substitutions
3. Declarations of interest to be made by Members in accordance with the Members' Code of Conduct

Membership

(Quorum: 3)

Councillor S Barker
Councillor D Finch
Councillor R Gooding
Councillor D Madden
Councillor M Mackrory

Minutes of a meeting of the Committee to Determine the Terms and Conditions of Employment of Chief and Deputy Chief Officers held in Committee Room 2, County Hall, Chelmsford, CM1 1QH on Tuesday 6 November 2018 at 3.30pm

Present:

Members

Councillor D Finch (Chairman)
Councillor M Mackrory
Councillor D Madden
Councillor J Spence
Councillor S Walsh

The following officers were present in support:

Gavin Jones	Chief Executive
Pam Parkes	Director, Organisational Development and People
Lisa Siggins	Democratic Services Officer
Alison Woods	Head of People Business Partnering and Employment Practice

1. Election of Chairman

Having been nominated by Councillor Madden and seconded by Councillor Spence, it was

Resolved:

That Councillor D Finch be elected as Chairman for the meeting.

2. Membership, Apologies, Substitutions and Declarations of Interest.

The report of Membership, Apologies and Declarations of Interest was received.

It was noted that Councillor Sue Lissimore had sent her apologies and was substituted by Councillor Simon Walsh.

3. Exclusion of the Press and Public

Resolved:

That, having reached the view that the public interest in maintaining the exemption (and discussing the matter in private) outweighed the public interest in disclosing the information, the public (including the press) be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraphs 1 and 2 of Schedule 12A of the Local

Government Act 1972 - information relating to any individual or which is likely to reveal the identity of any individual).

4. Changes to Executive Director and Director roles (CO/03/18)
(Press and public excluded)

The Committee considered a report by the Chief Executive which made recommendations on the permanent arrangements for the leadership of Infrastructure & Environment, and Adult Social Care.

Resolved:

1. To amend the role of Director, Adult Social Care (DASS) to be Executive Director, Adult Social Care (DASS) with effect from 1 May 2018.

2. To amend the salary of Nick Presmeg (currently Director, Adult Social Care (DASS) to the Executive Director rate set out in the confidential appendix to these minutes with effect from 1 May 2018.

3. To amend the organisation structure at layer 1 and delete the roles of Executive Director, Economy, Localities and Public Health (ELPH) and Executive Director Infrastructure and Environment, with effect from 1 December 2018.

4. To add a new role into the organisation structure at layer 1 of Executive Director, Place & Public Health, with effect from 1 December 2018.

5. Agree a revised salary for the role of Executive Director, Place & Public Health as set out on the confidential appendix to these minutes.

6. To appoint Mark Carroll permanently to the role of Executive Director, Place & Public Health with effect from 1 December 2018.

7. To make a backdated pro-rata payment to Mark Carroll, as set out in the confidential appendix to these minutes, in recognition of the additional responsibilities backdated to 1 June 2018

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Chairman

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Date