

**Member Support & Governance
Committee Services
County Hall Chelmsford CM1 1LX**

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Standards Committee

Date: Friday, 4 December 2009
Time: 2.00 pm
Venue: Committee Room 2

Officer Support to this Committee

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Agenda

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Part I
(Business to be taken in public)

1. Apologies

The Committee Officer to report the receipt (if any).

2. Declarations of Interest

To note any Declarations of Interest made by Members of the Committee.

3. Minutes

To approve as a correct record the minutes of the meeting held on [6 November 2009](#).

4. Matters arising

To note any matters arising from the minutes of the last meeting.

5. Chairman's Report

To receive an oral report by the Chairman.

6. Draft procedures for Determination and Hearing Sub-Committee

To consider report [SC/019/09](#) and [Annex 1](#) by the Deputy County Solicitor.

7. Case Summary Complaint Reference LAWA 717

To consider report [SC/020/09](#) and [Annex 1](#) and [Annex 2](#) by the Deputy County Solicitor.

8. The Conduct of a Hearing

To view a DVD prepared by Standards for England and to discuss the Committee's response.

9. Date and Time of Next Meeting

The next meeting is scheduled to take place on Friday, 22 January 2010 at 10 am in Committee Room 1.

10. Urgent Part I Business

To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

11. Exclusion of the Public

To consider whether the public (including the press) should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 (exclusion is recommended for the items set out in Part II below).

Part II

(Business to be taken in private)

At the time of going to press there are no items to be taken in this part of the Agenda

12. Urgent Part II Business

To consider any matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.