

Update to Report no: FTC/03/22

Report title: Confirmation of action taken since last meeting: Approval for Member and Officer attendance at the LGA Annual Conference	
Report to: Committee to consider applications to undertake certain duties by Members and Foreign Travel by Officers	
Report author: Gemma Bint, Democratic Services Officer	
Date: 15 February 2022	For: Decision
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County Divisions affected: All Essex	

1. Purpose of Report

- 1.1 To note that Cllr Henderson and Nicole Wood will no longer be attending the LGA Annual Conference, Nicole's place on the Conference will be offered to another member of the Corporate Leadership Team.
- 1.2 To approve that Members and officers will require accommodation for three nights instead of two nights due to the early start of the Conference on the 28 June.
- 1.3 To approve the updated cost of £7,098, this includes the Conference at £495+VAT per person and three nights' accommodation for seven people at approximately £420 per person.

2. Recommendation

- 2.1 To approve the updated cost of £7,098 for four Members and three officers to attend the LGA Annual Conference from 27 to 30 June 2022 in Harrogate.