

**Minutes of a meeting of the Committee to consider applications to undertake certain duties by Members and foreign travel by Officers held in Council Chamber, County Hall, Chelmsford, CM1 1QH at 12.10pm on Tuesday 19 July 2022**

**Present:**

**Councillor**

K Bentley (Chairman)

L Wagland

C Whitbread

M Mackrory

The following officers were present in support throughout the meeting:

Michael Hayes                      Democratic Services Assistant

Joanna Boaler                      Head of Democracy and Transparency

Paul Turner                          Director, Legal and Assurance

Emma Tombs                        Democratic Services Manager

**1. Membership, Apologies, Substitutions and Declarations of Interest.**

The report of Membership, Apologies and Declarations of Interest was received, and it was noted that:

1. Apologies for absence had been received from, Councillor Chris Pond, Councillor Louise McKinlay (for whom Councillor Whitbread substituted) and Councillor Tony Ball (for whom Councillor Wagland substituted).
2. There were no Declarations of Interest.

**2. Minutes**

The minutes of the meeting held on 19 April 2022 were agreed as a correct record and signed by the Chairman.

**3. Approval for Officer Foreign Travel to The Hague, Netherlands**

The Committee considered an application for one officer to travel to The Hague, Netherlands to attend a partnership meeting which related to an EU-funded project called "LECSEA – Local Energy Communities Across the 2 Seas' This was noted as the final annual conference of the 2 Seas region and funding programme which funded LECSEA.

As noted in the agenda report, approval from the Executive Director for Climate, Environment & Customer, had been obtained prior to the meeting.

**Resolved:**

1. That travel for one officer to The Hague, Netherlands to attend a partnership meeting that relates to an EU-funded project called “LECSEA – Local Energy Communities Across the 2 Seas’ on 29 and 30 September 2022, was approved.

#### **4. Annual Report**

It was noted that because no foreign travel was undertaken in 2021/22, there was no annual report to review.

#### **5. Date of Next Meeting**

It was noted that arrangements for approving travel were subject to change and would be communicated in due course.

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**Chairman**