

<b>Essex Pension Fund Strategy Board</b>	<b>PSB 08</b>
<b>Date: 15 December 2021</b>	

## Schedule of Future Meetings and Events

Report by the Compliance Manager

Enquiries to Amanda Crawford on 03330 321763

**This Report requires a decision**

### **Executive Summary**

The 2022/23 dates have been provided for the Board's agreement along with a reminder of the upcoming Meetings and training events for the remainder of this municipal year.

## **1. Purpose of the Report**

- 1.1 To provide the Board with an update on the schedule of future meetings and events.
- 1.2 To propose a schedule of PSB meeting dates for the new 2022/23 municipal year.

## **2. Recommendation**

- 2.1 That the Board **agree**:
  - the proposed PSB meeting dates for 2022/23 as detailed in Section 6; and
  - to note the content of the report.

### **3. Background**

- 3.1 The Board were made aware, at their meeting on 18 December 2019, that future meetings and events would be brought to each meeting to ensure, where applicable, the process of approval by the Foreign Travel Committee for attendance at any conferences/seminars is incorporated within the Committee's timetable.

### **4. Upcoming Event(s)**

- 4.1 Following the easing of some Covid-19 restrictions, more face-to-face Conferences and Seminars are starting to be advertised. However, the Fund also needs to be mindful of the most current advice and guidance being communicated from Essex County Council which is to consider the nature and importance of the Conference/Seminar before advertising these to Members to attend.
- 4.2 Therefore, Fund Officers will ensure a review of the advertised Conference/Seminar is carried out in line with the Knowledge and Skills Strategy taking into consideration individual's Training Needs Analysis and will communicate any suitable Conferences either through emails and/or this Agenda Item.
- 4.3 Members should also note that the pandemic has created a new approach to some Conferences/Seminars where they are now utilising a hybrid approach or in some cases 100% virtual. As and when any appropriate Webinars and/or hybrid options are announced, the Compliance Team will provide the Board with a communication to invite all Members to register for the event should they wish to do so.
- 4.4 As this present time, the Compliance Team have not been made aware of any suitable forthcoming conferences or seminars for the Board to consider.

### **5. Schedule of Meetings**

- 5.1 The schedule of meetings for the municipal year 2021/22 are as follows:

<b>Pension Strategy Board</b>	
Wednesday 23 March 2022	10am – 1pm*

\* This meeting date is subject to change, depending on take up of an Investment Conference for Members of the ISC.

<b>Investment Steering Committee</b>	
Wednesday 23 February 2022	10am – 1pm

<b>Training Days</b>	
EPF Back to Basics	31 January 2022 (timings tbc)

## 6. Proposed 2022/23 Schedule of Meetings

- 6.1 The proposed schedule of meetings for the new municipal year 2022/23 are as follows:

<b>Pension Strategy Board</b>	
Wednesday 06 July 2022	10am – 1pm – to be agreed
Wednesday 21 September 2022	10am – 1pm – to be agreed
Wednesday 07 December 2022	10am – 1pm – to be agreed
Wednesday 22 March 2023	10am – 1pm – to be agreed

- 6.2 The Fund will hold an Annual Back to Basics Training Day with the date yet to be confirmed.
- 6.3 In addition, the Essex Pension Fund Advisory Board will continue to meet on the same day as the PSB with a start time of 2pm.
- 6.4 The 2022/23 Investment Steering Committee meeting dates agreed at their 29 November 2021 meeting are as follows:

Investment Steering Committee	
Wednesday 15 June 2022	10am – 4pm
Wednesday 12 October 2022	10am – 1pm
Wednesday 30 November 2022	10am – 4pm
Wednesday 22 February 2023	10am – 1pm

## **7. Finance and Resources Implications**

- 7.1 If an event costs more than £500 for one member or £1,000 in total, then prior approval for any travel by the Foreign Travel Committee is compulsory.

## **8. Background Papers**

- 8.1 Schedule of Future Meetings and Events, PSB 10, 22 September 2021.
- 8.2 Schedule of Future Meetings and Events, ISC 05, 29 November 2021.