

		<b>AGENDA ITEM 6</b>
		<b>ES/009/12</b>
<b>Committee:</b>	<b>Executive Scrutiny Committee</b>	
<b>Date:</b>	<b>30 May 2012</b>	
<b><u>FORWARD LOOK/ WORK PROGRAMME 2012/13</u></b>		
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### **Purpose of Report**

The purpose of this report is to set out the Committee's latest work programme for its consideration. A report outlining other potential future scrutiny items will be circulated to Members in advance of the meeting.

**Executive Scrutiny Committee:  
Schedule 2011/2012 (provisional)**

<b>Meeting</b>	<b>Topic</b>	<b>Approach</b>	<b>Current status</b>
<b>2012</b>			
Ongoing throughout 2011/12	Transformation Programme Scrutiny Review  (ES-SCR-003)	Full Committee and Task and Finish Groups	This Forward Look document sets out the proposed timetable for consideration of further topics as part of the ongoing review, and the arrangements for monitoring the Transformation Programme: Beyond 2012/13.
<b>July 2012</b>	Transformation Programme Scrutiny Review: Shared Services	Full Committee	To consider the Essex Shared Services Strategy 2011-16. A scoping document will be prepared by Mark Hobson, Shared Services
<b>July 2012</b>	Partnerships  (ES-SCR-002)		Dan Gascoyne to present on:  Partnerships, Impact of the Localism Bill, Locality Boards and the Essex Partnership Forum refresh  A scoping document will be presented to the June meeting of the Committee
<b>Date to be agreed</b>	Transformation Programme Scrutiny Review: Beyond 2012/13	Full Committee	To consider the future plans for the Transformation Programme beyond Transitional State 3, scrutiny arrangements for commissioned services including the different types of delivery vehicles and Target Operating Models. Commissioned Services are key in terms of checking the arrangements and scrutiny adding value to the commissioned services.
<b>Date to be agreed:</b>	Transformation Programme: Property Strategy	Full Committee	Councillor David Finch to attend Committee
<b>Ongoing</b>	Absence Management	Full	The Community Wellbeing and Older Persons Policy and Scrutiny

		Committee	<p>Committee undertook a review into Absence Management for its' relevant Directorate. The Executive Scrutiny Committee awaited the outcome of this scrutiny before continuing with their review. The final scrutiny review report was agreed at the Community Wellbeing and Older Persons Policy and Scrutiny Committee on 9 December. A copy of this report was presented at the 25 January 2011 meeting of the Executive Scrutiny Committee, along with absence figures for all service areas. The Committee agreed (25 January, minute 6) that the topic would be referred to the Scrutiny Board, with a view to discussing each Policy and Scrutiny Committee reviewing their respective directorate absence statistics. The Scrutiny Board has subsequently agreed that the Community and Older People P &amp; SC undertakes this task on behalf of all P &amp; SC's and has established a Task and Finish Group which will report to Executive Scrutiny. This Task and Finish Group has now met twice and will provide updates to the Scrutiny Board, in the first instance.</p>
<b>Ongoing</b>	Coroner's Service	Full Committee	The Committee considered report ES/030/11 on 24 May, and received a report at its 31 January meeting.
<b>3 April 2012</b>	External Communications	Full Committee	The Committee considered a scoping document (ES-SCR-01/12) and agreed that a Task and Finish Group be convened. This Group has met once to date, and will meet for a second time in early-mid June 2012. An interim report to the Executive Scrutiny Committee will be received in July 2012.
<b>Standing Items</b>			

<b>Ongoing</b>	Quarterly Budget Reports	The Committee will receive quarterly financial reviews.	The quarterly 2011/12 Financial Reviews were presented throughout the year. The 2012/13 quarterly reviews will be presented to Committee throughout the year.
<b>3 April 2012</b>	Performance Management		The Executive Scrutiny Committee takes an overview of the performance scorecard and referrals to other Policy and Scrutiny Committees. At its 15 February (ES/005/11, minute 7) and 26 April (ES/022/11, minute 33) meetings the Committee considered the new arrangements for reporting performance. Quarter One Performance Report will be presented in July 2012; with Quarter Two following in October 2012.
	Equality Impact Assessments (ES-SCR-004)	Full Committee	A scoping document setting out the suggested areas of focus for this review was agreed on 23 June 2011 (ES/041/11). Committee received an update on 29 November 2011.
	Refresh of EssexWorks Corporate Vision (ES-SCR-006)	Full Committee	The Committee considered the refreshed EssexWorks Corporate Vision on 29 November 2011, following previous consideration of this topic at the 23 June meeting.
	Member support, development and effectiveness (ES-SCR-005)	Full Committee	<p>The Executive Scrutiny Committee considered this topic at its 29 November 2011 meeting. The main areas of focus were:</p> <ul style="list-style-type: none"> <li>• Member Development Charter</li> <li>• Member effectiveness</li> <li>• Support for Members</li> <li>• Information and communication for and with Members</li> </ul> <p>A scoping document setting out the</p>

			suggested areas of focus was agreed on 23 June 2011 (ES/045/11). An update will be received during 2012.
<b>1 May 2012</b>	Capita Resourcing		The final report prepared by a Task and Finish Group convened from the Central Services Policy and Scrutiny Committee was presented for consideration on 25 January 2011. Report ES/024/11 containing an update from the Task and Finish Group was presented on 26 April 2011 where it was subsequently agreed that the topic would be brought to the 1 May 2012 meeting for continued monitoring. This will now be received in June 2012.
<b>26 June 2012</b>	Customer Satisfaction, Complaints and Public Relations		The Executive Scrutiny Committee considered report ES/029/11 at its meeting on 24 May meeting, with Duncan Wood, Head of Research and Intelligence in attendance to introduce the report, answer questions and provide an update. The Committee agreed that a report providing details of the current performance in this area would be brought to the June 2012 meeting (minute 42, 2011).
<b>Completed Scrutiny Reviews by the Executive Scrutiny Committee</b>			
<b>3 April 2012</b>	Corporate Human Resources issues	Full Committee	The Committee will considered a scoping document (ES-SCR-02/12) was considered by the Committee at its 31 January 2012 meeting and a report was received on 3 April 2012 and the Committee agreed that the scrutiny review of this item was complete
<b>25 January 2011</b>	Facilities Management Overspend	The full Committee agreed the	At its 30 November meeting the Committee requested further information about the Facilities

		summary report	Management Service overspend detailed in the Financial Review as at the Half-Year stage 2010/11. A summary report containing details of the overspend was presented at the 25 January meeting.
<b>24 May 2011</b>	Risk Management and contracting arrangements (report ES/33/10)	The full Committee undertook the review.	The Committee monitored the scrutiny review recommendations at 24 May 2011 meeting and received a response from Councillor Louis, Cabinet Member for Major Projects and Commercial Services (ES/031/11). The Committee found that the recommendations had all been accepted, and good progress had been made against them. The Committee agreed that no further action was required in relation to this topic.
<b>29 November 2011</b>	Essex People Strategy 2012 and beyond including staff survey results (ES-SCR-007)	Full Committee	Adam Bowles, Head of Corporate HR and Keir Lynch, Executive Director for Transformation were in attendance to provide an update on the Essex People Strategy, focusing on 2012 and beyond, and include details of the staff survey results and collection methods. A scoping document setting out the areas of focus for this review was agreed at the 23 June 2011 meeting (ES/044/11).  The Central Services Policy and Scrutiny Committee originally considered the Essex People Strategy at its September 2009 meeting.