

# Cabinet Members and Portfolios

## 1. Changes to the Cabinet Membership and Portfolios

### Background

The Localism Act 2011 says that the Leader must appoint the cabinet.

The Act also divides the Council's functions into Executive Functions, where decisions are made by the Leader, members of the Cabinet or delegated to Council employees and non-executive functions where decisions are taken by the Council itself, by committees or by individual council employees.

The Leader has made a decision effective from 1 September for appointing members of the Cabinet and also on who is authorised to make decisions about Executive Functions. The changes to the Portfolios need to be reflected in the Constitution. The appointments and delegations have been designed to ensure that the Council can operate efficiently and effectively and so that decisions can be taken at the right level. These changes are designed to help the Council respond to the challenges it is facing while continuing to provide effective services and value for money for Essex residents and businesses.

The fact that a decision is delegated does not mean that the Member or Officer has to make the decision. There may be occasions when a particular decision should be taken at a higher level in the constitution because the decision is particularly significant or has cross cutting implications.

The Leader has made the following appointments to Cabinet. Also shown are the appointments of Deputies. Councillor Anthony Jackson is Deputy to the Leader.

All appointments to the Cabinet will continue until the start of the annual meeting following the next ordinary election of the County Council unless they cease to be a Councillor or they are removed from office by the Leader or as otherwise set out in the Constitution.

<b>Name</b>	<b>Portfolio</b>
Kevin Bentley	Deputy Leader and Cabinet Member for Economic Growth, Infrastructure, Waste and Recycling
Deputies	Penny Channer and Malcolm Buckley
John Spence	Finance
Deputy	Valerie Metcalfe
Rodney Bass	Highways and Transportation
Eddie Johnson	Highways Maintenance and Small Scheme Delivery
Deputy to both	Ray Howard
Derrick Louis	Transformation, Corporate Services and Traded

	Services
Anne Brown	Adult Social Care, Public Health and Wellbeing
Deputies	Terry Cutmore and Malcolm Maddocks
Ray Gooding	Education and Lifelong Learning
Deputy	Sue Lissimore
Dick Madden	Children and Families
Deputy	Ricki Gadsby
Roger Hirst	Libraries, Communities and Planning
Deputies	Mick Page and Kay Twitchen

**Recommended:**

That the Portfolios agreed by the Chairman and as set out in the Annex to this report be substituted for the Portfolios currently shown in Part 3 of the Constitution.

## Portfolios of Individual Cabinet Members

### 14.6.1 Leader

- The overall strategic direction, policies and priorities of the Cabinet and of Council, including the overall corporate revenue and capital budget strategy of the Authority
- Strategic housing development and investment
- To act as the Chairman or Council representative on key external bodies such as the Health and Wellbeing Board, the South East Local Enterprise Partnership, the Essex Partnership Board
- Community Leadership and Community Strategy
- Public Service Reform
- Equalities and Diversity
- Policy, Strategy and Communications
- Democratic engagement and representation
- Governance and assurance
- Organisational Intelligence and Commissioning Delivery
- Liaison with HM Government, Essex MPs and district, city, borough, parish and town councils
- Essex companies and other legal entities
- Matters of strategic, regional or countywide significance in relation to Aviation
- The functions of other portfolio holders in their absence or in an emergency or in any other circumstances where the Leader thinks it is desirable to act on any matter

#### **14.6.2 Deputy Leader and Cabinet Member for Economic Growth, Infrastructure, Waste and Recycling**

- Matters of strategic, regional or countywide significance in relation to integrated spatial development and economic growth
- Economic development and regeneration
- Enterprise, international trade and inward investment
- Skills and apprenticeships (including the Essex Employment and Skills Board)
- Liaison with business community and sub-regional partnerships (Thames Gateway, West Essex, Haven Gateway and Heart of Essex)
- Tourism
- Superfast Essex broadband programme
- Waste minimisation, disposal and recycling
- Energy
- Emissions reduction

#### **14.6.3 Finance**

- Responsibility for financial administration and management including preparation and management of the revenue and capital budgets, precepts, levies and borrowing
- Implementation and delivery of the Capital Programme
- Internal audit
- Risk and insurance

#### **14.6.4 Highways and Transportation Highways Maintenance and Small Schemes Delivery**

The Commissioning, Delivery and Budget management of the Council's Integrated Highways and Transportation Service with lead roles (each deputised by the other) as follows:

#### **14.6.4.1 Highways and Transportation**

- Larger schemes/integrated transport and Capital bids
- Transport Boards for Planning Quadrants
- Local Transport Plan
- Concessionary Fares
- Parking Partnership Strategy
- Ports (with the exception of economic growth related functions)
- Rail Strategy
- Street Light Commissioning
- Traffic Regulation Orders
- Public Rights of Way (bridleways, footpaths and byways)
- Park & Ride
- Road Safety, Essex Casualty Reduction Board and Essex Safety Camera Partnership

#### **14.6.4.2 Highways Maintenance and Small Schemes Delivery**

- Roads Maintenance
- Footway Maintenance
- Kerbing and Gulleys
- Bridges
- Streetlights Maintenance
- School Crossing patrols
- Cycling
- Passenger/Public transport (excluding Park & Ride)

- Local Highways Partnerships and small schemes
- North Essex Parking Partnership
- South Essex Parking Partnership

#### **14.6.5 Transformation, Corporate Services and Traded Services**

- Essex County Council Transformation Programme
- Procurement and commercial services
- Property and Facilities Management
- Legal Services, Human Resources, Information Services and Technology, Business Support
- Traded services, other than companies and other legal entities
- Lead member for armed forces liaison and engagement (military covenant)

#### **14.6.6 Adults Social Care, Public Health and Wellbeing**

- Adult social care, including the support of and assistance of people with learning or physical disabilities or sensory impairment and older people and the homeless
- Health system reform, integration and partnerships
- Safeguarding vulnerable adults
- Support to carers
- Joint commissioning and joint contracting
- Public Health and Community wellbeing
- Mental health services

#### **14.6.7 Education and Lifelong Learning**

- Mainstream schools and education including: diversity, organisation, planning and admissions; standards and achievement; attendance; 14-19 provision; transport for educational purposes; behaviour and education welfare services
- Early Years and pre-school
- Special Schools

- Special Education Needs provision, including specialist and complex services in mainstream schools
- School improvement
- Raising the Participation Age
- Youth services and careers advice
- Adult Community Learning
- Sport and physical activity including Active Essex

#### **14.6.8 Children and Families**

- Children's social care, including , but not limited to: the safeguarding of children; looked after children; services to vulnerable children and young people and their families; and adoption and fostering
- Statutory member for Children's Services
- Preventative services, including early intervention and the development of services for families with complex needs
- Corporate Parenting
- Children's Centres
- Youth offending
- Domestic Violence
- Child and Adolescent Mental Health Services (CAMHS)
- Drug and Alcohol Action Team
- Child health-related matters

#### **14.6.9 Libraries, Communities and Planning**

- Strategic and local planning
- Customer services, including Contact Centre and Member Enquiries
- Registration services

- Coroners
- Waste and mineral planning
- Flood Management
- Heritage, Culture and the Arts
- Libraries
- Built Environment; and Historic Environment
- Natural Environment
- Country Parks and other green assets
- Community engagement, community resilience and voluntary sector relationships
- Rural affairs
- Gypsies and travellers
- Sustainable development
- Community Safety
- Emergency Planning
- Trading Standards