

# ACCOUNTABILITY BOARD

<b>10:00</b>	<b>Friday, 27 April 2018</b>	<b>High House Production Park, Vellacott Close, Purfleet, Essex, RM19 1RJ</b>
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**Quorum: 3 (to include 2 voting members)**

## **Membership**

Mr Geoff Miles  
Cllr Kevin Bentley  
Cllr Paul Carter  
Cllr Rodney Chambers  
Cllr Keith Glazier  
Cllr Rob Gledhill  
Cllr John Lamb  
Angela O'Donoghue  
Lucy Druesne

Chairman  
Essex County Council  
Kent County Council  
Medway Council  
East Sussex County Council  
Thurrock Council  
Southend Borough Council  
Further Education/ Skills representative  
Higher Education representative

**For information about the meeting please ask for:**

**Lisa Siggins**  
**(Secretary to the Board)**  
[lisa.siggins@essex.gov.uk](mailto:lisa.siggins@essex.gov.uk)  
**Tel: 03330134594**

## **Meeting Information**

All meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Most meetings are held at High House Production Park, Purfleet. A map and directions to can be found <http://hhpp.org.uk/contact/directions-to-high-house-production-park>

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Secretary to the Board before the meeting takes place. If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Secretary to the Board before the meeting takes place. For any further information contact the Secretary to the Board.

The agenda is also available on the Essex County Council website

## **Part 1**

(During consideration of these items the meeting is likely to be open to the press and public)

	<b>Pages</b>
<b>1 Welcome and Apologies for Absence</b>	
<b>2 Minutes</b> To approve the minutes of the meeting held on 16th March 2018.	<b>6 - 10</b>
<b>3 Declarations of Interest</b> To note any declarations of interest to be made by Members in accordance with the Members' Code of Conduct	
<b>4 Questions from the Public</b>  Public Questions  In accordance with the Policy adopted by the SELEP, a period of up to 15 minutes will be allowed at the start of every Ordinary meeting of the Accountability Board to enable members of the public to make representations. No question shall be longer than three minutes, and all speakers must have registered their question by email or by post with the Managing Director of the South East LEP ( <a href="mailto:adam.bryan@essex.gov.uk">adam.bryan@essex.gov.uk</a> ) by no later than 10.30am seven days before the meeting. Please note that only one speaker may speak on behalf of an organisation, no person may ask more than one question and there will be no opportunity to ask a supplementary question.  On arrival, and before the start of the meeting, registered speakers must identify themselves to the member of staff collecting names.  A copy of the Policy for Public Questions is made available on the SELEP website - <a href="http://www.southeastlep.com/images/uploads/resources/PublicQuestionsPolicy.pdf">http://www.southeastlep.com/images/uploads/resources/PublicQuestionsPolicy.pdf</a>  Email ( <a href="mailto:adam.bryan@essex.gov.uk">adam.bryan@essex.gov.uk</a> )	

<b>5</b>	<b>Dartford Town Centre Improvements LGF Funding Decision</b>	<b>11 - 30</b>
<b>6</b>	<b>A414 Pinch Point Package Funding Award</b>	<b>31 - 37</b>
<b>7</b>	<b>Harlow Advanced Manufacturing and Engineering Centre (HAMEC) skills capital round one underspend utilisation</b>	<b>38 - 44</b>
<b>8</b>	<b>Rochester Airport LGF Progress Update Report</b>	<b>45 - 57</b>
<b>9</b>	<b>Growing Places Fund award to the Fitted Rigging House</b>	<b>58 - 64</b>
<b>10</b>	<b>Assurance Framework Implementation Update</b>	<b>65 - 103</b>
<b>11</b>	<b>Provisional Revenue Outturn 2017-18</b>	<b>104 - 112</b>
<b>12</b>	<b>Date of Next Meeting</b> To note that the next meeting of the Board will be on Friday 15 June 2018 at High House Production Park.	
<b>13</b>	<b>Urgent Business</b> To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

### **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

To consider whether the press and public should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act.

In each case, Members are asked to decide whether, in all the circumstances, the public interest in maintaining the exemption (and discussing the matter in private) outweighs the public interest in disclosing the information.

<b>14</b>	<b>Urgent Exempt Business</b> To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.
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