



Essex County Council

# Essex Countywide Traveller Unit Joint Committee

14:00	Thursday, 01 July 2021	<b>Council Chamber County Hall, Chelmsford, CM1 1QH</b>
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## For information about the meeting please ask for:

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**Telephone:** 033301 36276  
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## Essex County Council and Committees Information

All Council and Committee Meetings are held in public unless the business is exempt in accordance with the requirements of the Local Government Act 1972.

Members of the public will be able to view and listen to any items on the agenda unless the Committee has resolved to exclude the press and public from the meeting as a result of the likely disclosure of exempt information as defined by Schedule 12A to the Local Government Act 1972.

### ECC Guest Wifi

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- Please log in to 'ECC Guest'
- Follow the instructions on your web browser

### Attendance at meetings

Most meetings are held at County Hall, Chelmsford, CM1 1LX. [A map and directions to County Hall can be found on our website.](#)

### Access to the meeting and reasonable adjustments

County Hall is accessible via ramped access to the building for people with physical disabilities.

The Council Chamber and Committee Rooms are accessible by lift and are located on the first and second floors of County Hall.

Induction loop facilities are available in most Meeting Rooms. Specialist headsets are available from Reception.

## **Accessing Documents**

If you have a need for documents in, large print, Braille, on disk or in alternative languages and easy read please contact the Democratic Services Officer before the meeting takes place. For further information about how you can access this meeting, contact the Democratic Services Officer.

The agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk) From the Home Page, click on 'Running the council', then on 'How decisions are made', then 'council meetings calendar'. Finally, select the relevant committee from the calendar of meetings.

### **Audio recording of meetings**

Please note that in the interests of improving access to the Council's meetings, a sound recording is made of the public parts of many of the Council's Committees. The Chairman will make an announcement at the start of the meeting if it is being recorded.

If you are unable to attend and wish to see if the recording is available, you can find out by checking the [Calendar of Meetings](#) any time after the meeting starts. Any audio available can be accessed via the 'On air now!' box in the centre of the page, or the links immediately below it.

Should you wish to record the meeting, please contact the officer shown on the agenda front page.

	Pages
<b>1      Welcome, Membership, Apologies, Substitutions and Declarations of Interest</b>	<b>4 - 4</b>
<b>2      Election of Chairman</b> To elect a Chairman for the meeting.	
<b>3      Election of Vice-Chairman</b>	
<b>4      Minutes of 13 November 2020 and matters arising from that meeting not covered in agenda</b>	<b>5 - 9</b>
<b>5      Finance Update</b> To receive an update from Donna Norman, Assistant Accountant, ECC.	<b>10 - 14</b>
<b>6      Operations Performance Update which includes:</b>	

<b>6.1</b>	<b>Outreach Report</b> To receive an update from Nicola Coates, ECTU Outreach Officer, ECC.	<b>15 - 17</b>
<b>6.2</b>	<b>Unauthorised Encampments Report</b> To receive an update from Alec Baker, ECTU Officer, ECC.	<b>18 - 22</b>
<b>6.3</b>	<b>Rural Engagement Team Update</b> To receive a report from Sgt Paul Downes.	<b>23 - 35</b>
<b>7</b>	<b>High level risk assessment</b> To receive a report from Paul Ashworth, Wellbeing, Place and Communities Lead incorporating the Essex Countywide Traveller Unit, ECC.	<b>36 - 36</b>
<b>8</b>	<b>Meeting dates in 2021</b> To consider meeting dates in 2021.	
<b>9</b>	<b>Urgent Business</b> To consider any matter which in the opinion of the Chairman should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.	

### **Exempt Items**

(During consideration of these items the meeting is not likely to be open to the press and public)

The following items of business have not been published on the grounds that they involve the likely disclosure of exempt information falling within Part I of Schedule 12A of the Local Government Act 1972. Members are asked to consider whether or not the press and public should be excluded during the consideration of these items. If so it will be necessary for the meeting to pass a formal resolution:

**That the press and public are excluded from the meeting during the consideration of the remaining items of business on the grounds that they involve the likely disclosure of exempt information falling within Schedule 12A to the Local Government Act 1972, the specific paragraph(s) of Schedule 12A engaged being set out in the report or appendix relating to that item of business.**

<b>10</b>	<b>Urgent Exempt Business</b> To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.
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