

**MINUTES OF A MEETING OF THE EXECUTIVE SCRUTINY COMMITTEE
HELD AT COUNTY HALL, CHELMSFORD ON 6 SEPTEMBER 2011**

Membership

G Butland	*	Mrs V Metcalfe
* W J C Dick	*	G L Mitchinson
* N Edey	*	J W Pike
* M C M Lager (Vice-Chairman)	*	Mrs I Pummell
* A M Hedley	*	J Roberts
* M J Mackrory	*	T C Smith-Hughes (Chairman)
* S Mayzes	*	A Turrell
* G W McEwen (Substitute for M J Page)	*	J A Young (Vice-Chairman)

(* present)

Councillor Hume was also in attendance.

The following officers were present in support throughout the meeting:

Mrs Hannah Cleary, Governance Officer
Mrs Vivien Door, Committee Officer
Mr Colin Ismay, Head of Scrutiny and Lead Governance Officer
Mr Robert Fox, Governance Officer

66. Apologies for Absence

Apologies were received from the following Members:

Apologies	Substitutions
G Butland	
M J Page	G W McEwen

67. Declarations of Interest

The following Declarations of Interest were reported:

A Hedley	Personal Interest as Member of Basildon Borough Council
Mrs I Pummell	Personal Interest as Member for the County Council Division of Wickford Crouch

68. Minutes

The minutes of the meeting held on 19 July 2011 were approved as a correct record and signed by the Chairman subject to the following amendment:

Minute 62, Transformation Programme Scrutiny Review: New Ways of Working, Total Annual Baseline Reduction should read £19,052,000.

69. Governance Officer

The Chairman informed the Committee that Mrs Cleary, Governance Officer would be taking up a new appointment within the Council. The Chairman and Vice Chairmen thanked Mrs Cleary for her work with the Committee in her Governance role. The Chairman informed the Committee that Mr Robert Fox would take the responsibility as the Governance Officer for this Committee.

70. Future Work Programme Planning and Scoping

The Committee considered report ES/050/11 by the Governance Officer and **agreed** the following should be added to the Forward Look:

1. The Committee agreed that the three reports already produced by the Committee as a result of its review of the Transformation Programme (Transformation Programme Scrutiny Review: Progress Report, Interim Report and Risk Management and Governance Report) were sufficiently comprehensive and a 'final report' was therefore not required.
2. That the Chairman and Vice-Chairmen would meet to consider the areas of focus in relation to further consideration of the New Ways of Working initiatives (including the corporate services and business support reviews). Members suggested that the training and development arrangements for staff at Contact Essex, and responses to Member enquiries, and the consistency of information sharing be included as part of this review.
3. The Committee discussed the areas of focus for the Transformation Programme Scrutiny Review: Beyond 2013, and agreed that funding arrangements for Alternative Delivery Vehicles, the establishment of appropriate legal frameworks, finance and performance monitoring and the role of Members would be included as part of this review. In addition, the Committee agreed that the Open Services White Paper, future Transformation Programme projects and overall vision, business models and future skills requirements would also be considered as part of this review.
4. The Committee agreed that the Partnerships Scrutiny Review would be separated from the Shared Services Scrutiny Review, and a refreshed scoping document would be brought to the next meeting. The Committee agreed that this review would include the Locality Board proposals.
5. The Committee agreed that the Essex Shared Services Strategy 2011-2016 would be brought to a future meeting, and the potential for including District and Borough Councillors as part of the review would be explored.
6. The Committee agreed that the Restructure of the Integrated Youth Service should be undertaken by the Children and Young People Policy and Scrutiny Committee, and asked to be presented with a copy of the final report. Members agreed that 'Free Schools' be referred as a topic for a potential future scrutiny review to the Children and Young People Policy and Scrutiny Committee.

71. Forward Look

The Committee **agreed** report ES/051/11 by the Governance Officer, once the amendments as stated below and in the previous item had been made.

1. The Committee had been asked if it would consider the Corporate Vision Refresh at both its meetings on 1 November and 29 November. Due to the amount of business on 1 November the Committee agreed that the Corporate Vision Refresh would be presented at 29 November meeting only.
2. The Committee agreed that the Transformation Programme Scrutiny Review: Property Strategy would be brought to 28 February 2012 meeting.
3. That the Deputy Leader and Cabinet Member for Finance and the Transformation Programme would be invited to attend a one of the meetings in November 2011 to discuss the Budget Process 2012/13, and 20that this topic should be included as a standing item.
4. That the potential for including the Member Enquiries system as an element of the Member Support and Development Scrutiny Review be explored by the Governance Officer.
5. Members raised queries around seeking agreement for flags to be flown at County Hall, and the Chairman agreed to take this up outside the meeting.

72. Proposed Dates of Future Meetings 2011/12

The Committee **agreed** report ES/052/11 that set out the dates of future meetings into 2012 thus:

Date	Date of previous meeting	Time	Venue
Tuesday, 1 November 2011***	Tuesday, 18 October 2011	10am	Committee Room 2
Tuesday, 29 November 2011	N/A	10am	Committee Room 2
Tuesday, 31 January 2012 ***	Tuesday, 24 January 2012	10am	Committee Room 2
Tuesday, 28 February 2012	N/A	10am	TBA
Tuesday, 3 April 2012	N/A	10am	TBA
Tuesday, 1 May 2012	N/A	10am	TBA
Tuesday, 29 May 2012	N/A	10am	TBA
Tuesday, 26 June 2012	N/A	10am	TBA
Tuesday, 24 July 2012	N/A	10am	TBA
Tuesday, 11 September 2012	N/A	10am	TBA
Tuesday, 23 October 2012	N/A	10am	TBA

Tuesday, 4 December 2012	N/A	10am	TBA
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*** indicates a meeting date that has been changed

73. Dates of the Next Ordinary Meetings

The Committee noted that the next ordinary meeting was scheduled for Tuesday, 1 November 2011, at 10.00 am in Committee Room 2.

There being no urgent business the meeting closed at 12.25 pm.

Chairman
1 November 2011