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Summary of decisions from the meeting of the Essex Police, Fire and Crime Panel, held in the Council Chamber at County Hall, Chelmsford on Thursday, 17 June 2021  
Please note that this is not a full record of the proceedings at the meeting; the full Minutes will be published in due course.

**Present:****Councillor**

Frankie Ricci  
Keith Barber  
Godfrey Isaacs  
Jeremy Lager  
Beverley Oxford  
Ross Playle  
Michael Garnett  
Arthur Williams  
Ian Shead  
Lynda McWilliams  
Gary Collins  
Colin Day

**Representing**

Braintree District Council  
Brentwood Borough Council  
Castle Point Borough Council  
Chelmsford City Council  
Colchester Borough Council  
Essex County Council  
Harlow District Council  
Rochford District Council  
Southend-on-Sea Borough Council  
Tendring District Council  
Thurrock Council  
Uttlesford District Council

**Co-opted Independent Members**

John Gili-Ross  
Sheila Murphy

**Also in attendance**

Pippa Brent-Isherwood	Chief Executive, Office of the Essex Police, Fire and Crime Commissioner
Gemma Bint	Democratic Services Officer
Sophie Campion	Senior Democratic Services Officer, Secretary to the Panel
Ben-Julian Harrington	Chief Constable, Essex Police
Roger Hirst	Essex Police, Fire and Crime Commissioner
Jane Gardner	Candidate
Emma Tombs	Democratic Services Manager
Jo Turton	Chief Executive and Chief Fire Officer

**1 Election of Chairman**

Following the necessary nominations it was

**Resolved:**

That John Gili-Ross was duly elected as Chairman of the Panel.

**2 Election of Vice-Chairman**

Following the necessary nominations it was

**Resolved:**

That Councillor Godfrey Isaacs was duly elected as Vice Chairman of the Panel.

**3 Membership, Apologies, Substitutions and Declarations of Interest**

The report of the Membership, Apologies and Declarations was received and apologies and declarations noted.

**4 Appointment to Ethics and Integrity Sub-Committee**

The Panel received and noted the Terms of Reference and Procedure Rules for the Ethics and Integrity Sub-Committee.

**Resolved:**

That the following four members of the Panel be appointed to the Sub-Committee –

- John Gili-Ross
- Councillor Godfrey Isaacs
- Councillor Ian Shead
- Councillor Lynda McWilliams

**5 Balanced Appointment Objective**

The Panel received report EPFCP/09/21 advising that the composition of the Panel did not comply with the statutory 'balanced appointment objective' and setting out the proposed steps necessary to achieve it for this Panel period.

**Resolved:**

1. That the Panel agreed to achieve the balanced panel objective by inviting minority political parties to put forward nominations as follows:
  - (a) The Labour Party – two members
  - (b) The Liberal Democrat Party - one member
2. That the proposal be submitted to the Home Office for confirmation and that subject to the agreement of the Home Office, the nominations received are reported to the next meeting of the panel.

**6 Minutes**

The minutes of the meetings held on the 4 February 2021 were approved as a correct record and would be signed by the Chairman.

**7 Questions to the Chairman from members of the public**

There were none.

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**8 Police and Crime Plan Performance Measures (Quarter 4 2020/21)**

The Panel received report EPFCP/10/21 which provided an overview of Essex Police's progress in delivering the priorities set out in the Police and Crime Plan (as extended for 2020/21), based on data and other information to the end of March 2021.

**Resolved:**

That members of the Panel noted and sought clarity on the content of the report and attached appendix.

**9 2022/23 Budget Setting Process**

The Panel received report EPFCP/11/21 which provided an outline of the 2022/23 budget setting process for the Police Fire and Crime Commissioner Fire and Rescue Authority (PFCCFRA) and the Police, Fire and Crime Commissioner (PFCC) for Essex.

**Resolved:**

That members of the Panel noted the report and agreed the PFCC's proposal to participate in the budget setting process through the creation of a 2022/23 Budget Working Group; with dates and membership to be determined.

**10 PFCC Decisions Report**

The Panel received report EPFCP/13/21 that provided information on financial and strategic decisions made by the Police, Fire and Crime Commissioner.

**Resolved:**

That any matters requiring response by the Commissioner would be submitted in writing to the Secretary of the Panel.

**11 The Police, Fire and Crime Commissioner to update the Panel on any ongoing issues**

Due to time limitations caused by a fire alarm, the Commissioner's update would be provided in writing. As proposed by the Commissioner's Chief Executive it was

**Resolved:**

That a working group be established in connection with the development of the Commissioner's Police and Crime Plan, with the membership and dates of the group to be determined.

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**12 Essex Police, Fire and Crime Panel Annual Report**

The Panel considered report EPFCP/13/21 providing an overview of the Essex Police, Fire and Crime Panel's activities during the 2020/21 municipal year.

**Resolved:**

That the Panel received and noted the Essex Police, Fire and Crime Panel Annual Report for 2020/21.

**13 Essex PFCP Grant Claim and Outturn Report - 2020/21**

The Panel received report EPFCP/14/21 updating the Panel on the outturn position against the grant to be filed with the Home Office prior to the deadline of 31 July 2021. The return had been signed off by the accountable body's accountant and reflected the actual and forecast expenditure incurred in the administration of the Panel.

**Resolved:**

That the report was noted.

**14 National Association of Police, Fire and Crime Panels (NAPFCP) update**

The Panel received report EPFCP/15/21 on the background and current workstreams of the National Association of Police, Fire and Crime Panels.

**Resolved:**

That the report was noted.

**15 Date of Next Meeting**

The Panel noted that the next meeting would take place at 2.00pm on Thursday, 21 October 2021.

There being no urgent business, the meeting closed at 3.55 pm.