

APPENDIX C – YEAR 2 WORKPLAN

1. The Commission will launch a report setting out the recommendations for Essex falling out of the year one work.
2. The Commission will consider 2 new core areas of focused analysis:
 - a. Green Growth
 - b. Green Finance
3. The Commission will also consider action plans arising from the year 1 recommendations, reporting on progress and recommendations for future action.
4. The Commission will appoint sponsors for each focussed analysis area.
5. In advance of the scheduled meeting on each topic the following work items will be produced:
 - a. A review of current practise in Essex.
 - b. A report on current challenges, best practise and case studies in this core area.
 - c. A suggested expert(s) and or organisation(s) to present evidence at the meeting if appropriate
 - d. A draft set of recommendations to present to the Commission meeting.
6. The sponsor(s) will work with the ECC secretariat to produce the focussed analysis material, agree expert witnesses, if required, and draft recommendations for discussion at each focussed analysis meeting.
7. At the scheduled focus meeting, the prepared material will be reviewed, expert witnesses called, and the draft recommendations discussed, amended and finalised.
8. Additional sub-meetings and site visits can be arranged to discuss matters more fully outside the core Commission meetings as required.
9. The four quarterly meetings are as follows:
 - a. **Green Growth Plan for Essex**
 - b. **Deep Dive on Action Plans Against recommendations**
 - c. **Green Finance for Essex**
 - d. **Annual Report and Forward Look**