

Governance Team
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Community Wellbeing and Older People Policy and Scrutiny Committee

Date: Thursday 10 February 2011
Time: 10:00 a.m.
Venue: Committee Room 1

Governance Officer: Robert Fox
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Committee Officer: Graham Hughes
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(Private pre-meeting for Committee Members at 9.30am in Committee Rm. 1)

Agenda

This meeting is open to the public and the press. The agenda is also available on the Essex County Council website, www.essex.gov.uk. In the 'Get Involved' box on the Home Page click on 'Council Meetings and Decisions', then on 'Committee Management Information System (CMIS)' and select 'View Committees'. Finally, scroll down the list to the relevant Committee, click the 'meetings' tab and select the date of the Committee.

Please note that an audio recording may be made of the meeting.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place. If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Committee Officer before the meeting takes place. For any further information contact the Committee Officer.

The main items of business for discussion at this meeting are:

- **Adult Social Care Target Operating Model and Transformation Proposals**
- **Occupational Therapy**
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(Business to be taken in public)

1. Apologies and Substitution Notices

The Committee Officer to report receipt (if any).

2. Declarations of Interest

To note any declarations of interest to be made by Members.

3. Minutes

To approve as a correct record the minutes of the meeting of the Committee held on 13 January 2011 (copy attached on blue paper).

4. Adult Social Care Target Operating Model and Transformation Proposals

To receive a report (CWOP/05/11) from Karen Wright, Internal Standards and Governance Director, and Suzie Ward, Change Manager, giving detail on the Target Operating Model for Adult Social Care.

5. Occupational Therapy Service

To receive an update report (CWOP/06/11) from Karen Wright, Internal Standards and Governance Director, and Diane Brown, SDS Advanced Practitioner, on the Occupational Therapy Service in Essex (also see updated Scoping Document)

6. Forward Look

To receive a report (CWOP/07/11) that sets out the current position on the Forward Look and to note any updates.

7. Dates of Future Meetings

To note that the next meeting of the Committee will be held on Thursday 10 March 2011. It is proposed that the following dates be reserved for this committee as activity days, and may comprise:

- Meetings in private
- Meetings in public
- Working groups
- Sub-Committee meetings
- Outside visits

Thursday 14 April 2011

8. Urgent Business

To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

9. Exclusion of the Public

To consider whether the public (including the press) should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 (exclusion is recommended for the items set out in Part II below).

Part II

(Business to be taken in private)

At the time of preparation there are no items for inclusion in this part of the agenda.

10. Urgent Business

To consider any matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.