

**Minutes of the meeting of the Essex Health and Wellbeing Board held at in the Council Chamber, County Hall, Chelmsford at 10:00am on Wednesday 16 March 2022**

**Present:**

**Board Members (Statutory)**

Cllr John Spence	Essex County Council ( <b>Chairman</b> )
Dr Hasan Chowhan	North East Essex CCG
Dr Anna Davey	Mid Essex CCG
Cllr Beverley Egan	Essex County Council
Dr Rob Gerlis	West Essex CCG
Ralph Holloway	Essex County Council (substitute for Helen Lincoln, Director of Children's Services)
Maggie Pacini	Essex County Council (Director, Wellbeing, Public Health and Communities)
Nick Presmeg	Essex County Council
Cllr Mike Steel	Essex County Council
Dr Boye Tayo	Basildon and Brentwood CCG

**Board Members (Other)**

Georgina Blakemore	Borough/City/District Councils
Cllr Graham Butland	Borough/City/District Councils
Cllr Peter Davey	Essex Association of Local Councils
Ian Davidson	Borough/City/District Councils (ECEA Rep)
Lynbriitt Gale	Essex Acute Mental Health and Non-Acute Providers (substitute for Paul Scott)
Dr Shane Gordon	Essex Acute Hospital Trusts (substitute for Nick Hulme)
Professor Will Pope	Independent Chair, Suffolk and North East Essex ICS
Professor Mike Thorne	Independent Chair, Mid and South Essex Health and Care Partnership

**Co-opted Members**

Jane Gardner	Deputy Police, Fire and Crime Commissioner for Essex (substitute for Roger Hirst)
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**Other Attendees**

Jo Cripps	Mid and South Essex HCP (substitute for Anthony McKeever)
Cllr Mike Hardware	Essex County Council
Paul Herbert	Essex County Council
Susannah Howard	Suffolk and North East Essex ICS
William Hooper	Senior Strategy Adviser, Essex County Council
Chris Martin	Essex County Council
Nathan Rowland	Essex County Council
Ian Tompkins	West Essex CCG
Peter Wightman	Hertfordshire and West Essex ICS (substitute for Dr Jane Halpin)
Simon Williams	Castle Point and Rochford CCG (substitute for Tricia D'Orsi)
Judith Dignum	Essex County Council (Democratic Services)
Jasmin-Harley Carswell	Essex County Council (Democratic Services)

## 1. Membership, apologies, substitutions and declarations of interest

Apologies for absence were received as set out below:

### Board Members

David Archibald	Essex Safeguarding Children Board
Paul Burstow	Independent Chair, Hertfordshire and West Essex ICS
Sam Glover	Healthwatch Essex
Dr Sunil Gupta	Mid and South Essex CCG Joint Committee
Roger Hirst	Essex Police, Fire and Crime Commissioner (substitute Jane Gardner)
Nick Hulme	Essex Acute Hospital Trusts (substitute Dr S Gordon)
Helen Lincoln	Essex County Council (substitute Ralph Holloway)
Paul Scott	Essex Mental Health and Non-Acute Providers (substitute Lynbriitt Gale)
Deborah Stuart-Angus	Independent Chair, Essex Safeguarding Adults Board
Alison Wilson	Voluntary Sector
Simon Wood	NHS Commissioning Board
Cllr Simon Wootton	Borough/City/District Councils

### Other apologies

Tricia D'Orsi	Castle Point and Rochford CCG (substitute Simon Williams)
Dr Jane Halpin	Hertfordshire and West Essex CCG (substitute Peter Wightman)
Anthony McKeever	Mid and South Essex HCP (substitute Jo Cripps)

## 2. Minutes

### 24 November 2021

The minutes of the Board held on 24 November 2021, previously received at the informal meeting on 26 January 2021, were approved as a correct record.

### 26 January 2022

The minutes of the informal Board meeting held on 26 January 2022 were agreed as a correct record and a progress report on the related actions was noted.

## 3. Questions from the Public

None received.

## 4. Verbal Updates

### Covid in Essex

Maggie Pacini updated the Board on the latest position.

### Action

Action	Lead / Comments
1. Given the rise in cases, Covid update to be circulated to partners, with consideration to be given to reintroducing regular circulation.	Chairman (assisted by Maggie Pacini)

By 25 March

### Social Care

The Board received updates from Nick Presmeg, Ralph Holloway and Chris Martin highlighting system pressures. Members discussed the arrangements being made to accommodate expected large numbers of refugees from Ukraine and sought clarification concerning educational provision for children from Afghanistan who had been accommodated previously.

<b>Actions</b>	<b>Action</b>	<b>Lead / Comments</b>
2.	Circulate a note to members on education arrangements and placements for children from Afghanistan who are in Essex.	Ralph Holloway

### ICSs, HCP and EPUT

The Board received updates from the ICSs, HCP and Foundation Trust as set out below:

- Suffolk and North East Essex ICS: Susannah Howard and Shane Gordon
- Mid and South Essex HCP: Jo Cripps
- Hertfordshire and West Essex ICS: Peter Wightman
- Essex Partnership University Foundation Trust: Lynbritt Gale

Representatives from Primary Care were also invited to comment.

The following main points arose from discussion:

- The Chairman congratulated everyone involved in delivery of the Clacton Diagnostic Hub and expressed an intention to visit.
- The ICS's, HCP and Foundation Trust were requested to provide an update on hospital visiting policies for inclusion in the update to be circulated by Maggie Pacini (referred to above).
- It was agreed to add the following items to the Forward Plan:
  - EPUT Community Services Transformation Update
  - Cost of Living Increase – likely implications on service demand and workforce and potential for a co-ordinated approach by the Board

### Actions

<b>Actions</b>	<b>Action</b>	<b>Lead / Comments</b>
3.	Chairman to visit to Clacton Diagnostic Centre	Will Hooper
4.	ICSs/HCP and Foundation Trust to provide an update on hospital visiting procedures, for inclusion in the Covid update referred to above	ICS/HCP/FT leads to provide to Maggie Pacini
5.	Add two items to the Forward Plan: <ul style="list-style-type: none"> <li>• EPUT Community Services Transformation Update</li> <li>• Cost of Living Increase</li> </ul>	Democratic Services

## 5. Role and Terms of Reference of the Essex Health and Wellbeing Board (HWB/01/22)

The Board considered a report seeking to resolve outstanding issues with a view to endorsing the revised Terms of Reference for the Board.

### Resolved:

1. To endorse the new Terms of Reference for the Essex Health and Wellbeing Board, subject to the following additional amendments:

#### General

- a. Include reference to town and parish councils, given their role in facilitating the Board's access to Essex residents
- b. Highlight the wider determinants of health as a key focus of the Board

#### Membership

- c. Extend membership to include Business Sector representation
  - d. Clarify that the possibility of membership for Borough, City and District chief executives is covered by officer representation of the Alliance areas (although it is not guaranteed that a member in this category will be drawn from that group).
  - e. Increase visibility of the provision to invite participation from those with specific expertise when required for specialist input
2. To delegate authority to the Chairman of the Board to approve the final Terms of Reference for recommendation to Essex County Council.

### Actions

<b>Action</b>	<b>Lead / Comments</b>
<ol style="list-style-type: none"> <li>6. Terms of Reference to be amended as follows:               <ul style="list-style-type: none"> <li>• Include reference to town and parish councils</li> <li>• Extend membership to include representation from the business sector</li> <li>• Clarify that the possibility of membership for Borough, City and District chief executives is covered by officer representation of the Alliance areas (although it is not guaranteed that a member in this category will be drawn from that group)</li> <li>• Increase visibility of the provision to invite participation from those with specific expertise when required for specialist input</li> </ul> </li> </ol>	Maggie Pacini
<ol style="list-style-type: none"> <li>7. Chairman to agree final terms of reference for recommendation to Essex County Council in</li> </ol>	Cabinet Office (Will Hooper) to liaise with Democratic Services

accordance with timescales required for ECC governance processes

## 6. Essex Health and Wellbeing Strategy (HWB/02/22)

The Board received for consideration and comment the consultation version of the proposed Essex Health and Wellbeing Strategy. It was reported that, with the consultation currently in progress, the hope was to submit the final version of the Strategy for endorsement at the Board's next meeting in May.

The following points arose from discussion:

- High levels of public engagement with the consultation were vital to ensure that the final Strategy benefitted those it sought to serve. Members were asked to share the consultation link with their contacts.
- The incoming Director, Public Health, Lucy Wightman, would be asked to convene a group to take the Strategy forward and ensure that it becomes a living document.
- The Essex Strategic Co-ordination Group was due to consider the key high-level metrics for the Strategy, to be signed off in time for the Strategy's endorsement in May.
- It was agreed to investigate the potential for work in association with the Essex Association of Local Councils to produce a residents' pack for the Strategy, similar to that produced on Climate Action.

### Resolved:

1. To note the latest draft version of the Essex Joint Health and Wellbeing Strategy as appended to report HWB/02/21.
2. To investigate the potential for work in association with the Essex Association of Local Councils to produce a residents' pack for the Strategy.

### Actions

Action	Lead / Comments
8. Consultation link to be circulated as widely as possible	All Board Members
9. Convene a group to take the Strategy forward and ensure it becomes a living document	Lucy Wightman

## 7. Developing an All-age Carers Strategy (HWB/03/22)

Clare Burrell, Head of Strategic Commissioning and Policy (Essex County Council) was present during this item.

The Board received a report providing an update on the draft All-Age Carers Strategy and seeking Members' views. Details of the Strategy's key elements and the approach being taken to its development were set out in an Appendix to report HWB/03/22).

The following issues arose from consideration of the report:

- Members voiced support for the Strategy and the planned work to improve support to carers. Noting that the focus was on informal, unpaid carers, Members asked for this to be made clear in the Strategy document.
- The impact of Covid on carers, particularly with regard to their mental health, was acknowledged.
- Members highlighted the challenges inherent in reaching out to carers, many of whom did not recognise themselves as such. Effort was needed to identify those concerned (with the potential to extract information from existing data sets on related issues) and ensure information on available support was shared widely
- Effective methods were needed to measure progress arising from delivery of the Strategy and associated work and action plans

The Chairman thanked Clare Burrell and all concerned for their work, noting that the final Strategy would be reported to the Board in due course.

### **Resolved**

1. To note the development of the draft All-Age Carers Strategy, with feedback as set out in Minute 7 above.
2. To endorse the proposed six commitments to carers.
3. To receive the finalised Strategy at a future meeting of the Board

### **Action**

<b>Action</b>	<b>Lead / Comments</b>
10. Convey Board feedback to report authors	Democratic Services
11. Add finalised Strategy to the Forward Plan	"

### **8. Suicide Prevention Strategy (HWB/04/22)**

The Board received a report providing an update on progress made against the Suicide Prevention Programme, setting out how data analysis is informing work being undertaken and seeking the Board's continued support and advocacy for this important issue. The report was presented by Jane Gardner, Deputy Police, Fire and Crime Commissioner and recently-appointed Chair of the SET (Southend, Essex and Thurrock) Suicide Prevention Board.

In presenting the report, Ms Gardner commented on the importance of real-time suicide monitoring, noting that as this had now been in operation for almost a year, the data gathered would soon be of sufficient volume to allow meaningful analysis. The outcome would be reported to the Board in due course.

The Chairman commended the online Zero Suicide Alliance training and encouraged members to promote it within their respective organisations.

**Resolved:**

1. To note the appointment of Jane Gardner as Chair of the SET (Southend Essex and Thurrock) Prevention Board and the progress made around actions taken within the Suicide Prevention Programme of work.
2. To continue to fulfil an advocacy role in the organisations represented on the Board around Zero Suicide Alliance training.
3. To support the nomination of a Board Suicide Prevention Sponsor to champion the work of the programme in wider forums of strategic significance, inviting the Director of Wellbeing, Public Health and Communities to progress this once in post.
4. To receive a report on the Suicide Prevention Strategy at the July meeting of the Board and thereafter regular reviews on a timescale to be determined by the Suicide Prevention Board. Matters for report to include (i) training uptake reported across partnership organisations represented on the Essex Health and Wellbeing Board (as an indicator of partnership buy-in to the agenda) and (ii) sustainability plans beyond NHS England wave funding arrangements.

**Actions**

<b>Action</b>	<b>Lead / Comments</b>
12. Suicide Prevention Strategy to be reported to the July meeting of the Board	Jane Gardner Democratic Services to add to Forward Plan
13. Board Suicide Prevention Sponsor to be nominated	Director, Public Health

**9. Draft Learning Disabilities Mortality Review (LeDeR) Three-year Deliverables Plan (HWB/05/22)**

The Board received an update on progress with developing the three-year action plan following the outcome of the LeDeR (Learning and Disabilities Mortality Review) review. The report set out the draft proposals and invited Members' comments and suggestions. Responses outside the meeting were also welcome and should be communicated to Chris Martin ([chris.martin2@essex.gov.uk](mailto:chris.martin2@essex.gov.uk)) or Rebekah Bailie ([Rebekah.bailie@essex.gov.uk](mailto:Rebekah.bailie@essex.gov.uk)).

The report was **noted**.

**10. Anchor Network Update (HWB/06/22)**

The Board received an update on the progress of the Anchor Network across Essex, highlighting strengths and opportunities. In response to a question, Members were advised that anchor organisations were not limited to the public sector, and next steps for the Essex Network would include working out an approach to expansion into major private sector organisations. The Chairman commended liaison with Business in the Community as a useful way forward.

### 11. Health and Wellbeing Board Forward Plan 2022-23

The Board considered the Forward Plan and approved the addition of the following items, in addition to those requested during the meeting.

- Child and Adolescent Mental Health Services (CAMHS) - July
- East of England Ambulance Service – July
- EPUT Community Services Transformation Update – tbc
- Cost of Living Increase - likely implications for service demand and workforce and potential for a co-ordinated approach by the Board - tbc
- Finalised All-Age Carers Strategy (May)
- Suicide Prevention Strategy (July)

#### Action

##### Action

14. Add items to Forward Plan

##### Lead / Comments

Democratic Services

### 12. Date of Next Meeting

It was **noted** that the next meeting of the Board would take place on **Wednesday 18 May 2022 at 10.00am** in Committee Room 1 at County Hall, Chelmsford.

The meeting closed at 12.25pm

**Councillor John Spence**  
**Chairman**

**18 May 2022**