

		AGENDA ITEM 9
		ES/059/11
Committee:	Executive Scrutiny Committee	
Date:	29 November 2011	
<u>FORWARD LOOK</u>		
Enquiries to:	Robert Fox, Governance Officer 01245 430526 robert.fox@essex.gov.uk	

Purpose of Report

The purpose of this report is to set out the Committee's latest work programme for its consideration.

**Executive Scrutiny Committee:
Schedule 2011/2012 (provisional)**

Meeting	Topic	Approach	Current status
2011			
Ongoing throughout 2011/12	Transformation Programme Scrutiny Review (ES-SCR-003)	Full Committee and Task and Finish Groups	This Forward Look document sets out the proposed timetable for consideration of further topics as part of the ongoing review, and the arrangements for monitoring the Transformation Programme: Beyond 2012/13.
Date to be agreed	Transformation Programme Scrutiny Review: Shared Services	Full Committee	To consider the Essex Shared Services Strategy 2011-16. Meeting with Mark Hobson, Assistant Director, Shared Services to discuss scoping document.
31 Jan 2012 (scoping document)	Partnerships (ES-SCR-002)		Dan Gascoyne to present on: Partnerships Impact of the Localism Bill Locality Boards Essex Partnership Forum refresh A scoping document will be presented to the January 31 meeting of the Committee
Date to be agreed	Transformation Programme Scrutiny Review: Beyond 2012/13	Full Committee	To consider the future plans for the Transformation Programme beyond Transitional State 3, scrutiny arrangements for commissioned services including the different types of delivery vehicles and Target Operating Models. Commissioned Services are key in terms of checking the arrangements and scrutiny adding value to the commissioned services.

31 January 2012	Absence Management (ES-SCR-001)	Full Committee	The Community Wellbeing and Older Persons Policy and Scrutiny Committee undertook a review into Absence Management for its' relevant Directorate. The Executive Scrutiny Committee awaited the outcome of this scrutiny before continuing with their review. The final scrutiny review report was agreed at the Community Wellbeing and Older Persons Policy and Scrutiny Committee on 9 December. A copy of this report was presented at the 25 January 2011 meeting of the Executive Scrutiny Committee, along with absence figures for all service areas. The Committee agreed (25 January, minute 6) that the topic would be referred to the Scrutiny Board, with a view to discussing each Policy and Scrutiny Committee reviewing their respective directorate absence statistics. The Scrutiny Board subsequently agreed this approach and therefore the Executive Scrutiny Committee will consider the absence management of the service areas identified within its' Terms of Reference. Referred back to the Scrutiny Board a corporate review of absence management presented by Adam Bowles, Head of HR to be received in January 2012.
31 January 2012	Coroners Service	Full Committee	The Committee considered report ES/030/11 on 24 May, and agreed that further information should be brought to a future meeting (minute 40).
Date to be agreed:	Transformation Programme: Property Strategy	Full Committee	
Standing Items			

<p>29 November 2011</p>	<p>Essex People Strategy 2012 and beyond including staff survey results (ES-SCR-007)</p>	<p>Full Committee</p>	<p>Maxine Taylor, Head of Corporate HR will be in attendance to provide an update on the Essex People Strategy, focusing on 2012 and beyond, and include details of the staff survey results and collection methods. A scoping document setting out the areas of focus for this review was agreed at the 23 June 2011 meeting (ES/044/11).</p> <p>The Central Services Policy and Scrutiny Committee originally considered the Essex People Strategy at its September 2009 meeting.</p>
<p>29 November 2011</p>	<p>Equality Impact Assessments (ES-SCR-004)</p>	<p>Full Committee</p>	<p>A scoping document setting out the suggested areas of focus for this review was agreed on 23 June 2011 (ES/041/11).</p>
<p>29 November 2011</p>	<p>Refresh of EssexWorks Corporate Vision (ES-SCR-006)</p>	<p>Full Committee</p>	<p>It is anticipated that the Committee will consider the refreshed EssexWorks Corporate Vision following previous consideration of this topic at the 23 June meeting.</p>
<p>29 November 2011</p>	<p>Member support, development and effectiveness (ES-SCR-005)</p>		<p>The Executive Scrutiny Committee will take this topic forward in the future, with the main areas of focus as:</p> <ul style="list-style-type: none"> • Member development Charter • Member effectiveness • Support for Members • Information and communication for and with Members <p>A scoping document setting out the suggested areas of focus was agreed on 23 June 2011 (ES/045/11).</p>

	Quarterly Performance Reports/Policy and Scrutiny Committee Scorecard Referrals	To review the periodic referrals from the EssexWorks Corporate Plan Directorate Scorecards.	Referrals are considered by the Committee at the next appropriate meeting. The last report the Committee received of this nature was on 26 April 2011.
	Quarterly Budget Reports	The Committee will receive quarterly financial reviews.	The 2011/12 Financial Review as at the First Quarter was presented at the 19 July meeting.
25 January 2011 (This topic will be brought to the April 2012 meeting)	Capita Resourcing		The final report prepared by a Task and Finish Group convened from the Central Services Policy and Scrutiny Committee was presented for consideration on 25 January 2011. Report ES/024/11 containing an update from the Task and Finish Group was presented on 26 April 2011 where it was subsequently agreed that the topic would be brought to the April 2012 meeting for monitoring.
31 January 2012	Performance Management		The Executive Scrutiny Committee takes an overview of the performance scorecard and referrals to other Policy and Scrutiny Committees. At its 15 February (ES/005/11, minute 7) and 26 April (ES/022/11, minute 33) meetings the Committee considered the new arrangements for reporting performance.
24 May 2011 (This topic will be brought to the June 2012 meeting)	Customer Satisfaction, Complaints and Public Relations		The Executive Scrutiny Committee considered report ES/029/11 at its meeting on 24 May meeting, with Duncan Wood, Head of Research and Intelligence in attendance to introduce the report, answer questions and provide an update. The Committee

meeting)			agreed that a report providing details of the current performance in this area would be brought to the June 2012 meeting (minute 42).
Completed Scrutiny Reviews by the Executive Scrutiny Committee			
25 January 2011	Facilities Management Overspend	The full Committee agreed the summary report	At its 30 November meeting the Committee requested further information about the Facilities Management Service overspend detailed in the Financial Review as at the Half-Year stage 2010/11. A summary report containing details of the overspend was presented at the 25 January meeting.
24 May 2011	Risk Management and contracting arrangements (report ES/33/10)	The full Committee undertook the review.	The Committee monitored the scrutiny review recommendations at 24 May 2011 meeting and received a response from Councillor Louis, Cabinet Member for Major Projects and Commercial Services (ES/031/11). The Committee found that the recommendations had all been accepted, and good progress had been made against them. The Committee agreed that no further action was required in relation to this topic.