

## Leader and Cabinet

Attached is a list of the Cabinet Members, their Deputies and the Portfolios of Responsibilities.

1. **Leader of the Council: David Finch**  
Deputy – Anthony Jackson
2. **Deputy Leader of the Council and Cabinet Member for Economic Growth, Skills, Infrastructure and the Digital Economy: Kevin Bentley**  
Deputy – Gagan Mohindra
3. **Health and Adult Social Care: John Spence**  
Deputy – Chris Whitbread
4. **Education: Ray Gooding**  
Deputy – Tony Ball
5. **Resources: Louise McKinley**  
Deputy – Alan Goggin
6. **Children and Families: Dick Madden**  
Deputy – Penny Channer
7. **Culture, Communities and Customer: Susan Barker**  
Deputy – Mark Durham
8. **Housing, Property and Planning: Sue Lissimore**  
Deputies – Lesley Wagland and Ricki Gadsby
9. **Environment and Waste: Simon Walsh**  
Deputy – Mike Steptoe
10. **Highways: Ian Grundy**  
Deputy – Robert Mitchell

## **Portfolios 2017**

### **Leader of the Council**

- The overall strategic direction, policies and priorities of the Cabinet and of Council, including the overall corporate revenue and capital budget strategy of the Authority
- To appoint Council representatives on key external bodies such as the Health and Wellbeing Board, the South East Local Enterprise Partnership and the Essex Partnership Board.
- Service Transformation including Digital and technology
- Business Improvement and Design
- Project and Programme Management
- Policy, Strategy, Internal and External Communications, Marketing and Public Affairs
- Performance and Business Intelligence
- Research, Development and Innovation
- Democratic engagement and representation
- Garden Communities
- Equalities and Diversity
- Partnerships (public sector reform)
- Liaison with HM Government, Essex MPs and district, city, borough, parish and town councils
- To act as shareholder to Essex companies and other legal entities
- The functions of other portfolio holders in their absence or in an emergency or in any other circumstances where the Leader thinks it is desirable to act on any matter

### **Deputy Leader of the Council and Cabinet Member for Economic Growth, Skills, Infrastructure and the Digital Economy**

- Matters of strategic, regional or countywide significance in relation to integrated spatial development and economic growth
- Economic development and regeneration

- Enterprise, international trade and inward investment
- Localities
- Post 16 skills and apprenticeships (including the Essex Employment and Skills Board)
- Smart Places
- Digital Economy
- Digital Development
- Market Development
- Business Incubator
- Rail Strategy
- Ports and Airports
- Infrastructure Commissioning and Delivery (over £500k)
- Transport Strategy and Local Transport Plan
- Highways capital programme (non-maintenance schemes over £500k).
- To act as the Council's representative on the South East Local Enterprise Partnership and the Essex Partnership Board, on behalf of the Leader.
- Liaison with business community and sub-regional partnerships (Thames Gateway, West Essex, Haven Gateway and Heart of Essex)
- Superfast Essex broadband programme

### **Health and Adult Social Care**

- Adult social care, including the support of and assistance of people with learning or physical disabilities or sensory impairment and older people and the homeless.
- Adult Social Care Service Transformation
- Care homes
- Safeguarding vulnerable adults
- Joint commissioning and joint contracting

- Support to Carers
- Health system reform, integration and partnerships
- Health Improvement and Protection
- Health Inequality Reduction
- Public Health
- Mental health services
- Child and Adolescent Mental Health Services (CAMHS)
- Child health-related matters
- Drug and Alcohol Action Team
- Adults and Health Capital Programmes
- Appointed by the Leader to act as the Chairman of the Health and Wellbeing Board.

## **Education**

- Mainstream schools and education including: diversity, organisation, planning and admissions; standards and achievement; attendance; 14-19 provision; transport for educational purposes; behaviour and education welfare services
- Early Years and pre-school
- Special Schools
- Special Education Needs provision, including specialist and complex services in mainstream schools
- School improvement
- Alternative Provision
- Schools Safeguarding Operations
- Adult Community Learning
- Raising the Participation Age
- Sport and physical activity including Active Essex

- Youth services and careers advice
- School crossing patrols
- Education Capital Programmes
- School Admissions and Transport Awards
- Essex Education Services
- Passenger Transport, including buses and concessionary fares

## **Resources**

- Responsibility for financial administration and management including preparation and management of the revenue and capital budgets, precepts, levies and borrowing
- Funding and Investment
- Financial management and reporting
- Internal audit and Counter Fraud
- Procurement and commercial services
- Risk and business resilience including emergency planning
- Insurance
- Category Management
- Supplier Relationship and Contract Management
- HR
- Democratic Services
- Information Governance
- Facilities Management
- Business Support
- Systems Admin
- Enterprise Architecture
- IT Service Delivery

- IT Projects
- Systems, Compliance and Customer
- Legal Services
- Income and Revenues Optimisation
- Strategic Commercial Partnerships
- Mergers and Acquisitions

### **Children and Families**

- Children's social care, including , but not limited to: the safeguarding of children; looked after children; services to vulnerable children and young people and their families; and adoption and fostering
- Statutory lead member for children's services
- Preventative services, including early intervention and the development of services for families with complex needs
- Corporate Parenting
- Pre-birth, 0 -19 services
- Youth Offending
- Schools Safeguarding Strategy
- Domestic Violence
- Children and Families Capital Programmes

### **Culture, Communities and Customer**

- Heritage, Culture and the Arts
- Tourism
- Libraries and Community Hubs
- Registration services
- Trading Standards
- Safer Communities
- Community Resilience

- Community Leadership and Community Strategy
- Voluntary and Community Sector Relations
- Community engagement
- Lead member for armed forces liaison and engagement (military covenant)
- Libraries
- Registration services
- Telephone and Digital Access
- Customer Services
- Coroner
- User Experience
- Community Initiatives Fund

### **Housing, Property and Planning**

- Housing Growth and Strategic Sites
- Housing strategy, development and investment
- Essex Housing
- Strategic spatial planning, including responses to local plans
- Future Development
- Sustainable Development
- Minerals and Waste Planning
- Property
- Property Strategy
- Gypsy and Travellers
- Waste and mineral planning

### **Environment and Waste**

- Waste minimisation, disposal and recycling

- Integrated Waste Management
- Waste Strategy
- Waste Programme Delivery
- Built Environment and Historic Environment
- Natural Environment
- Energy and Emissions reduction
- Flood Management
- Flooding
- SUDS
- Country Parks and Green Spaces
- Essex Outdoors
- Place Services
- Rural Affairs

## **Highways**

- Park and Ride
- Traffic regulation
- Parking
- Cycling
- Street lighting
- Public rights of way (bridleways, footpaths and byways)
- Road Safety
- Maintenance of highways, public rights of way and structures.
- Highways and Transport schemes (under £500k)
- Local Highways Panels
- Highways capital maintenance programme