

Essex Pension Fund Strategy Board	EPB/31/15
date: 16 December 2015	

Communication Policy Annual Review 2015

Report by the Director for Essex Pension Fund and the Head of Essex Pension Fund
Enquiries to Kevin McDonald on: 0333 0138 488

1. Purpose of the Report

- 1.1 To ask the Pension Fund Strategy Board to note the Fund's updated draft Communications Policy.

2. Recommendations

- 2.1 It is recommended that the Pension Strategy Board invite the Pension Advisory Board to review the attached policy and provide comment back to a future meeting in 2016.

3. Background

- 3.1 The Essex Pension Fund has in place a Communications Policy to ensure all types of communications issued are in line with the Local Government Pension Scheme (LGPS) Regulations.
- 3.2 This Policy is reviewed to ensure it continues to meet the requirements of the LGPS and to ensure that the most appropriate form of communication is used depending on the audience.
- 3.4 A communication calendar is also attached to the policy.

4. Recommendations

- 4.1 It is recommended that the Pension Strategy Board invite the Pension Advisory Board to review the attached policy and provide comment back to a future meeting in 2016.

5. Links to the Essex Pension Fund Objectives

- 5.1 This paper has relevance to the following Fund objectives:
- Communicate in a friendly, expert and direct way to our stakeholders, treating all our stakeholders equally.
 - Ensure our communications are simple, relevant and have impact.
 - Deliver information in a way that suits all types of stakeholder.
 - Aim for full appreciation of the pension scheme benefits and changes to the Scheme by all scheme members, prospective scheme members and employers.

6. Risk Implications

- 6.1 None

7. Communication Implications

- 7.1 To ensure all stakeholders receive timely, legislative and regulatory correct information regarding the LGPS

8. Finance and Resources Implications

- 8.1 If agreed this recommendation will form part of the PAB's 2016 business, which in turn will require Officer support.
- 8.2 All costs associated with all forms of communication are met by the Fund.

9. Background Papers

- 9.1 Essex Pension fund Communication Policy 2015/2016