

## Work Programme

Reference Number: PAF/22/20

<b>Report title:</b> Work Programme	
<b>Report to:</b> People and Families Policy and Scrutiny Committee	
<b>Report author:</b> Graham Hughes, Senior Democratic Services Officer	
<b>Date:</b> 8 October 2020	<b>For:</b> Discussion and identifying any follow-up scrutiny actions
<b>Enquiries to:</b> Graham Hughes, Senior Democratic Services Officer at graham.hughes@essex.gov.uk.	
<b>County Divisions affected:</b> Not applicable	

### 1. Introduction

- 1.1 The current work programme for the Committee is attached.

### 2. Action required

- 2.1 The Committee is asked:
- (i) to consider this report and work programme in the Appendix and any further development or amendments;
  - (ii) to discuss further suggestions for briefings/scrutiny work.

### 3. Background

#### 3.1 Briefings and training

Further briefings and discussion days will continue to be scheduled on an ongoing basis as identified and required.

#### 3.2 Formal committee activity

The current work programme continues to be a live document, developed as a result of work planning sessions and subsequent ongoing discussions between the Chairman and Lead Members, and within full committee.

#### 3.3 Task and Finish Group activity

A Task and Finish Group has been established to look at particular aspects of domiciliary care and will meet for the first time later in the month.

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## **Work Programme**

### **3.4 Chairman and Vice Chairmen meetings**

The Chairman and Vice Chairmen meet monthly in between scheduled meetings of the Committee to discuss work planning and meet officers as part of preparation for future items. The Chairman and Vice Chairmen also meet the Cabinet Members for Education, Children & Families, and Health and Adult Social Care on a regular basis.

### **4. Update and Next Steps**

See Appendix.

### **5. List of Appendices –**

Work Programme overleaf.