

| | |
|---|---------------|
| Essex Pension Fund Investment Steering Committee | ISC 05 |
| Date: 29 November 2021 | |

Schedule of Future Meetings and Events

Report by the Compliance Manager

Enquiries to Amanda Crawford on 03330 321763

This Report requires a decision

Executive Summary

The 2022/23 dates have been provided for the Committee's agreement along with a reminder of the upcoming ISC Meetings and Training day for the remaining of this municipal year.

In addition, Members are being made aware of the forthcoming LGC Investment Seminar dates. It is noted, however, that the timing of this Seminar potentially impacts the 22 March 2022 PSB meeting date.

1. Purpose of the Report

- 1.1 To provide the Committee with an update on the schedule of future meetings and events.
- 1.2 To propose a schedule of ISC meetings dates for the new 2022/23 municipal year.

2. Recommendation

- 2.1 That the Committee **agree**:
 - the proposed ISC meeting dates for 2022/23 as detailed in Section 6; and
 - to note the content of the report.

3. Background

- 3.1 The Committee were made aware, at their meeting on 27 November 2019, that future meetings and events would be brought to each meeting to enable, where required, the process of approval by the Foreign Travel Committee for attendance at any conferences/seminars be incorporated within the Committee's timetable.

4. Upcoming Event(s)

- 4.1 As Covid-19 restrictions are easing, more face-to-face Conferences and Seminars are starting to be advertised. However, the Fund also needs to take into consideration the advice and guidance being communicated from Essex County Council which is to consider the nature and importance of the Conference/Seminar before advertising these to Members to attend.
- 4.2 Therefore, Fund Officers will ensure a review of the advertised Conference/Seminar is carried out in line with the Knowledge and Skills Strategy taking into consideration individual's Training Needs Analysis and will communicate any suitable Conferences either through emails and/or this Agenda Item.
- 4.3 Members should also note that the pandemic has created a new approach to some Conferences/Seminars where they are now utilising a hybrid approach or in some cases 100% virtual. As and when any appropriate Webinars and/or hybrid options are announced, the Compliance Team will provide the Committee with a communication to invite all Members to register for the event should they wish to do so.
- 4.4 The Compliance Team have been made aware of the following Investment Seminar:

| Date | Title | Venue | Update |
|-----------------------|------------------------------|--------------------------|---|
| 23 – 24 March 2022 | LGC Investment Seminar | Carden Park, Cheshire | If anyone wishes to attend, please contact the Compliance Manager after the meeting as this Seminar takes place the day following the agreed PSB meeting date. The Agenda is yet to be published and will be issued as soon as available. |

5. Schedule of Meetings

- 5.1 The schedule of meetings and training days for the remainder of the municipal year 2021/22 are as follows:

| Investment Steering Committee | |
|-------------------------------|------------|
| Wednesday 23 February 2022 | 10am – 1pm |

| Training Days | |
|--------------------|-------------------------------|
| EPF Back to Basics | 31 January 2022 (timings tbc) |

6. Proposed 2022/23 Schedule of Meetings

- 6.1 The proposed schedule of meetings for the next municipal year 2022/23 are as follows:

| Investment Steering Committee | |
|-------------------------------|------------|
| Wednesday 15 June 2022 | 10am – 4pm |
| Wednesday 12 October 2022 | 10am – 1pm |
| Wednesday 30 November 2022 | 10am – 4pm |
| Wednesday 22 February 2023 | 10am – 1pm |

7. Finance and Resources Implications

- 7.1 If an event costs more than £500 for one member or £1,000 in total, then prior approval for any travel by the Foreign Travel Committee is compulsory.

8. Background Papers

- 8.1 Schedule of Future Meetings and Events, ISC 04, 13 October 2021.