

**Audit, Governance and Standards Committee – Work Programme 2021 - 2022**

The Work Programme is a document that is subject to revision as circumstances change.

**Agenda item**  
**AGS/16/21**

**8**

<b>Meeting</b>	<b>Topic</b>	<b>Author</b>	<b>Notes</b>
<b>27 September 2021</b>	<b>Internal Audit and Counter Fraud progress report</b>	Paula Clowes, Head of Assurance	
	<b>To Approve the Statement of Accounts 2020/2021 and the Annual Governance Statement</b>	Nicole Wood, Executive Director, Finance and Technology, Paul Turner, Director, Legal and Assurance and Christine Golding, Chief Accountant.	
	<b>2020/2021 Audit Completion Report for Essex County Council (from external auditor)</b>	Nicole Wood, Executive Director, Finance and Technology and Christine Golding, Chief Accountant.	Annual report
	<b>2020/2021 Audit Completion Report for the Essex Pension Fund (from external auditor)</b>	Nicole Wood, Executive Director, Finance and Technology and Christine Golding, Chief Accountant.	Annual report
	<b>Annual skills and knowledge self-assessment</b> To determine where skills and knowledge need to be	Paul Turner, Director,	

enhanced on an annual basis

Legal and Assurance

Meeting	Topic	Author	Notes
15 November 2021	<b>Internal Audit and Counter Fraud progress report</b>	Paula Clowes, Head of Assurance	
	<b>Annual Audit Letter – 2020/21</b> To formally present the External Auditor's Annual Audit Letter for the year ending 31 March 2021	From external auditors	Annual report

Meeting	Topic	Author	Notes
17 January 2022	<b>Internal Audit and Counter Fraud progress report</b>	Paula Clowes, Head of Assurance	

Meeting	Topic	Author	Notes
21 March 2022	<b>Internal Audit and Counter Fraud progress report</b>	Paula Clowes, Head of Assurance	
	<b>Updating of Risk Management Strategy</b>	Paula Clowes, Head of Assurance	Annual report
	<b>Regulation of Investigatory Powers Act 2000 - review of activity on use of Directed Surveillance and Covert Human Intelligence Sources (CHIS)</b>	Paul Turner, Director, Legal and Assurance	
	<b>Approval of annual Internal Audit and Counter Fraud</b>	Paula Clowes, Head of	

<b>Plan for 2022/23</b>	Assurance
<b>Annual Review of Internal Audit Charter</b>	Paula Clowes, Head of Assurance
<b>Effectiveness Review</b>	Paul Turner, Director, Legal and Assurance
<b>Arrangements for the closure of the 2021/2022 Accounts</b>	Nicole Wood, Executive Director, Finance and Technology and Christine Golding, Chief Accountant.
<b>2021/2022 External Audit Plans for Essex County Council and the Essex Pension Fund</b>	Nicole Wood, Executive Director, Finance and Technology and Christine Golding, Chief Accountant.