

Cabinet Members and Portfolios

1. Changes to the Cabinet Membership and Portfolios

Background

The Localism Act 2011 says that the Leader must appoint the cabinet.

The Act also divides the Council's functions into Executive Functions, where decisions are made by the Leader, members of the Cabinet or delegated to Council employees and non-executive functions where decisions are taken by the Council itself, by committees or by individual council employees.

The Leader has made a decision effective from 9 December for appointing members of the Cabinet and also on who is authorised to make decisions about Executive Functions. The changes to the Portfolios as set out in the Annex to this report need to be reflected in the Constitution. The changes are designed to enable the Council to respond to the challenges of the health and social care agenda and the responsibilities the Council will undertake under the Care Act 2014 and other major legislation.

The fact that a decision is delegated does not mean that the Member or Officer has to make the decision. There may be occasions when a particular decision should be taken at a higher level in the Constitution because the decision is particularly significant or has cross cutting implications.

The Leader has made the following appointments to Cabinet. Also shown are the appointments of Deputies. Councillor Anthony Jackson remains Deputy to the Leader.

All appointments to the Cabinet will continue until the start of the annual meeting following the next ordinary election of the County Council unless they cease to be a Councillor or they are removed from office by the Leader or as otherwise set out in the Constitution.

Name	Portfolio
Kevin Bentley	Deputy Leader and Cabinet Member for Economic Growth, Infrastructure, Waste and Recycling
Deputies	Penny Channer and Malcolm Buckley
John Spence	Finance
Deputy	Valerie Metcalfe
Rodney Bass	Highways and Transportation
Eddie Johnson	Highways Maintenance and Small Scheme Delivery
Deputy to both	Ray Howard
Derrick Louis	Transformation and Corporate and Traded Services
Anne Brown	Communities and Healthy Living

Deputy	Ricki Gadsby
Ray Gooding	Education and Lifelong Learning
Deputy	Sue Lissimore (shared with Adults and Children)
Dick Madden	Adults and Children
Deputy	Malcolm Maddocks, Susan Barker and Sue Lissimore (shared with Education and Lifelong Learning)
Roger Hirst	Customer Services, Planning and the Environment
Deputies	Kay Twitchen and Mick Page

Recommended:

That all changes to Portfolios agreed by the Leader be reflected in the Constitution, as required by the Local Government Act 2000.

Portfolios of Individual Cabinet Members

14.6.1 Leader

- The overall strategic direction, policies and priorities of the Cabinet and of Council, including the overall corporate revenue and capital budget strategy of the Authority
- Strategic housing development and investment
- To act as the Chairman or Council representative on key external bodies such as the Health and Wellbeing Board, the South East Local Enterprise Partnership, the Essex Partnership Board
- Community Leadership and Community Strategy
- Public Service Reform
- Equalities and Diversity
- Policy, Strategy and Communications
- Democratic engagement and representation
- Governance and assurance
- Performance and Business Intelligence
- Liaison with HM Government, Essex MPs and district, city, borough, parish and town councils
- Essex companies and other legal entities
- The functions of other portfolio holders in their absence or in an emergency or in any other circumstances where the Leader thinks it is desirable to act on any matter

14.6.2 Deputy Leader and Cabinet Member for Economic Growth, Infrastructure, Waste and Recycling

- Matters of strategic, regional or countywide significance in relation to integrated spatial development and economic growth
- Economic development and regeneration
- Enterprise, international trade and inward investment

- Skills and apprenticeships (including the Essex Employment and Skills Board)
- Liaison with business community and sub-regional partnerships (Thames Gateway, West Essex, Haven Gateway and Heart of Essex)
- Tourism
- Superfast Essex broadband programme
- Waste minimisation, disposal and recycling
- Energy
- Emissions reduction

14.6.3 Finance

- Responsibility for financial administration and management including preparation and management of the revenue and capital budgets, precepts, levies and borrowing
- Implementation and delivery of the Capital Programme
- Internal audit
- Risk and insurance

14.6.4 Highways and Transportation

- Highways and Transportation policy and strategy, including the Local Transport Plan and including policy and strategy relating to:
 - Passenger Transport including rail, bus and cycling and concessionary fares
 - Traffic regulation
 - Parking
 - School crossing patrols
 - Street lighting
- Public rights of ways (bridleways, footpaths and byways)
- Road Safety

- Highways capital programme and Major Highways Improvement Schemes named in the capital programme
- To take decisions on Highways Maintenance in the absence of the Cabinet Member for Highways Maintenance

14.6.5 Highways Maintenance and Small Scheme Delivery

- Maintenance of highways (including but not limited to bridleways, footpaths and byways, kerbing, gullies, bridges, streetlights, school crossings)
- Small highways schemes agreed in consultation with the Local Highways Panels
- To take decisions on Highways and Transportation Strategy in the absence of the Cabinet Member for Highways and Transportation Strategy

14.6.6 Transformation and Corporate and Traded Services

- Essex County Council Transformation Programme
- Procurement and commercial services
- Property and Facilities Management
- Legal Services, Human Resources, Information Services and Technology, Business Support
- Traded services, other than companies and other legal entities
- Lead member for armed forces liaison and engagement (military covenant)

14.6.7 Adults and Children

- Children's social care, including , but not limited to: the safeguarding of children; looked after children; services to vulnerable children and young people and their families; and adoption and fostering
- Statutory member for Children's Services
- Preventative services, including early intervention and the development of services for families with complex needs
- Corporate Parenting
- Children's Centres

- Youth offending
- Domestic Violence
- Child and Adolescent Mental Health Services (CAMHS)
- Child health-related matters
- Adult social care, including the support of and assistance of people with learning or physical disabilities or sensory impairment and older people and the homeless
- Care Homes
- Health system reform, integration and partnerships
- Safeguarding vulnerable adults
- Joint commissioning and joint contracting
- Mental health services

14.6.8 Education and Lifelong Learning

- Mainstream schools and education including: diversity, organisation, planning and admissions; standards and achievement; attendance; 14-19 provision; transport for educational purposes; behaviour and education welfare services
- Early Years and pre-school
- Special Schools
- Special Education Needs provision, including specialist and complex services in mainstream schools
- School improvement
- Raising the Participation Age
- Youth services and careers advice
- Adult Community Learning
- Sport and physical activity including Active Essex

14.6.9 Communities and Healthy Living

- Public Health

- Community wellbeing
- Drug and Alcohol Action Team
- Community engagement
- Community resilience, voluntary sector relationships and volunteering
- Support to carers

14.6.10 Customer Services, Planning and the Environment

- Customer services, including Contact Centre and Member Enquiries
- Libraries
- Registration services
- Coroners
- Trading Standards
- Strategic and local planning
- Waste and mineral planning
- Sustainable development
- Flood Management
- Heritage, Culture and the Arts
- Built Environment; and Historic Environment
- Natural Environment
- Country Parks and other green assets
- Gypsies and travellers
- Community Safety
- Emergency Planning
- Rural affairs