

Member Support and Governance
Committee Services
County Hall Chelmsford CM1 1LX
Fax (01245) 280180

Community Wellbeing and Older People Policy and Scrutiny Committee

Date: Thursday 11 November 2010
Time: 10:00 a.m.
Venue: Committee Room 1

Governance Officer: Robert Fox
Telephone: 01245 430163
E Mail: robert.fox@essex.gov.uk
Committee Officer: Graham Hughes
Telephone: 01245 430565
E Mail: graham.hughes@essex.gov.uk

(There will be a private pre-meeting for Committee Members at 9.30am in Committee Room 1)

Agenda

This meeting is open to the public and the press. This agenda is also available on the Essex County Council website, www.essex.gov.uk, in the 'Online services' box click on 'Council decisions & meetings'.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place.

If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Committee Officer before the meeting takes place. For any further information contact the Committee Officer.

The main items of business for discussion at this meeting are:

- **Adult Safeguards Unit – Annual Report**
- **Meals on Wheels**
- **Interface between Finance and Social Care on Debtor Control**
- **Extra-Care Sheltered Housing**
- **Winter Pressures and Swine Flu**



Part I

(Business to be taken in public)

1. Apologies and Substitution Notices

The Committee Officer to report receipt (if any).

2. Declarations of Interest

To note any declarations of interest to be made by Members.

3. Minutes

To approve as a correct record the [minutes](#) of the meeting of the Committee held on 14 October 2010 (copy attached on blue paper).

4. Adult Safeguards Unit – Annual Report

To receive a [report](#) (CWOP/39/10), from Stephen Bunford, Operational Service Manager, Adult Safeguards Unit, on the Adult Safeguards Unit's Annual Report.

5. Meals on Wheels Scrutiny

To receive a [report](#) (CWOP/40/10) from Dawn Grover, Account Manager, and Stuart Watkins, Senior Account Manager, both from the Commercial Team, Adult Social Care, giving an overview of the Meals on Wheels Service in Essex; and

6. Interface between Finance and Social Care on Debtor Control

To receive a report (CWOP/41/10) from Ron Hiller, Income Manager, reviewing the impact of changes to the internal debt write-off process. The Committee last received a report on this in November 2009. **(Report to follow)**

7. Extra Care Sheltered Housing

To receive a [report](#) (CWOP/42/10) from Susannah Westwood, Senior Planning and Commissioning Officer, and James Wilson, Senior Manager, Adult Social Care Source and Supply, giving an overview of the ExtraCare service in Essex. A Fact Sheet on Extra Care Housing is also attached to the report.

8. Winter Pressures and Swine Flu

To receive a [report](#) (CWOP/43/10) from Mike Gogarty (Director of Public Health and Health Policy), Val Kettle (Senior Manager, Business Support) and Mark Eaton (Business Continuity, Emergency Planning and Risk Officer) providing further information, as requested by Members, on the issues presented by winter pressures and the swine flu pandemic on social care.

9. Forward Look

To receive a [report](#) (CWOP/44/10) that sets out the current position on the Forward Look and to note any updates.

10. Dates of Future Meetings

To note that the next meeting of the Committee will be held on Thursday 9 December 2010. It is proposed that the following dates be reserved for this committee as activity days, and may comprise:

- Meetings in private
- Meetings in public
- Working groups
- Sub-Committee meetings
- Outside visits

Thursday 13 January 2011
Thursday 10 February 2011
Thursday 10 March 2011
Thursday 14 April 2011

11. Urgent Business

To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

12. Exclusion of the Public

To consider whether the public (including the press) should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 (exclusion is recommended for the items set out in Part II below).

Part II

(Business to be taken in private)

At the time of preparation there are no items for inclusion in this part of the agenda.

13. Urgent Business

To consider any matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.