

Essex County Wide Traveller Unit Joint Committee 01st July 2021

Report by Donna Norman, Assistant Accountant

Finance Report for the Essex County Wide Traveller Unit

**Enquiries to Donna Norman,
ECC Finance Assistant Accountant
Tel: 03330 131902**

Purpose	
1.	To receive the 2020/21 financial position
2.	To receive the budget for 2021/22 and to note the proposed budgets for 2022/23 and 2023/24
3.	To note the 2021/22 Membership Fees
4.	To note the Balance Sheet Reserves

1. 2020/21 Final Outturn Position as at 31st March 2021

	2020/21 Budget	2020/21 Actuals to 31st Mar 2021	2020/21 Full Year Variance
Expenditure:			
Employees	£273,710	£271,327	(£2,383)
Supplies & Services	£113,972	£51,499	(£62,473)
Support Services	£0	£20,437	£20,437
Transport & Mileage	£21,873	£16,118	(£5,755)
Gross Expenditure	£409,555	£359,381	(£50,174)
Income:			
Partner Contributions	(£420,725)	(£401,547)	£19,178
Gross Income	(£420,725)	(£401,547)	£19,178
Net Expenditure (Surplus) / Deficit	(£11,170)	(£42,166)	(£30,996)

The Essex Countywide Traveller Unit 2020/21 outturn position is a net surplus position of £42,166, a favourable variance compared to budget of £30,996.

To Note:

1. Essex County Councils contribution to the ECTU for 2020/21 is £310,115 across internal partners.
2. This position confirms that both legal fees and bailiff costs (budgeted under Supplies & Services) continue to be managed within the budget allocated.
3. The year-end under spend position has increased the reserve from a surplus position at the closure of the 2019/20 accounts of £143,103 to a surplus of £185,268 at the close of the 2020/21 accounts.

2. Budget for 2021/22 and proposed budget for future years

	2020/21 Budget	2020/21 Actuals	2021/22 Agreed Budget	2021/22 Draft Proposed Budget	2022/23 Draft Proposed Budget	2023/24 Draft Proposed Budget
Expenditure:						
Employees	£273,710	£271,327	£279,732	£297,547	£307,366	£317,509
Supplies & Services	£113,972	£71,936	£116,480	£85,000	£87,805	£90,703
Transport & Mileage	£21,873	£16,118	£19,000	£19,000	£19,627	£20,275
Gross Expenditure	£409,555	£359,381	£415,211	£401,547	£414,798	£428,486
Income:						
Partner Contributions	(£420,725)	(£401,547)	(£420,725)	(£401,547)	(£414,798)	(£428,486)
Gross Income	(£420,725)	(£401,547)	(£420,725)	(£401,547)	(£414,798)	(£428,486)
Net Expenditure (Surplus) / Deficit	(£11,170)	(£42,166)	(£5,514)	(£0)	(£0)	(£0)

The 2021/22 proposed draft budget assumes the following:

- No membership fee increases and no charge to Essex Fire & Rescue
- 2.2% increase for Employee budgets
- 2.2% RPI increase for Supplies & Services and Transport budgets

*2021/22 budgets have been amended to reflect spend in line with last year's actuals.

Proposed future year (*) budgets contain the following assumptions:

- 3.3% Employee budget increase
- 3.3% RPI increase for Supplies & Services and Transport budgets
- 3.3% membership fee increase

* Future year budgets are subject to change following proposal and discussion at a later date

3. To Note 2021/22 Membership Fees

Organisation	2021/22 Fee (Approved at the November 2020 Joint Committee meeting)	% Contribution per member
Essex County Council:		
ECC - Gypsy & Traveller	£221,268	55.65%
ECC - Highways	£8,312	2.09%
Public Health	£59,941	15.08%
Essex Property & Facilities	£8,312	2.09%
Country Parks	£8,312	2.09%
Total ECC	£306,145	77.00%
Essex Fire and Rescue		
	£0	0.00%
Districts / Boroughs & Unitary:		
Uttlesford District Council	£8,312	2.09%
Thurrock Council	£8,312	2.09%
Rochford District Council	£8,312	2.09%
Maldon District Council	£8,312	2.09%
Colchester Borough Council	£8,312	2.09%
Tendring District Council	£8,312	2.09%
Basildon Borough Council	£8,312	2.09%
Castlepoint Borough Council	£8,312	2.09%
Braintree District Council	£8,312	2.09%
Brentwood Borough Council	£8,312	2.09%
Chelmsford City Council	£8,312	2.09%
Total Districts/Boroughs/Unitary	£91,432	23.00%
Total Subscriptions	£397,577	100%

4. Balance Sheet – Reserves

The surplus positions included within the table below for 2021/22 onwards are subject to change:

Balance Sheet: General Balance	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Opening Balance (Surplus)	£26,462	(£24,927)	(£78,355)	(£143,103)	(£185,268)	(£185,269)	(£185,269)
Current Year Net Expenditure (Surplus)	(£51,389)	(£53,428)	(£64,748)	(£42,166)	(£0)	(£0)	(£0)
Closing Balance (Surplus) / Deficit	(£24,927)	(£78,355)	(£143,103)	(£185,268)	(£185,269)	(£185,269)	(£185,269)