

<b>Essex Pension Fund Investment Steering Committee</b>	<b>ISC 04</b>
<b>Date: 13 October 2021</b>	

## **Schedule of Future Meetings and Events**

Report by the Compliance Manager

Enquiries to Amanda Crawford on 03330 321763

**This Report is for noting**

### **Executive Summary**

A reminder of the upcoming PSB, ISC and Training Days have been provided.

An update in regard to Essex County Council (ECC) restrictions in Member's attendance at Conferences and Seminars has also been provided.

## **1. Purpose of the Report**

- 1.1 To provide the Committee with an update on the schedule of future meetings and events.

## **2. Recommendation**

- 2.1 That the Committee note the content of the report.

### **3. Background**

- 3.1 The Committee were made aware, at their meeting on 27 November 2019, that future meetings and events would be brought to each meeting to enable, where required, the process of approval by the Foreign Travel Committee for attendance at any conferences/seminars be incorporated within the Committee's timetable.

### **4. Upcoming Event(s)**

- 4.1 As Covid-19 restrictions are easing, more face-to-face Conferences and Seminars are starting to be advertised. However, the Fund also need to take into consideration the advice and guidance being communicated from ECC which is to consider the nature and importance of the Conference/Seminar before advertising these to Members to attend.
- 4.2 Therefore, Fund Officers will ensure a review of the advertised Conference/Seminar is carried out in line with the Knowledge and Skills Strategy taking into consideration individual's Training Needs Analysis and will communicate any suitable conferences either through emails and/or this Agenda Item.
- 4.3 Members should also note that the pandemic has created a new approach to some Conferences/Seminars where they are now utilising a hybrid approach or in some cases 100% virtual. As and when any appropriate webinars and or hybrid options are announced, the Compliance Team will provide the Committee with a communication to invite all Members to register for the event should they wish to do so.

### **5. Schedule of Meetings**

- 5.1 The schedule of meetings for the new municipal year 2021/22 are as follows:

<b>Investment Steering Committee</b>	
Monday 29 November 2021	10am – 4pm
Wednesday 23 February 2022	10am – 1pm

Training Days	
Day 1 – EPF Back to Basics	03 November 2021

## **6. Finance and Resources Implications**

- 6.1 If an event costs more than £500 for one member or £1,000 in total, then prior approval for any travel by the Foreign Travel Committee is compulsory.

## **7. Background Papers**

- 7.1 Schedule of Future Meetings and Events, ISC 08, 16 June 2021.