

<b>Essex Pension Fund Investment Steering Committee</b>	<b>ISC 03</b>
Date: 20 January 2021	

## **Schedule of Future Meetings and Events**

Report by the Compliance Manager

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### **1. Purpose of the Report**

- 1.1 To provide the Committee with an update on the schedule of future meetings and events.

### **2. Recommendation**

- 2.1 That the Committee **agree**:
- the extension of the current meeting arrangements for a further 12 months; and
  - the planned Investment Steering Committee (ISC) meeting dates for the 2021/22 municipal year.
- 2.2 That the Committee note the content of the report.

### 3. Background

- 3.1 The Committee were made aware, at their meeting on 27 November 2019, that future meetings and events would be brought to each meeting to enable, where required, the process of approval by the Foreign Travel Committee for attendance at any conferences/seminars be incorporated within the Committee's timetable.

### 4. Upcoming Event(s)

- 4.1 Due to the current restrictions in place as a result of the Covid-19 pandemic, there are no upcoming events that require travel to note. However, there is an increase in webinars being hosted by various organisations within the LGPS and Fund Managers. As and when any such webinars are announced, the Compliance Team will provide the Committee with a communication to invite all Members to register for the event should they wish to do so.

Date	Title	Venue	Update
Tuesday 26 January	LGPS Update	Virtual	Places have been booked for those who confirmed by the deadline, if anyone else wishes to attend please contact the Compliance Manager after the meeting
Wednesday 03 - 05 March	LGC Investment Seminar	Royal Armouries International Leeds	All LGC events up to end March 2021 have been postponed and they will be running virtual events via Zoom – Fund Officers will provide further updates when this information becomes available

### 5. Schedule of Meetings

- 5.1 The meeting dates/times for the Committee to note for the remainder of the current municipal year are:

<b>Investment Steering Committee</b>	
Wednesday 24 March 2021	10am – 2pm* (extended to 2pm finish)

\* Extended to accommodate the Direct lending shortlisted interviews.

## **6. Review of the timetable**

- 6.1 During 2018/19 a review was undertaken of the Governance of the Fund, in particular the effectiveness of all S101 Pension Fund meetings. This included reviewing the meeting schedule of the ISC and the frequency and timings of the meetings. This resulted in the Committee meetings moving to a morning start of 10am along with the reduction in number of meetings in a municipal year from six to four. The reduction in number meant that two of the four meetings held would be extended to full day meetings of which half of the meeting would be dedicated to discussing strategic items of business of the Fund's investments.
- 6.2 Fund Officers notified the Committee that this arrangement would be reviewed after 12 months of its implementation. However due to the Covid-19 pandemic and the use of virtual meetings, this arrangement has not been tested to its full potential. It is therefore, recommended that this arrangement is extended for a further 12 months to allow proper testing of this approach.

## **7. 2021/22 Municipal Year**

- 7.1 The proposed schedule of meetings for the new municipal year 2021/22 are as follows:

<b>Investment Steering Committee</b>	
Wednesday 16 June 2021	10am – 4pm – to be agreed
Wednesday 13 October 2021	10am – 1pm – to be agreed
Wednesday 24 November 2021	10am – 4pm – to be agreed
Wednesday 23 February 2022	10am – 1pm – to be agreed

Training Days	
Day 1	TBC
Day 2	TBC

**8. Finance and Resources Implications**

- 8.1 If an event costs more than £500 for one member or £1,000 in total, then prior approval for any travel by the Foreign Travel Committee is compulsory.

**9. Background Papers**

- 9.1 Schedule of Future Meetings and Events, ISC 06 – 21 October 2020.