

**Governance Team**  
County Hall  
Chelmsford CM1 1LX  
Fax (01245) 280180

## Health Overview and Scrutiny Committee

### THE DEMENTIA TASK AND FINISH GROUP

**Dates:** Wednesday 9 March 2011  
**Time:** 2pm  
**Venue:** Committee Room 6, County Hall, Chelmsford

**Governance Officer:** Graham Redgwell  
**Telephone:** 01245 430360  
**E Mail:** [grahamr@essex.gov.uk](mailto:grahamr@essex.gov.uk)  
**Committee Officer:** Graham Hughes  
**Telephone:** 01245 430356  
**E Mail:** [graham.hughes@essex.gov.uk](mailto:graham.hughes@essex.gov.uk)

### Agenda

These meetings are open to the public and the press. This agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk), in the 'Online services' box click on 'Council decisions & meetings'.

If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Committee Officer before the meeting takes place.

If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Committee Officer before the meeting takes place. For any further information contact the Committee Officer.

Membership of the Dementia Task and Finish Group is as follows:

<ul style="list-style-type: none"><li>• Councillor John Baugh (Chairman)</li></ul>	<ul style="list-style-type: none"><li>• Councillor Margaret Hutcheon</li></ul>
<ul style="list-style-type: none"><li>• Councillor Sandra Hillier</li></ul>	<ul style="list-style-type: none"><li>• District Councillor Malcolm Maddocks</li></ul>
<ul style="list-style-type: none"><li>• Mr Ray Cox (North Essex Partnership NHS Foundation Trust)</li></ul>	<ul style="list-style-type: none"><li>• Councillor Janet Whitehouse</li></ul>
	<ul style="list-style-type: none"><li>• Steve Currell (South Essex Partnership University NHS Foundation Trust)</li></ul>

**1. Apologies and Substitution Notices**

The Committee Officer to report receipt (if any).

**2. Declarations of Interest**

To note any declarations of interest to be made by Members.

**3. Witness Sessions**

- (a) To receive evidence from Martin Cleverley, Clinical Research Fellow, and Dr. Thomas Dannhauser on the research undertaken as part of the Thinking Fit project. (Thinking Fit Protocol attached for information DEM/01/11: Pages 13 – 36 of agenda pack);
- (b) To receive evidence (DEM/02/11) from Dr Mark Curteis, Heritage Learning and Access, Essex Record Office (ERO), on the Essex Reminiscence Network Project and the development of memory boxes (Pages 37 – 144)

**4. Minutes**

To approve as a true record the minutes of the meetings of the Group held on 25 November 2010 (Pages 5-12)

**5. Matters Arising from last meeting (not covered by the witness sessions)**

- (a) Minute 3 – further information on eligibility for parking permits (attached as DEM/03/11) (Pages 145-152);
- (b) Minute 3 - Details of funding received by Alzheimer's Society (DEM/04/11) (Pages 153-154);
- (c) Minute 3 – copy of correspondence with shortlist of nominated GPs (DEM/05/11) (Pages 155-162);
- (d) Minute 5(f) – copy of correspondence with the local Medical Committee on advice provided to GPs in respect of dementia care (attached as DEM/06/11) **To follow**;

Agenda cont...

Agenda cont....

**6. Further information**

- (a) The Dementia Action Alliance and the National Dementia Declaration for England (DEM/07/11) (Pages 163-180);
- (b) Essex County Council: Dementia Services Action Plan (DEM/08/11) (Pages 181-210);
- (c) General case examples received demonstrating the work carried out by the Alzheimer's Society which were submitted as part of the formal grant monitoring arrangements (DEM/09/11) (Pages 211- 214);
- (d) Case studies received on Direct Payments (DEM/10/11 and DEM/11/11) (Pages 215-218);
- (e) Support. Stay. Save. Care and Support of People with dementia in their own homes – Alzheimer's Society January 2011 (DEM/12/11) (Pages 219-314);
- (g) Further briefing paper from the Alzheimer's Society in West Essex - 8 January 2011 (DEM/13/11) (Pages 315-320)

**7. Further Evidence/Draft Final Recommendations**

- (a) To consider whether further witnesses and/or evidence are required to finish the review;
- (b) To consider an initial draft Scrutiny Report (DEM/14/11). **To follow;**
- (c) To consider arrangements for drafting the final report.

**8. Scoping Document**

To consider the attached scoping document ([HOSC/SCR/05](#)) and determine whether any updates are required (Pages 321-322)

**9. Urgent Business**

To consider any matter which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

## **10. Exclusion of the Public**

To consider whether the public (including the press) should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 (exclusion is recommended for the items set out in Part II below).

### **Part II**

(Business to be taken in private)

**At the time of preparation there are no items for inclusion in this part of the agenda.**

## **11. Urgent Business**

To consider any matter which, in the opinion of the Chairman, should be considered in private by reason of special circumstances (to be specified) as a matter of urgency.