

ANNEX D: LOCAL ENTERPRISE PARTNERSHIP 2018-19 ADDITIONAL FUNDING FORM

LEPs should complete Annex D and return it alongside your implementation plans **no later than 31 October 2018**. Plans should provide enough level of detail on the capacity and capability that this additional funding will bring, and demonstrate how it will be spent by March 2019. You will only receive this funding if Government is satisfied that your proposals on geography, implementation and additional funding address the recommendations outlined in the LEP Review. These proposals should be submitted LEPpolicy@communities.gsi.gov.uk copying in your Area Lead.

1. Name of Local Enterprise Partnership	South East LEP (SELEP)
2. Key contact at Local Enterprise Partnership (name, email, and telephone number)	Adam Bryan, Managing Director adam.bryan@southeastlep.com 07884 475191
3. Name and address of Accountable Body	Essex County Council, County Hall, Chelmsford, Essex, CM1 1QH
4. Level of additional funding being sought (up to £200,000).	£288,000

5. Local Enterprise Partnership additional funding requirements. Please set out in the table the key elements of the partnership's additional budgetary requirements by March 2019 to support the funding request of up to £200K.	£	Description – activities/resources	Why? The capability gap that it is addressing
	£62,000	Interim Project Manager recruited by end of Nov 2018 – extending through to Sep 2019	There are multiple workstreams necessary to implement the LEP Review recommendations. Currently there is no spare capacity within the Secretariat to manage this process. This additional resource will help eliminate the risk of non-delivery.
	£100,000	Legal and other technical advice on incorporation	Whilst SELEP will utilise generic legal advice that has been procured via the LEP Network and will access other guidance from Government, it will be necessary to take advice on the specifics and the impacts of the potential options for SELEP, ensuring that the model is cost effective and commensurate with the needs of partners across the area.
	£15,000	Additional costs to be incurred by the Accountable Body	The additional workload resulting from the LEP Review within the Accountable Body will be recharged to SELEP. There is not sufficient funding within local authorities to simply absorb these costs.
	£60,000	Recruitment of in-house data analyst in November/December to support the construction of LIS evidence base – through into financial year 2019/20	The requirement to construct an evidence base to support the LIS will need additional resource. The evidence base will be wider, broader and more detailed than anything produced before, including the recently completed evidence base for the Strategic Economic Plan. This is a full cost,

			including on-costs.
	£51,000	Recruitment of in-house stakeholder support plus funding for stakeholder events, engagement and consultation	Additional outward-facing and stakeholder management capacity and capabilities required to support the development of a comprehensive LIS evidence base, leading to the early stages of LIS policy development. This will also tackle the issue of engaging a larger and perhaps unfamiliar audience with Local Industrial Strategy and what the approach means in practical terms across our area.
	Total: £288,000		

6. Provide confirmation that the Local Enterprise Partnership has a clear plan of activity to implement and communicate reforms in alignment with the LEP review policy statement.	<p>SELEP reports on implementation of the Assurance Framework to all meetings of the Accountability Board and will simply update this approach to ensure that it reflects the implementation of the LEP Review overall. The Accountability Board provides best practice in respect of transparency, so all progress will therefore be publicly accessible. The Board meets between 4 and 8 times per year according to the requirements of the Local Growth Fund programme. The next meeting is scheduled for November 16th.</p> <p>SELEP is also developing a revised communications plan which will ensure that the reform of the LEP is communicated clearly and effectively to a wider business audience using all digital channels and all resources supporting federated boards as well.</p>
---	---

7. Signature of Local Enterprise Partnership Chair



Christian Brodie

Date

30th October 2018

8. Signature from section 31 accountable local authority



Margaret Lee

Date

30th October 2018