

Leader and Cabinet

Attached is a list of the Cabinet Members, their deputies and the Portfolios of Responsibilities.

1. **Leader of the Council and Cabinet Member for Finance – David Finch**
Deputy – Valerie Metcalfe
2. **Deputy Leader of the Council and Cabinet Member for Economic Growth and Infrastructure – Kevin Bentley**
Deputy – Penny Channer
3. **Transformation and Corporate Services– Roger Hirst**
Deputy – Kay Twitchen
4. **Children and Families – Dick Madden**
Deputy – Ricki Gadsby
5. **Education and Lifelong Learning – Ray Gooding**
Deputy – Sue Lissimore
6. **Public Health and Wellbeing – Ann Naylor**
Deputy – Malcolm Maddox
7. **Adults Social Care – Anne Brown**
Deputy – Terry Cutmore
8. **Highways and Transportation – Rodney Bass**
Deputy – Eddie Johnson and Ray Howard
9. **Libraries, Communities and Planning – John Jowers**
Deputy – Mick Page
10. **Waste and Recycling – Roger Walters**
Deputy – Malcolm Buckley

These proposals provide for 11 Deputies all of whom the Leader wishes to receive the relevant Special Responsibility Allowance of £13,375 under the Members Allowances Scheme.

Recommended:

That the number of Deputies entitled to receive a Special Responsibility Allowance under the Members Allowance Scheme be increased from 9 to 11.

Portfolios 2013

Leader and Cabinet Member for Finance

- The overall strategic direction, policies and priorities of the Cabinet and of Council, including the overall corporate revenue and capital budget strategy of the Authority
- Financial Resources (revenue and capital), precepts and levies
- Audit and Risk
- Essex Shared Services
- Chairman of Health and Wellbeing Board
- County Council representative on South East Local Enterprise Partnership
- Community Leadership and Community Strategy
- Community Budgets and Essex Partnership Board
- Equalities and Diversity
- Policy and Strategy Team
- Governance Team and Democratic Services
- External and internal communications
- Liaison with MPs
- Customer services (Contact Centre, Member Enquiries)
- Capital Programme Governance
- Information services and technology
- Traded services
- The functions of other portfolio holders in their absence or in an emergency

Transformation and Corporate Services

- Essex Transformation Programme
- Procurement and commercial services
- Asset management and Facilities Management

- Property Strategy
- Legal services
- Human Resources and Employee Services
- Business Support
- Performance and Organisational Intelligence

Children and Families

- Lead Member for Children's Services and the Children's Trust Arrangements (overall "responsibility" as defined in Section 19 of the Children Act 2004)
- Children's social care, including: the safeguarding of children; looked after children; services to vulnerable children and young people and their families; and adoption and fostering
- Preventative services, including the development of community budgets for families with complex needs
- Corporate Parenting
- Children's Centres
- Youth offending
- Domestic Violence

Education and Lifelong Learning

- Mainstream schools and education including: diversity, organisation, planning and admissions; standards and achievement; attendance; 14-19 provision; transport for educational purposes; behaviour and education welfare services
- Early Years and pre-school
- Special Schools
- Special Education Needs provision, including specialist and complex services in mainstream schools
- School improvement
- Raising the Participation Age

- Youth services and careers advice
- Adult Community Learning

Public Health and Wellbeing

- Public Health and Community wellbeing, healthier communities
- Adult public health and health inequalities
- Health Watch liaison
- Mental health services
- Child and Adolescent Mental Health Services (CAMHS)
- Drug and Alcohol Action Team
- All child health-related matters
- Sport and physical activity
- Registration services
- Coroners

Adults Social Care

- Adult social care
- The support of and assistance of people with learning or physical disabilities or sensory impairment and older people and the homeless
- Safeguarding vulnerable adults
- Supporting people
- Lifetime disabilities
- Support to carers
- Joint commissioning and contracting
- Health system reform and integration
- Health partnerships

Economic Growth and Infrastructure

- Matters of strategic, regional or countywide significance in relation to integrated spatial development and economic growth
- Major infrastructure and major transport schemes relating to the Economic Growth Strategy
- Economic development and regeneration
- Integrated County Strategy
- Enterprise, international trade and inward investment
- Deal for Growth and lead for Heseltine Review single funding pot strategy
- Skills and apprenticeships (including vocational centres, Train to Gain and Work-Based Learning)
- Liaison with business community and sub-regional partnerships (Thames Gateway, West Essex, Haven Gateway and Heart of Essex)
- Tourism
- Broadband
- External funding programmes
- Emergency Planning
- Lead member for armed forces liaison and engagement (military covenant)

Highways and Transportation

- Highways maintenance (including bridleways, footpaths and byways), all car parking and road safety, traffic and vehicle regulation, school crossing patrols and public transport
- Local Transport Plan
- Local Highways Panels
- Delivery of the Highways capital programme
- Passenger Transport
- Concessionary fares

- Cycling

Waste and Recycling

- Waste disposal
- Recycling Centres for Household Waste
- The promotion of recycling and waste minimisation and the disposal of waste
- Energy and emissions reduction
- Trading standards

Libraries, Communities and Planning

- Strategic and local planning
- Waste and mineral planning
- Flood Management
- Development Management
- Heritage, Culture and the Arts
- Libraries
- Built Environment; and Historic Environment
- Natural Environment
- Place Consultancy services
- Country Parks and 2012 Legacy (including Hadleigh and Lee Valley)
- Localism (including Locality Boards)
- Big Society (including Big Society revenue and capital fund)
- Rural affairs
- Relations with district, city, borough, parish and town councils
- Relations with the voluntary and community sector

- Countywide Traveller Unit
- Sustainable development
- Community Safety
- The County Council's representative on the Essex Police and Crime Panel