

**Governance Team**  
County Hall Chelmsford CM1 1LX

**Telephone 08457 430430**  
**Fax (01245) 280180**

## **Executive Scrutiny Committee**

**Date: Tuesday 6 September 2011**  
**Time: 11:00 am, or at the rise of Cabinet if later than 11am**  
**Venue: Committee Room 2**

**Governance Officer: Hannah Cleary**  
**Telephone: 01245 430526**  
**Email: hannah.cleary@essex.gov.uk**

### **Agenda**

This meeting is open to the public and the press. The agenda is also available on the Essex County Council website, [www.essex.gov.uk](http://www.essex.gov.uk). In the 'Get Involved' box on the Home Page click on 'Council Meetings and Decisions', then on 'Committee Management Information System (CMIS)' and select 'View Committees'. Finally, scroll down the list to the relevant Committee, click the 'meetings' tab and select the date of the Committee.

Please note that an audio recording may be made of the meeting. If you have a need for documents in the following formats, large print, Braille, on disk or in alternative languages and easy read please contact the Governance Officer before the meeting takes place. If you have specific access requirements such as access to induction loops, a signer, level access or information in Braille please inform the Governance Officer before the meeting takes place. For any further information contact the Governance Officer.

**The main focus of this meeting will be:**

- **Future Work Programme Planning and Scoping**
- **Proposed Dates of Future Meetings 2011/12**

## **PART I**

(Business to be taken in public)

### **1. Apologies and Substitution Notices**

The Governance Officer to report receipt (if any).

### **2. Declarations of Interest**

To note any declarations of interest to be made by Members.

### **3. Minutes**

To approve as a correct record the minutes of the meeting held on 19 July 2011.

### **4. Future Work Programme Planning and Scoping**

The Committee is invited to consider report ES/050/11 by the Governance Officer.

### **5. Forward Look**

The Committee is invited to consider and agree report ES/051/11 setting out the Committees proposed future work programme.

### **6. Proposed Dates of Future Meetings 2011/12**

The Committee is invited to consider and agree report ES/052/11 setting out the dates of future meetings into 2012.

### **7. Urgent Business**

To consider any other items which, in the opinion of the Chairman, should be considered in public by reason of special circumstances (to be specified) as a matter of urgency.

### **8. Exclusion of the Public**

To consider whether the public (including the press) should be excluded from the meeting during consideration of an agenda item on the grounds that it involves the likely disclosure of exempt information as specified in Part I of Schedule 12A of the Local Government Act 1972 (exclusion is recommended for the items set out in Part II below).

**PART II**  
**(Business to be taken in private)**

**9. Urgent Exempt Business**

To consider in private any other matter which in the opinion of the Chairman should be considered by reason of special circumstances (to be specified) as a matter of urgency.