

ESSEX FIRE AUTHORITY

Essex County Fire & Rescue Service



MEETING

**Audit Governance &
Review Committee**

AGENDA ITEM

8

MEETING DATE

15 July 2015

REPORT NUMBER

EFA/060/15

SUBJECT

Dates and Times of Future Meetings

REPORT BY

Committee Services Manager, Judith Dignum

PRESENTED BY

Committee Services Manager, Judith Dignum

SUMMARY

This report informs the Committee of future meeting dates and seeks a decision regarding their start time.

RECOMMENDATION

Members of the Committee are asked to note the dates of future meetings and to determine an appropriate start time.

BACKGROUND

The following dates for future meetings of the Committee were agreed by Essex Fire Authority at its annual meeting on 10 June:

2015

7 October

2016

20 January

20 April

13 July

5 October*

2017

18 January*

19 April*

12 July*

* provisional date

Meetings of the Committee always take place on a Wednesday and, to date, they have commenced at 2.00pm. Following a suggestion made at the Fire Authority meeting on 10

June, Members are asked to consider whether they would prefer future meetings to be held in the morning, with a start time of 10am. This would bring the Committee in line with the Policy and Strategy Committee, and the Fire Authority itself.

LEGAL, FINANCIAL, RISK MANAGEMENT, ENVIRONMENTAL AND EQUALITY IMPLICATIONS

There are no relevant implications arising from this report.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985	
List of appendices attached to this paper: None	
List of background documents (not attached): None	
Proper Officer:	Judith Dignum, Committee Services Manager
Contact Officer:	Head of Democratic Services Essex County Council, County Hall, Chelmsford, CM1 1LX Tel: 03330 139825 Governanceteam@essex.gov.uk