

Council Issues

1. Amendments to the Constitution

- 1.1 Following the decision of Margaret Lee, Executive Director for Corporate and Customer Services to leave the council management arrangements have been put in place by the Chief Executive for an initial period of six months. As a result, the constitution needs to be changed to reflect the new management arrangements.
- 1.2 The changes needed are set out in the recommendations, but they distribute delegations
- 1.3 The changes have been approved by the Senior Management Employment Committee for an initial period of six months. Should any further changes be required a further report will be brought back to Council.

2. Recommendations:

- 2.1 That 'Executive Director, Finance and Technology' be replaced with 'Executive Director, Corporate Services' wherever it appears in the constitution.
- 2.2 That 'Director, Organisational Development and People' be replaced with 'Executive Director, People and Transformation' anywhere it appears.
- 2.3 That paragraph 15.3.2 of the constitution (delegations to the Executive Director, Corporate and Customer Services be deleted) and the remainder of paragraph 15.3 be renumbered accordingly.
- 2.4 That new items be added to the delegations for the Executive Director, Corporate Services:
 - (ix) To be the Proper Officer under Section 115 of the Local Government Act 1972.
 - (x) To be responsible for:
 - a. Democracy Team
 - b. Emergency Planning and Resilience
 - c. Health and Safety
 - d. Legal Services
 - e. Information Governance
 - (xi) To be responsible for the Council's Democratic, Governance and Assurance framework, including democratic support, scrutiny, performance, audit, risk, health and safety, business

continuity and insurance and its powers to prevent and detect fraud.

- (xii) To act as a Deputy in respect of the management of the finance and property of an individual lacking capacity in accordance with the Mental Capacity Act 2005.
- (xiii) To authorise the making and issue of any formal documents and to authenticate documents on behalf of the Council.

2.5 To add the following to the delegations of the Executive Director, Place and Public Health (15.3.4):

- (xiv) To exercise the Council's functions relating to
 - (a) Registration of Births, Deaths and Marriages
 - (b) the Coroner Service

2.6 To add the following to the delegations to the Chief Executive

- (viii) To exercise the Council's functions relating to publication of material and relations with the press.