

**BUSINESS RISK ASSESSMENT**

RISK ASSESSMENT COMPLETE

DATE

Reviewed and updated June 2021

FUNCTION / SERVICE / TEAM formal commitment

PROJECT / PROGRAMME (if appli Joint Committee high level risks)

Risk No.	Details of Risk Event	Cause / Triggers	Impact / Consequences	Review period	Current Assessment of Risk			Risk Owner	Mitigation Approach	Mitigating Actions / Controls	Review period	Control Owner	Controlled Assessment of Risk		
					Current controls in place								With ALL controls in place		
					Impact	Likelihood	Risk Rating						Impact	Likelihood	Risk Rating
1	Unable to deliver on partner outcomes.	Demand for service outstrips resource including business support, and outreach.	Partners withdraw from service		4	4	16	PA	Treat	Ensure additional resource is funded/recruited if req Prioritise and reduce service levels in liaison with partners		PA	3	1	3
2	Insufficient funding to deliver service	High demand on chargeable resource legal and external agencies	Part or all of the service will stop delivering		6	2	12	PA	Treat	Ensure resource available to manage encampments and where possible negotiate departures Access reserve where necessary Seek additional member contribution to offset increased costs where necessary Secure new partners		PA Partners PA PA	4	2	8
3	ECTU perceived as not delivering expected service by stakeholders, lack of robust controls by ECTU.	Politicians / members of the public do not understand the service provided by ECTU and powers available to us.	Reputation loss, pressure for partners to break away. Service is no longer viable		5	3	15	PA	Treat	Inform members of service/regular comms and unit and cultural awareness training Ensure SPOCs are informed to help manage expectations of stakeholders Comms strategy/press releases for wider stakeholders Potential development of service for private landowners Ensure robust administration of powers via process/audit		PA PA PA PA PA	4	1	4
4	Negative public / member opinion of the Gypsy/Traveller Community based on the publicity/actions of the minority, is applied to the community as a whole	Negative behaviour of small number of Traveller families receiving high profile attention. The majority of the Traveller population who are normal law abiding residents, are not considered.	Increase tensions, Travelling families treated unfairly, encourages negative behaviours		5	3	15	PA	Treat	Education of Members, public on the true picture and culture Good news stories in the media Improved web site/information resource for general access Address ill informed / derogatory / racist comments / communications quickly, honestly and robustly		PA SA PA PA	3	3	9
5	Insufficient partner buy in/funding to deliver service	Partners choose not to renew continue with their membership of the unit from April 2019	Service levels reduce or unit ceases to be viable		6	3	18	PA	Treat	Ensure commitment to sign up to a new 3 year agreement prior to expiry of existing agreement in March 2019 Reduce resource/service levels to match any change in partner buy in/participation		SA PA	3	1	3
6	Unable to deliver fully on partner outcomes.	Impact of COVID 19 restrictions prevents the direct contact with the community to deliver the full service requirements	Community do not receive the levels of support required. Partners dissatisfied with service /withdraws		6	4	24	PA	Treat	Where possible deliver at least part of the service remotely Ensure partners understanding of the limitations/restrictions cause by COVID and acceptance of the reduced levels/alternative ways of delivery		PA PA PA	6	2	12