

Corporate Policy and Scrutiny – Matters Arising as at 22 September 2022

Note: once an item has been completed it will show in this report for one subsequent meeting and then will be removed.

<u>Date</u>	<u>Agenda item</u>	<u>Action</u>	<u>Status</u>
28 July 2022	Ways of Working Programme update	A map or other representation illustrating the distribution of staff home addresses to be provided.	See attached further information received - completed
		Line by line breakdown of budget provision for home working including for new starters to be provided.	See attached further information received
	Everyone's Essex Performance Update - Quarter 4 2021- 22	The skills that were being targeted when measuring the numbers of people benefiting from skills and employment programmes and where they were being targeted.	See attached further information received - completed
		The type of jobs being created by ECC programmes and where they were located.	See attached further information received - completed
		Distinguishing those using e-scooters instead of car journeys from those just using scooters as recreational activity.	See attached further information received - completed
		The location of homes benefitting from funding for energy efficiency improvements and clarification on the target being sought. Members stressed that it was important to continue dialogue with Government and lobby hard for further funding.	See attached further information received - completed
		Chairman to consider format and timing for future pre-meetings and whether to incorporate a more granular discussion to incorporate some of the extra detail required by members.	TBC
		Deputy Leader to be invited to attend the next update so that she would be able to provide more information on Levelling Up initiatives.	To be done once meeting date finalised

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23 June 2022	2021/22 Provisional Outturn Report and Reserves Update	A breakdown of the higher-than-expected savings made indicating whether they were additional to those planned or whether they had just been achieved earlier.	Update requested - this may be scheduled into next formal finance agenda item.
		Further breakdown of staff vacancies indicating where they were within the organisation and any impact on operations.	Update requested - this may be scheduled into next formal finance agenda item.
		The November 2021 Cabinet Report would be re-circulated to members and the section(s) relating to funding Climate Commission actions would be flagged.	Update requested - this may be scheduled into next formal finance agenda item.
		Reserves for safeguarding PFI risk had been set up in line with the individual terms of the original funding schemes and officers would provide further information and clarification in a written report incorporating individual target end dates.	Update requested - this may be scheduled into next formal finance agenda item.
		Information would be provided on whether ECC earned income from academies where they were occupying ECC owned estate.	Update requested - this may be scheduled into next formal finance agenda item.
		Whether s106 developer contribution monies received and being held can be identified by district. Members would also support a process for a periodic statement to be made outlining what is outstanding. The Committee also would consider any follow-up to the developer contributions briefing held in March 2022	Update requested - this may be scheduled into next formal finance agenda item.
30 September 2021	Ways of Working Programme update	The cost of converting meeting rooms	Completed – included in agenda update item for 28 July 2022.

<u>Date</u>	<u>Agenda item</u>	<u>Action</u>	<u>Status</u>
	Ways of Working Programme update cont...	The advice provided to staff around home working (and in particular security)	Completed – included in agenda update item for 28 July 2022.
		A breakdown of numbers of staff in each of the identified four workstyles.	Completed – included in agenda update item for 28 July 2022.
		Copy of procedure notes on welfare issued to Heads of Department, and line managers and others	Completed – included in agenda update item for 28 July 2022.
		Copy of notes/minutes of discussions with Trade Unions	Completed – included in agenda update item for 28 July 2022.
		<p>Further information on the hybrid meeting rooms including confirming:</p> <ul style="list-style-type: none"> (i) The suitability of the microphones for the size of room; (i) That the quality of a meeting would be no worse than would be experienced in person, particularly for the hard of hearing; (ii) Availability of training for staff to use the new equipment; (iii) The acceptance criteria for the commissioning of a room and the minimum remote equipment required; <p>Arrangements for ensuring the security of the tools permitted in hybrid meetings and the use of end-to-end encryption.</p>	<p>Subsequent email correspondence between Councillor McQuiggan and Executive Director, People and Transformation circulated to members. COMPLETE.</p>
		Joint work being done with other local authorities on the experience of hybrid working in the public sector.	Completed – included in formal agenda update item for 28 July 2022.