

Essex Pension Fund Strategy Board	PSB 10
Date: 18 March 2022	

Schedule of Future Meetings and Events

Report by the Compliance Manager

Enquiries to Amanda Crawford on 03330 321763

This Report requires a decision

Executive Summary

Following agreement of the 2022/23 PSB meeting dates at the last meeting Members are also requested to provisionally agree the 2023/24 meeting dates.

1. Purpose of the Report

- 1.1 To provide the Board with an update on the schedule of future meetings and events.
- 1.2 To propose a schedule of PSB meeting dates for the 2023/24 municipal year.

2. Recommendation

- 2.1 That the Board **agree**:
 - the proposed PSB meeting dates for 2023/24 as detailed in Section 6; and
 - to note the content of the report.

3. Background

- 3.1 The Board were made aware, at their meeting on 18 December 2019, that future meetings and events would be brought to each meeting to ensure, where applicable, the process of approval by the Foreign Travel Committee for attendance at any conferences/seminars is incorporated within the Committee's timetable.

4. Upcoming Event(s)

- 4.1 Fund Officers will continue to ensure a review of the advertised Conferences/Seminars is carried out in line with the Knowledge and Skills Strategy taking into consideration individual's Training Needs Analysis and will communicate any suitable Conferences either through emails and/or this Agenda Item.
- 4.2 The Compliance Team have been made aware of the following webinar for the Board to consider:

Event	Date/Time
Barnett Waddingham Pre-2022 Valuation Webinar	Tuesday 29 March 2022 – 10am

5. Schedule of Meetings

- 5.1 The schedule of meetings agreed for the municipal year 2022/23 are as follows:

Pension Strategy Board	
Wednesday 06 July 2022	10am – 1pm
Wednesday 21 September 2022	10am – 1pm
Wednesday 07 December 2022	10am – 1pm
Wednesday 22 March 2023	10am – 1pm

Investment Steering Committee	
Wednesday 15 June 2022	10am – 4pm
Wednesday 12 October 2022	10am – 1pm
Wednesday 30 November 2022	10am – 4pm
Wednesday 22 February 2023	10am – 1pm

Training Days	
EPF Back to Basics	TBC

6. Proposed 2023/24 Schedule of Meetings

- 6.1 The proposed schedule of meetings for the new municipal year 2023/24 are as follows:

Pension Strategy Board	
Wednesday 05 July 2023	10am – 1pm – to be agreed
Wednesday 20 September 2023	10am – 1pm – to be agreed
Wednesday 13 December 2023	10am – 1pm – to be agreed
Wednesday 20 March 2024	10am – 1pm – to be agreed

- 6.2 The Fund will hold an Annual Back to Basics Training Day with the date yet to be confirmed.
- 6.3 In addition, the Essex Pension Fund Advisory Board will continue to meet on the same day as the PSB with a start time of 2pm.

7. Finance and Resources Implications

- 7.1 If an event costs more than £500 for one member or £1,000 in total, then prior approval for any travel by the Foreign Travel Committee is compulsory.

8. Background Papers

- 8.1 Schedule of Future Meetings and Events, PSB 08, 15 December 2021.
- 8.2 Schedule of Future Meetings and Events, ISC 06, 23 February 2022.