

<b>Essex Pension Fund Strategy Board</b>	<b>PSB 09</b>
<b>Date: 16 December 2020</b>	

## **Schedule of Future Meetings and Events**

Report by the Compliance Manager

Enquiries to Amanda Crawford on 03330 321763

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### **1. Purpose of the Report**

- 1.1 To provide the Board with an update on the schedule of future meetings and events.

### **2. Recommendation**

- 2.1 That the Board **agree**:
  - the planned meeting dates for the 2021/22 municipal year; and
  - the extension of the current meeting arrangements for a further 12 months.
- 2.2 That the Board note the content of the report.

### 3. Background

- 3.1 The Board were made aware, at their meeting on 18 December 2019, that future meetings and events would be brought to each meeting to ensure, where applicable, the process of approval by the Foreign Travel Committee for attendance at any conferences/seminars is incorporated within the Committee's timetable.

### 4. Upcoming Event(s)

- 4.1 Due to the current restrictions in place as a result of the Covid-19 pandemic, there are no upcoming events to note. However, there is an increase in webinars being hosted by various organisations within the LGPS. As and when any such webinars are announced, the Compliance Team will provide the Board with a communication to invite all Members to register for the event should they wish to do so.

### 5. Schedule of Meetings

- 5.1 The meeting dates/times for the Board to note for the remainder of the current municipal year are:

Pension Strategy Board	
Wednesday 17 March 2021	10am – 1pm

Investment Steering Committee	
Wednesday 20 January 2021	10am – 4pm
Wednesday 24 March 2021	10am – 1pm

- 5.2 Please note that the timings of the above named meetings may change dependent on the way the meetings are hosted (Committee Room 2 or Virtual).

## **6. Review of the timetable**

- 6.1 As part of the Essex Pension Fund Advisory Board (PAB) Review during 2019/20, with the outcome reported to the 15 January 2020 PAB meeting, part of the review looked into the number and timings of the PAB meetings.
- 6.2 The review acknowledged that the Board could be more effective if they were to observe each PSB meeting and hold their own meeting after the PSB therefore increasing from three meetings to four per year.
- 6.3 The timings of the PSB therefore were also arranged to be in the mornings so the PAB could continue their oversight of the PSB meetings and then conduct their own meeting in the same afternoon. This also allowed the PAB to meet four times a year directly after the PSB allowing any Members of the PAB to continue to observe.
- 6.4 Fund Officers notified the Boards and Committee that this arrangement would be reviewed after 12 months of its implementation. However due to the Covid-19 pandemic causing cancellations of one PSB and one PAB meeting during this municipal year and the use of virtual meetings, this arrangement has not been tested to its full potential. It is therefore, recommended that this arrangement is extended for a further 12 months to allow proper testing of this approach.

## **7. 2021/22 Municipal Year Proposal**

- 7.1 The proposed schedule of meetings for the new municipal year 2021/22 are as follows:

<b>Pension Strategy Board</b>	
Wednesday 7 July 2021	10am – 1pm – to be agreed
Wednesday 22 September 2021	10am – 1pm – to be agreed
Wednesday 15 December 2021	10am – 1pm – to be agreed
Wednesday 23 March 2022	10am – 1pm – to be agreed

<b>Investment Steering Committee</b>	
Wednesday 16 June 2021	10am – 4pm – to be agreed

Wednesday 13 October 2021	10am – 1pm – to be agreed
Wednesday 24 November 2021	10am – 4pm – to be agreed
Wednesday 23 February 2022	10am – 1pm – to be agreed

<b>Pension Advisory Board</b>	
Wednesday 7 July 2021	2pm – 4pm – to be agreed
Wednesday 22 September 2021	2pm – 4pm – to be agreed
Wednesday 15 December 2021	2pm – 4pm – to be agreed
Wednesday 23 March 2022	2pm – 4pm – to be agreed

<b>Training Days</b>	
Day 1	TBC
Day 2	TBC

## **8. Finance and Resources Implications**

- 8.1 If an event costs more than £500 for one member or £1,000 in total, then prior approval for any travel by the Foreign Travel Committee is compulsory.

## **9. Background Papers**

- 9.1 Schedule of Future Meetings and Events, PSB 12, 23 September 2020.