

Visit to Essex Records Office

Reference Number: CPSC/14/22

Report title: Visit to Essex Records Office	
Report to: Corporate Policy and Scrutiny Committee	
Report author: Richard Buttress, Democratic Services Manager	
Date: 23 June 2022	For: Discussion and identifying any follow-up scrutiny actions
Enquiries to: Graham Hughes, Senior Democratic Services Officer at graham.hughes@essex.gov.uk.	
County Divisions affected: Not applicable	

1. Introduction

A short report of a recent site visit is attached below.

2. Action required

- 2.1 The Committee is asked to consider this report and any issues arising.

3. Background

The Corporate Policy and Scrutiny Committee asked if a visit to the Essex Records Office (ERO) for committee members could be arranged and subsequently took place on Tuesday 24 May 2022.

The visit was hosted by Councillor Mark Durham - Deputy Cabinet Member for Devolution, the Arts, Heritage and Culture, Martin Astell, ERO Manager and Louise Fitton, Head of Essex Culture and Green Spaces, who welcomed members of the committee. Members were shown and given a demonstration of a number of services that the ERO have including:

- Archival services
- Digitisation services
- Sound and video archive
- Reprographics
- ERO search room.

Following conclusion of the visit, it was agreed that a further discussion would be held to decide whether to hold a future visit to the ERO.

It should also be noted that member attendance at this visit was noticeably poor, with only three members attending.

4. Update and Next Steps

See above.