

ESSEX FIRE AUTHORITY

Essex County Fire & Rescue Service



MEETING

**Audit, Governance and Review
Committee**

AGENDA ITEM

9

MEETING DATE

5 October 2016

REPORT NUMBER

EFA/116/16

SUBJECT

Programme 2020 - Progress Report

REPORT BY

Adam Eckley, Acting Chief Fire Officer

PRESENTED BY

Adam Eckley, Acting Chief Fire Officer

SUMMARY

This report provides members of the Fire Authority with an update on the work within Programme 2020 and provides a forward view of planned work and deliverables.

RECOMMENDATIONS

Members of Essex Fire Authority are asked to note the content of this report.

BACKGROUND

Programme 2020 was started in February 2015 and is the mechanism through which the Service will deliver the change required in order that it becomes service led, community focussed, values driven and financially sustainable.

Using the Managing Successful Programmes (MSP) methodology the programme has two distinct phases; definition and delivery. The Programme is moving from the definition into the delivery phase as the Service begins to implement the changes approved by the Fire Authority.

At the meeting of the EFA on 7th September it was agreed that Programme Progress reports would be provided to all meetings of the Audit, Governance and Review Committee and the Policy and Strategy Committee.

SUMMARY OF PROGRESS

The following key activities have been completed in the last period;

- Approval of the Option 2 Delivery Plan, Service Strategy and 2020 Efficiency Plan at the EFA on 7th September.
- Completion of the draft Programme Definition Document which sets out the delivery structure for Programme 2020.
- Completion of the draft 2020 delivery communications plan.
- The governance arrangements for the Programme have been updated and the new arrangements are now in place. The first meeting of the Programme Advisory Group took place 21st September.
- The appliance removal and employee relocation project is underway;
 - The settlement agreement process for those that submitted an acceptance for the offer of early exit is in progress.
 - The process for employee transfers is being discussed with the Representative Bodies.
 - The second fire engines at Orsett, Corringham, Rayleigh Weir and Loughton are scheduled to be removed from operational service on 30th September.
- The RDS Development Project continues;
 - Consultation and negotiation on new on-call availability model and pay structure has started
 - Review of on-call recruitment process to improve efficiency and improve user experience.
 - The pilot of the On-Call Liaison Officer ends on 30th September and will be evaluated before a decision on further roll-out is made.
 - Business engagement is progressing positively with 3 applicants from Tesco staff currently going through the recruitment process.

KEY ACTIVITIES PLANNED

The focus of the Programme during the next period will be further development of the plans for the component projects including the incorporation of existing projects now falling within scope of 2020.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications arising from the matters dealt with in this paper

FINANCIAL IMPLICATIONS

There are no financial implications arising from the matters dealt with in this paper

LEGAL IMPLICATIONS

There are no legal implications arising from the matters dealt with in this paper

EQUALITY IMPLICATIONS

There are no equality implications arising from the matters dealt with in this paper.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications arising from the matters dealt with in this paper.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985	
List of appendices attached to this paper:	
List of background documents (not attached):	
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