

ESSEX CLIMATE ACTION COMMISSION

WORKPLAN

Essex Climate Action Commission

Work Plan: Year One

1. The Commission will consider 6 core areas in the first year:
 - a. Adapting to an Already Changing Climate
 - b. Transport
 - c. The Built Environment
 - d. Energy
 - e. Land Use, Green Infrastructure & Biodiversity
 - f. Community Engagement
2. The Commission will appoint sponsors for each focussed analysis area at the inaugural meeting.
3. In advance of the scheduled meeting on each topic the following work items will be produced:
 - a. A review of current practise in Essex County Council and, as far as possible, from other stakeholders.
 - b. A report on current challenges, best practise and case studies in this core area.
 - c. A suggested expert(s) and or organisation(s) to present evidence at the meeting if appropriate
 - d. A draft set of recommendations to present to the Commission meeting.
4. The sponsor(s) will work with the ECC secretariat to produce the focussed analysis material, agree expert witnesses, if required, and draft recommendations for discussion at each focussed analysis meeting.
5. At the scheduled focus meeting, the prepared material will be reviewed, expert witnesses called, and the draft recommendations discussed, amended and finalised.
6. These sets of recommendations will form the core of the interim and final report for year one.
7. Additional sub-meetings and site visits can be arranged to discuss matters more fully outside the core Commission meetings as required.
8. The first nine meetings are as follows:
 - **Inaugural meeting**
 - agree ToR, workplan and timetable,
 - nominate sponsors for each deep dive
 - Presentation on ECC
 - Presentation on what ECC are already doing to tackle climate change.

- **Focussed analysis 1: Adapting to a Changing Climate:**
 - Government Committee on Climate Change presentation on adaptation and resilience challenges for Essex.
 - Presentation on ECC flood management
- **Focussed analysis 2: Transport**
- **Focussed analysis 3: Built Environment**
- **Review work to date**
 - Agree interim report
- **Focussed analysis 4: Energy**
- **Focussed analysis 5: Land Use and Green Infrastructure**
- **Focussed analysis 6: Community Engagement**
- **Review overall findings**
 - discuss final Year 1 report for net zero Essex
 - Agree a launch plan
 - Agree workplan for Year 2
- **Launch Year 1 report for net zero Essex**